

IOWA COUNTY ATTORNEY'S CASE MANAGEMENT PROJECT

BOARD OF DIRECTORS BUDGET MEETING Minutes for Tuesday September 30, 2025, at 12:00 p.m. Via Zoom

Members Present: Andrew Van Der Maaten, Beverly Heronemus, Gayle Keiser, Andrew Ritland, Lisa Heitman, Matt Speers, Lisa Brown

Members Absent: Ryan Baldrige, Matt Wilber

Staff: Jessica Trobaugh, Brad Holtan, Nick Johnson, Rachel Schaapveld, Molly Steffen

Call to Order: Andrew Van Der Maaten called the meeting to order at 12:02 p.m.

Agenda Items: Today's meeting is to discuss the budget and to make recommendations to the full Governing Board in October.

- I. Approval of ICACMP Special Governing Board Meeting Minutes from 6.5.2025**
Motion to approve the minutes from the Special Governing Board meeting held on June 5, 2025, was made by Mahaska County, seconded by Sioux County. Motion carried unanimously.
- II. Update on Collections Program and Temporary Remote Support Staff Program**
Currently we are doing collections for Jefferson County, and this is going well. A couple of additional counties have reached out for general information about the program, but we haven't taken any others on at this time. We have hired two staff for the Temporary Remote Support Staff Position. Laurie Bolluyt starts on Oct 6th as part-time staff and Gayle Keiser will start at the end of October as a full-time staff. We are hoping around the middle of October we will be ready to start utilizing this position with our counties. This will also be presented to the full governing board next month so all counties will be aware that we are offering this service.
- III. Update on replacements needed on Executive Board and Expiring Terms**
Matt Speers and Lisa Brown both have expiring terms. Matt has agreed to stay on the Board. Jessica will reach out to Lisa to inquire if she is agreeable to remain

on the board. Gayle Keiser will need to be replaced as she is leaving her position at Linn County. Jessica suggested Mimi Nekoomand from Johnson County as a replacement. The Board recommended that Jessica reach out to her and inquire if she is willing to sit on the Board.

IV. FY27 Budget

Brad Holtan reviewed end of year FY25 budget, current budget, and discussed proposed budget options for FY27. Proposed budget options were reviewed, and the Board recommends we present a \$10 increase per user, to the full Governing Board in October. Boone County made a motion to move forward with this submission to the full governing board, seconded by Mahaska County. Motion carried unanimously. This will be presented to the full Governing Board in October.

V. Set Full Governing Board Meeting Date

Full Governing Board meeting will be on October 29th at noon via Zoom.

Motion to adjourn the meeting was made by Mahaska County, seconded by Sioux County. Meeting adjourned at 12:39 p.m.