



ICTS ADVISORY COMMITTEE MINUTES

11.6.24 | 11am

Member	Term Ends	Member	Term Ends
Melvyn Houser, Chair	12/31/24	Bill Horning	7/1/25
Barry Anderson	7/1/25	Melissa Loehr	7/1/26
Ryan Eaton	7/1/26	Sue Duhn	7/1/26
Dewey Hildebrandt	7/1/27	Chopper Albert	7/1/27
Sarah Berndt	7/1/27	Andrea Woodard	

In attendance:

Melvin Houser, Barry Anderson, Ryan Eaton, Dewey Hildebrandt, Sarah Berndt, Melissa Loehr, Sue Duhn, Chopper Albert

ISAC Staff: Brandi Kanselaar, Brad Holton, Andrea Woodard, Andrew De Hann, Joel Rohne, Ashley Clark, Beth Manley

Absent:

Bill Horning

Meeting called to order at 11:06am.

Approval of Agenda

The committee reviewed the agenda.

MOTION: Approve agenda with no action on financial review. Motion by Hildebrandt. Seconded by Albert. Motion passed.

Approval of Minutes

The committee reviewed the advisory meeting minutes from 4/22/24 and 7/24/24.

MOTION: Approve meeting minutes from 4/22/24 and 7/24/24 Motion by Hildebrandt. Seconded by Albert. Motion passed.

Appointment Updates

Houser, Berndt, Hildebrandt, and Albert were appointed for an additional term on advisory. For Operations, Ryan Hemmer replaced Lisa Kempf for Heart of Iowa region.

MOTION: Approve Ryan Hemmer as voting member to Operations. Motion by Albert. Seconded by Anderson. Motion passed.

CSN Update

Via Zoom Meeting

Clark presented that on 7/1/24, Heart of Iowa merged with CROSS and Southern Hills regions. Mental Health Agency of Southeast Iowa region was created by merging Southeast Link and Southern Behavioral Health region leaving only 11 regions and losing 2 voting members on the Operations Committee.

For CSN, the next big project is the alert rewrite project. This will be helpful going forward, even with the Behavioral Health realignment as system alerts are important for users.

There is an update on the pen test quote. Advisory approved \$17,700. However, the cost has gone up due to ICTS having other systems with the potential to interact and touch the CSN system, so those needed to be included on this test to cover all the bases. The new quote is \$26,845.

MOTION: Approve new quote of \$26,845 for pen test. Motion by Anderson. Seconded by Albert. Motion passed.

Hildebrandt asked where advisory fits into the ASO structure. Kanselaar explained that there will still be counties using CSN for General Assistance, Veteran Assistance, and basic administrative functions. If former regions become ASOs, they plan to continue to use CSN. Hildebrandt expressed concern if an ASO chooses not to use/pay for CSN, what will be the direction going forward. Holtan stated he will go through the ICTS financials and explain what we know at this time.

ICTS Financial Review

Holtan presented the ICTS Financials. At this point in time, how CSN will move forward cannot be answered due to regions being dissolved. The group is not voting on financials today due to not knowing the revenue for FY26 yet. ICTS is broader than CSN as TSB is now included, so ISAC may look at ICTS as a whole instead of just being CSN. Conversations were had with CEOs, users, staff and members brainstorming ideas on how the dues structure could be done based on potential users. HHS also wants a data repository and if CSN becomes that, there is potential revenue there as well.

Currently, ICTS has \$2.1 million set aside for future rewrites and data exchanges. Once that money comes into ICTS, the question was asked if this money is only ear-marked for CSN, or can it be used for other initiatives under the ICTS umbrella, like for TSB to create services such as data backup, cyber security, IT support, etc. Holtan stated he's not saying to use the entire \$2.1 million available, but maybe use some for capital to set ICTS up for earn revenue for the future.

Woodard mentioned the dollars ICTS has, it would still be used to support counties overall. Holtan would recommend advisory to recommend use of up to \$100,000 to set up the backup service, initially. ICTS is confident this service can be done and will be beneficial to counties.

TSB Update

Continuing to speak on the back up as a service plan, Rohne and De Hann stated counties have approached TSB to ask if this service could be offered by ICTS. ICTS does have the capability but does require some upfront costs for equipment and set up. ICTS can offer the service cheaper than other third-party vendors. The first year this service is offered, it's estimated that 40 to 45 counties may come on board.

MOTION: Recommend to ICTS Board to approve up to \$100,000 ICTS funds to get the backup as a service started by TSB. Motion by Hildebrandt. Seconded by Albert. Motion passed.

There are other projects, so when the group meets again in the spring, we can look at a budgetary number for any other money needed.

Rohne presented the third-party vendors counties are using are charging counties more and offering less services, so it was discussed what ICTS can do to help this issue, plus what other potential services can be offered.

Possible Services TSB could offer:

1. CRT and Cyber Education Project (mirror what Wisconsin is doing)
2. Backups as a service
3. Staff Augmentation IT
4. Vendor Vulnerability Agreement
5. Assessment Evolution and Tools
6. Policy and Data Hub Utilizing AI
7. Virtual CIO/CISO
8. Data Analytics and Software/Support
9. Artic Wolf Project
10. MFA Project

Some of these services require some initial investments to get started and would be easy to onboard. Then, TSB can jump to other services once revenue starts coming in.

TSB Financial Review

Holtan presented the TSB financials. There is some revenue coming in from assessments, but the cost to perform the service cost more than what was brought in. There is grant revenue from ISAC as TSB did not get the appropriation from the state. From what ISAC has heard, the grant went to Iowa State to create a cyber ambassador program and other educational services. However, their program is for citizens, and not for governmental agencies, which that money was supposed to be appropriated for governmental agencies.

ISAC will continue to have discussions with legislature and work on ways to bring in revenue for TSB.

Appoint Next Committee Chair

Since Houser will be leaving this committee at the end of December, another chair must be appointed.

MOTION: Approve to appoint Barry Anderson as Advisory Chair starting 1/1/25. Motion by Hildebrandt. Seconded by Albert. Motion passed.

Houser expressed his joy serving on this committee. The group stated they will all miss Houser and wish him well in his retirement.

Open Discussion Items

No open discussion items.

Meeting adjourned at 12:01 pm.