

IOWA COUNTY ATTORNEY'S CASE

MANAGEMENT PROJECT

BOARD OF DIRECTORS BUDGET MEETING

Minutes for Thursday

September 26, 2024 at 12:00 p.m.

Via Zoom

Members Present: Andrew Van Der Maaten, Beverly Heronemus, Gayle Keiser, Andrew Ritland, Lisa Heitman, Matt Speers

Members Absent: Ryan Baldrige, Lisa Brown, Matt Wilber

Staff: Jessica Trobaugh, Brad Holtan, Nick Johnson, Molly Steffen

Call to Order: Andrew Van Der Maaten called the meeting to order at 12:00 p.m.

Agenda Items: Today's meeting is to discuss the budget and to make recommendations to the Governing Board in October.

- I. **Approval of ICACMP Executive Board Meeting Minutes from 7.31.204**
Motion to approve the minutes from the Executive Board meeting held on July 31, 2024, was made by Boone County, seconded by Mahaska County. Motion carried unanimously.

- II. **FY26 Budget**
Brad Holtan reviewed end of year FY24 budget, current budget, and discussed proposed budget options for FY26. Proposed budget options included a \$10 increase per user, and a \$15 increase per user. Discussion ensued, including the need to hire additional staff due to new counties joining the Project. Jessica Trobaugh also explained to the Board that for PbK users, Karpel has started charging for data storage. The software provides 2TB of storage but can charge \$500 per TB for anything over this amount. Because Karpel has never charged for this overage in the past Counties did not budget for this. Discussion followed if the Project should supplement some of this cost. The Board recommended the Project pay \$2000 towards this overage. Jessica will notify all members that the Project will pay \$2000 towards any storage overage bill and will also provide information that moving forward they will have to budget for this. She will also provide

information on how they can monitor their usage and tips on how to delete storage if necessary. Boone County made a motion to approve a \$15 increase per user along with paying \$2000 towards any storage overage bill, seconded by Sioux County. Motion carried unanimously. This will be presented to the full Governing Board in October.

Next meeting date: Annual Governing Board Meeting. Scheduled for October 23, 2024, at noon via Zoom.

Motion to adjourn the meeting was made by Boone, seconded by Mahaska County. Meeting adjourned at 12:39 p.m.