



#### JOB DESCRIPTION:

The Lee County Attorney is accepting applications for a full-time Assistant County Attorney. Primary duties involve all aspects of trial work including daily court appearances, assistance with investigations; charging of criminal cases; interaction and training with law enforcement, victim and witness contact, representing the State at hearings, trials, and in other legal proceedings; and other duties as assigned. The duties of this position may change as determined by the County Attorney.

#### REQUIREMENTS:

Graduation from an accredited law school and admission to practice law in the State of Iowa with a law license in good standing and no history of discipline.

Must be able to simultaneously handle multiple areas of responsibility with minimal supervision, properly prioritizing tasks and duties as dictated by changing demands. Must be able to simultaneously advance all assigned cases in a large trial caseload.

Prior trial experience and prosecution experience is preferred but not required.

#### SALARY:

Salary range to start between \$68,000.00 and \$83,000.00 per year commensurate with experience, as well as a very competitive benefits package.

Applicants should submit, by email or mail, a cover letter, resume, writing sample, and three references to:

Ross J. Braden  
Lee County Attorney  
25 N. 7<sup>th</sup> Street  
PO Box 824  
Keokuk, Iowa 52632  
rbraden@leecounty.org

Applications must be received by September 30, 2023 at 4:30 PM.

Lee County is an equal opportunity employer.