**Minutes**

**ISAC Board of Directors Retreat**

**Mills County, Iowa – Pony Creek Nature Center, 56235 Deacon Road, Pacific Junction, IA**

**Phone 712.527.9685**

**Wednesday, August 3, 2022 –** **Held in-person and virtually via Zoom**

Present: Richard Crouch, Barry Anderson, Carla Becker, Carissa Sisson, Kevin Grieme, Micah Van Maanen, Tim Neil, Brian McDonough, Danelle Bruce, Shane Walter, Joan McCalmant, Grant Veeder, Ryan Dokter, Matt Cosgrove, Brad Skinner, AJ Mumm, Burlin Matthews

Absent: Brian Gardner, John Werden, Mary Ward, Linda Zuercher, Elizabeth Ledvina

Guests: Melvyn Houser, Carol Robertson, Jerad Getter

Staff: Bill Peterson, Rachel Bennett, Kristi Harshbarger, Brad Holtan, Tammy Norman, Kelsey Sebern, Jacy Ripperger, Joel Rohne, Jamie Cashman, Lucas Beenken, Beth Manley

ISAC President Richard Crouch called the meeting to order at 9:15 am. He led the Board in the Pledge of Allegiance and all attendees introduced themselves.

**Approval of Minutes**

Moved by Grant Veeder, seconded by Carissa Sisson to approve the June 29, 2022, meeting minutes of the ISAC Board of Directors. The motion passed unanimously.

**Management and Financial Report**

Brad Holtan gave highlights of the year-end ISAC financials dated June 30, 2022. He also detailed the finances for the ISAC Health Insurance, Unemployment, Voluntary AD&D, and Dental Funds. The Iowa Precinct Atlas Program and Iowa County Attorneys Case Management Project financials were reviewed. Lastly, Brad gave an overview of the ISAC Education Foundation and the Iowa Counties Technology Services financials.

Moved by Ryan Dokter, seconded by Tim Neil to accept the June 30, 2022, financial report as presented. The motion passed unanimously.

Brad presented a listing of staff credit card limits asking for authorization to approve the addition of Joel Rohne at the amount of $10,000. The overall ISAC credit line will not be increased. Current card amounts will be reallocated.

Moved by Barry Anderson, seconded by Kevin Grieme to approve the ISAC credit card resolution as presented. The motion passed unanimously.

Kristi Harshbarger reported on several legal matters.

Moved by Kevin Grieme, seconded by A.J. Mumm to accept the legal report as presented. The motion passed unanimously.

President Crouch swore in new board member Micah Van Maanen, Sioux County IT Director.

**Story of Mills County Floods and Recovery**

Richard Crouch and Carol Robertson, Mills County Auditor and Commissioner of Elections, presented the story of the 2019 Mills County floods. They provided drone footage video and described the county’s role in the recovery.

**Update on Iowa Precinct Atlas Consortium**

Tammy Norman provided a detailed update on the Iowa Precinct Atlas Consortium (IPAC). She provided a history of IPAC, transition to ISAC’s management, and the future software redesign. Tammy also gave a demo of the software.

**Intergovernmental Relations Report**

**Jamie Cashman and Lucas Beenken gave a preview of the 2023 Legislative Policy Committee Activities. Rachel Bennett provided an update on voting procedures for approving the 2023 ISAC Legislative Priorities. Jamie reported on American Rescue Plan Act (ARPA) related activities.**

**President Crouch recessed the ISAC Board of Directors meeting for the day.**

**Thursday, August 4, 2022**

Present: Richard Crouch, Barry Anderson, Carla Becker, Carissa Sisson, Kevin Grieme, Micah Van Maanen, Tim Neil, Brian McDonough, Danelle Bruce, Shane Walter, Joan McCalmant, Grant Veeder, Matt Cosgrove, Brad Skinner, AJ Mumm, Burlin Matthews

Absent: Brian Gardner, John Werden, Mary Ward, Linda Zuercher, Elizabeth Ledvina, Ryan Dokter

Staff: Bill Peterson, Rachel Bennett, Kristi Harshbarger, Brad Holtan, Tammy Norman, Kelsey Sebern, Jacy Ripperger, Joel Rohne, Jamie Cashman, Lucas Beenken, Beth Manley

President Crouch reconvened the ISAC Board of Directors meeting at 9:00 am and led the Board in the Pledge of Allegiance.

**Presentation on County Conservation Projects**

Matt Cosgrove, Webster County Conservation, highlighted conservation projects in his county, discussed how they were funded, and gave details of the region’s future vision for conservation.

**ISAC Events Report**

Brad Holtan gave an overview of the 2022 ISAC Scholarship Golf Fundraiser. The fundraiser netted around $14,000 for the ISAC Education Foundation.

Kelsey Sebern reviewed the 2022 ISAC Annual Conference board scenario. Jacy Ripperger highlighted exhibitor and sponsor registrations for the Conference.

**ISAC Golden Eagle Nominations**

Rachel Bennett reviewed the history of the ISAC Golden Eagle including the criteria for perspective honorees. She presented the selection committee’s recommendation.

Moved by Grant Veeder, seconded by Shane Walter to name Melvyn Houser as the 2022 ISAC Golden Eagle. The motion passed unanimously.

President Crouch adjourned the meeting following reports, comments, and discussion.