

Minutes

ISAC Board of Directors Meeting

ISAC Offices, 5500 Westown Parkway, Suite 190, West Des Moines, Iowa 50266

Phone 515.244.7181

Meeting held virtually by Zoom

Present: Richard Crouch, Carla Becker, Brad Skinner, Burlin Matthews, Tim Neil, Melvyn Houser, Joel Rohne, Linda Zuercher, Elizabeth Ledvina, Matt Cosgrove, AJ Mumm, Brian McDonough, Barry Anderson, Kevin Grieme, Shane Walter, Joan McCalmant, Grant Veeder, Ryan Dokter, Carissa Sisson, Brian Gardner, Danelle Bruce, Mary Ward

Absent: John Werden

Guests: Dwayne Vande Krol

Staff: Bill Peterson, Rachel Bennett, Kristi Harshbarger, Brad Holtan, Katie Cook, Jamie Cashman, Lucas Beenken, Ashley Clark, Courtney Biere, Kelsey Sebern, Jacy Ripperger, Beth Manley, Tammy Norman

Friday, January 21, 2022

ISAC President Richard Crouch called the meeting to order at 9:30 am and led the Board in the Pledge of Allegiance.

Election of Officers and Swearing in of Executive Officers and Board of Directors

Bill explained that Kris Colby's resignation created a vacancy on the Executive Committee and the nomination committee met to recommend John Werden as third vice president. Motion by Brian Gardner, second by Barry Anderson, to accept the nomination of John Werden as third vice president. The motion passed unanimously.

Tammy Norman was asked by Richard Crouch to swear in the ISAC President, Executive Committee and Board Members. Tammy conducted the swearing in the officers and board.

Approval of Minutes

Moved by Grant Veeder, second by Burlin Matthews, to approve the meeting minutes of the November 10, 2021, ISAC Board of Directors as written. The motion passed unanimously.

Moved by Barry Anderson, second by Shane Walters, to approve the meeting minutes of ISAC Executive Committee held on December 23, 2021. The motion passed unanimously.

The Board reviewed the ICTS Advisory Committee minutes from November 10, 2021.

Report of ISAC Scholarship Committee Recommendation

Katie Cook went over the financials and the minutes of the ISAC Scholarship Committee meeting on December 20. Recommendation from the committee was for six district winners at \$2,000 each and one past president winner for \$2,500 (if applicable).

Moved by Joel Rohne, second by Tim Neil to approve the recommendation from the ISAC Scholarship Committee for the scholarship amounts in 2022. The motion passed unanimously.

Conference and Meeting Report

Kelsey Sebern shared that the recently completed ISAC University had attendance of over 100 people with positive feedback.

Kelsey reviewed the ISAC Spring Conference agenda, including education seminars. Registration is around 445, which is a solid number at this point, but need some more hotel rooms reserved to hit the attrition 80% rate. Jacy Ripperger gave an update on the exhibit hall and vendors for Spring Conference.

Kelsey went over the board meeting schedule for 2022.

Bill gave updates on the status of the NACo Legislative Conference and that virtual and in-person options are available. Bill reviewed ISAC's reimbursement policy for ISAC Board members that may wish to attend NACo conferences.

Management Report

Brad Holtan gave highlights and reviewed financial statements and the quarterly investment report dated December 31, 2021.

Moved by Carla Becker, second by Barry Anderson, to accept the ISAC financial and quarterly investment reports dated December 31, 2021. The motion passed unanimously.

Kristi Harshbarger and Dwayne Vande Krol, outside counsel on the issue from the Nyemaster law firm, gave an update regarding the recent opinion from the Administrative Law Judge that held ISAC did not qualify as an instrumentality of the government. The Board had a discussion on the options to proceed or drop the claims. Burlin Matthews moved, Brian Gardner second, to appeal the decision to district court. The motion passed unanimously.

Brad summarized ISAC's 990 federal tax return. Tim Neil moved, Linda Zuercher second, to accept the Form 990 as completed. The motion passed unanimously.

Bill went through the budget process and timing.

Brad reviewed the ISAC Board Conflict of Interest Policy and asked Board members to sign and submit it to him.

Kristi gave a legal update on the opioid settlement and that one county still had a document to submit, but it was likely Iowa would have 100% county participation by the January 25th deadline.

Beth gave an update on a breach notification that went out recently.

Legislative Report

Jamie and Lucas gave an update on the beginning of the legislative session and the numerous bills that have been proposed that may impact counties. Board members asked questions about various issues.

President Richard Crouch gave closing comments and adjourned the meeting at 11:35 am.