

Minutes

ISAC Board of Directors Meeting

ISAC Offices, 5500 Westown Parkway, Suite 190, West Des Moines, Iowa 50266

Phone 515.244.7181

Meeting held virtually by Zoom

Present: Richard Crouch, Brian Gardner, Burlin Matthews, Tim Neil, Melvyn Houser, Carla Becker, Linda Zuercher, Matt Cosgrove, AJ Mumm, Shane Walter, Joan McCalmant, Grant Veeder, Ryan Dokter, Carissa Sisson, Mary Ward, Joel Rohne, Elizabeth Ledvina, Brian McDonough, Kevin Grieme

Absent: John Werden, Brad Skinner, Barry Anderson, Danelle Bruce

Guests: Josh Nichols and Beau Hupke with County Risk Management Services

Staff: Bill Peterson, Rachel Bennett, Kristi Harshbarger, Brad Holtan, Molly Hill, Katie Cook, Jamie Cashman, Lucas Beenken, Ashley Clark, Chris Schwebach, Courtney Biere, Kelsey Sebern, Jacy Ripperger, Beth Manley

Wednesday February 9, 2022

ISAC President Richard Crouch called the meeting to order at 8:30 a.m. and led the Board in the Pledge of Allegiance.

Approval of Minutes

The Board reviewed the minutes from the January 22, 2022 ISAC Board of Directors meeting. Moved by Shane Walter, second by Ryan Dokter to approve the minutes. Motion passed unanimously.

The Board reviewed the minutes from the February 2, 2022 ISAC Executive Committee meeting. Moved by Brian Gardner, second by Grant Veeder to approve the minutes. Motion passed unanimously.

Management Report

Brad Holtan reviewed with the Board the audit agreement for next year with MHCS PC. Moved by Melvyn Hauser, second by Tim Neil to approve the agreement. Motion passed unanimously.

Bill Peterson discussed the Golden Eagle, including the history and process, with the Board.

Jacy Ripperger discussed the NACo Leadership Academy with the Board.

Kristi Harshbarger gave a legal update on the Department of Revenue sales tax dispute and the opioid litigation settlement in Iowa, including that all 99 counties had signed on to the settlement.

ISAC Budget Presentation

Brad Holtan and Bill Peterson reviewed the budget projections for the rest of the FY and recommendations for the upcoming FY. One component is to add a Tech Service Bureau Program Manager as an ISAC employee under the ICTS 28E. The Board asked questions and held discussion. The key recommendations include-

- Dues Increase;
- Health Fund Admin Fee Increase;
- Annual Conference Registration Increase;
- Spring Conference Registration Increase;
- Technology Service Bureau; and
- Recommended Salary and Benefit Changes.

Brian Gardner moved, Burlin Matthews second, to approve the budget as recommended. The motion passed unanimously.

ISAC Group Benefits 28E Agreement

Bill Peterson reviewed history of ISAC Group Benefits Program and the need for a 28E entity for the program per the auditors' request for tax reasons. Beth reviewed the draft 28E Agreement. Matt Cosgrove moved to adopt the 28E Agreement as drafted, second by Carissa Sisson. The motion passed unanimously.

Scholarship Update

Katie Cook summarized the interviews of the scholarship finalists by the scholarship committee- 49 applications were submitted and two individuals from each district were interviewed. Katie announced the recommendations of the scholarship committee for the winners.

Conference and Meetings Report

Kelsey Sebern reviewed the agenda for County Day at the Capitol. Jacy updated on vendor numbers for Spring Conference. Kelsey went through the Spring Conference agenda and process for the General Session and education sessions overview.

Bill Peterson reminded the board that the NACo Legislative conference will have virtual options. Approximately 10 registrants from Iowa will be attending the NACo Legislative conference in person. Bill also reminded the Board that the NACo Annual Conference will be in Aurora, Colorado in July and we will send a notice when registration opens.

Bill reviewed the process for ISAC to appoint a new ISAC NACo Representative when Melvyn finishes serving his 9th year on June 30, 2022. Because this is the maximum term for this position, ISAC will begin asking for applications for this position.

Jacy introduced Josh Nichols and Beau Hupke with County Risk Management Services, who gave an update and presentation on their operations.

Jamie Cashman and Lucas Beenken gave an update on the legislative session, with the first funnel is coming up next week, which is the first major deadline of the session. The Board asked questions and had discussion on various pending bills in the session.

President Crouch adjourned the meeting at 11:21 am.