## ISAC Organizational Structure and Operational Process

<table>
<thead>
<tr>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employees, Professional Staff, Department Heads, and Elected Officials</td>
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</table>

<table>
<thead>
<tr>
<th>ISAC Affiliates</th>
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</thead>
<tbody>
<tr>
<td>Supervisors, Auditors, Treasurers, Recorders, Sheriffs, County Attorneys, Assessors, Community Services, Conservation Directors, Emergency Management, Engineers, Environmental Health, Information Technology, Planning and Zoning, Public Health, Veterans Affairs</td>
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</tbody>
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<table>
<thead>
<tr>
<th>ISAC Board of Directors</th>
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<tbody>
<tr>
<td>Carla Becker, Richard Crouch, Brian Gardner, Kris Colby, Jean Keller,</td>
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<tr>
<td>Jennifer Robbins, Matt Cosgrove, John Werden, A.J. Mumm,</td>
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<tr>
<td>Brad Skinner, Shane Walter, Joel Rohne, Brian McDonough, Kevin Grieme,</td>
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<tr>
<td>Barry Anderson, Tim Neil, Linda Zuercher, Elizabeth Ledvina, Grant Veeder,</td>
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<td>Melvyn Houser, Burlin Matthews, Joan McCalmant</td>
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<th>ISAC Executive Committee</th>
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<tr>
<td>President Carla Becker, 1st Vice President Richard Crouch,</td>
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<tr>
<td>2nd Vice President Brian Gardner, 3rd Vice President Kris Colby</td>
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<table>
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<th>Executive Director</th>
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<tbody>
<tr>
<td>Bill Peterson</td>
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<tr>
<th>ISAC Team Leaders</th>
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<tr>
<td>Rachel Bennett, Jamie Cashman, Kristi Harshbarger, Brad Holtan, Dylan Young</td>
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<th>ISAC Team Members</th>
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<tbody>
<tr>
<td>Nick Ballard, Lucas Beenken, Rachel Bennett, Courtney Biere, Jamie Cashman, Ashley Clark, Tyler Connelly, Katie Cook, Kristi Harshbarger, Molly Hill, Brad Holtan, Brandi Kanselaar, Beth Manley, Tammy Norman, Bill Peterson, Brock Rikkers, Jacy Ripperger, Chris Schwebach, Kelsey Sebern, Molly Steffen, Jessica Trobaugh, Dylan Young</td>
</tr>
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</table>
ISAC Board of Directors

ISAC Executive Board
Auditor . ISAC President Carla Becker . Delaware County
Supervisor . 1st Vice President Richard Crouch . Mills County
Sheriff . 2nd Vice President Brian Gardner . Linn County
Recorder . 3rd Vice President Kris Colby . Winnebago County

ISAC Board of Directors
Assessor . Jean Keller . Bremer County
Community Services . Jennifer Robbins . Wapello County
Conservation . Matt Cosgrove . Webster County
County Attorney . John Warden . Carroll County
Emergency Management . Al Mumm . Polk County
Engineer . Brad Skinner . Appanoose County

Environmental Health . Shane Walter . Sioux County
IT . Joel Rohne . Worth County
Planning and Zoning . Brian McDonough . Polk County
Public Health . Kevin Grieme . Woodbury County
Supervisor . Barry Anderson . Clay County
Supervisor . Dawn Smith . Cedar County
Treasurer . Linda Zuercher . Clayton County
Veterans Affairs . Elizabeth Ledvina . Tama County
Supervisor . Brlin Matthews . Clay County | Past President
Recorder . Joan McCalman . Linn County | Past President
Auditor . Melvyn Houser . Pottawattamie County | NACo
Auditor . Grant Veeder . Black Hawk County | NACo
Jamie Cashman  
Government Relations Manager

Lucas Beenken  
Public Policy Specialist

ISAC GOVERNMENT RELATIONS
2022 ISAC TOP PRIORITIES

- Competency and Treatment for Persons in the Justice System
- Mental Health and Disability Services
- Iowa’s Natural Resources, Outdoor Recreation, and Water Quality and Quantity
- Open Meetings

2022 ISAC Legislative Priorities – Full Documents
American Rescue Plan Act (ARPA) Update

www.iowacounties.org
ISAC
MEMBER RELATIONS

Rachel Bennett
Member Relations Manager

Courtney Biere
Office Coordinator

Katie Cook
Member Support Coordinator

Jacy Ripperger
Marketing Coordinator

Kelsey Sebern
Event Coordinator
ISAC MEMBER RELATIONS

Communications

- ISAC Legislative Update
- The Iowa County magazine
- Basecamp
- ISAC website

Not getting emails from us?
Send request to support@iowacounties.org
ISAC MEMBER RELATIONS

Preferred Vendor Program and Corporate Partners

Please support our Preferred Vendors!
ISAC MEMBER RELATIONS

ISAC Meeting Room A Opening Soon!

- Up to 18 individuals
- Hybrid meeting capabilities
- Refreshments and food available
- Limited hours
- Masks required in common areas

Need a larger or different meeting space in Des Moines?

Send request to support@iowacounties.org
ISAC MEMBER RELATIONS

Events

ISAC University
January 19-20, 2022
West Des Moines Sheraton
REGISTER NOW!

Statewide Supervisors Meeting
February 10, 2022
Embassy Suites Des Moines Downtown
REGISTER NOW!

ISAC County Day at the Capitol
March 9, 2022
(Tentative – Iowa State Capitol)

ISAC Spring Conference
March 10-11, 2022
Des Moines

Virtual Opportunities
Scholarship Program

SCHOLARSHIP AWARDS
- Annual scholarships
- High school seniors
- Children of county officials/professionals
- Deadline in early December
- Awards given in March

FUNDRAISING EVENT
- ISAC Scholarship Golf Fundraiser
  - July 13, 2022
  - NEW LOCATION!
  - Otter Creek Golf Course, Ankeny
RESOURCES
Education and information
Reference attorney (IRS example)
No attorney-client privilege
No direct representation

WHAT CAN WE DO?
Where do I find it? questions
County attorney referred questions
Resources of general applicability
Help affiliates
Litigation assistance through ISAC
Litigation Committee
ISAC
LEGAL

HIPAA Program

Annual Benefits

- HIPAA 101 training webinar
- Day-long, in-person training for up to five individuals
- Access to all historical Program memos and information
- Consultation up to five hours
- Quarterly newsletters
- Webinar series

Annual Cost

- New county - $1,950
- New MH/DS region - $2,000
- Returning county or region - $1,750
ISAC INFORMATION TECHNOLOGY
FY 2021 TIME ALLOCATION BY PROGRAM

- CSN: 80%
- ISAC: 16%
- IPAC: 3%
- ICACMP: 1%
CSN Project Statistics

- 3 Priority Projects
- 52 CSN enhancements
- 9 Custom Reports
CSN Priority Projects

- Client Planning Tool
- Polk County MHDS Region Integration
- Criminal Justice Information System (CJIS) Data Exchange
Client Planning Tool

- Utilizes data within CSN to link clients with the services that best match the client’s needs
- Attempts to identify best provider matches based on location, the services the agency offers, and available openings
- Currently over 200 have been completed in CSN since the launch in July 2021
Client Planning Tool

Name: A9
Current Age: 15
Made By: Ashley Clark
Date: 8/18/2021

Transportation - 100%
Mental Health - 83%
Housing - 60%
Substance Abuse - 50%
Natural Support - 50%
Criminal - 15%
Employment - 11%
Safety - 9%
Polk County MH/DS Region Integration

- Analysis identified three gaps
  - Level of Support (LOS)
  - Outcomes
  - Financials/Budgeting

- Each gap is separated into phases

- Entire project completion date: 7.1.2022
Criminal Justice Information System (CJIS) Data Exchange

- This exchange inserts jail booking information directly into CSN from their database, which decreases user input and allows more accurate information on inmates.

- 95 of 99 counties use TraCS, which transfers arrest information through CJIS.
  - Counties not using TraCS: Floyd, Howard, Jefferson, Van Buren

- Only adult information is being exchanged at this time.
CJIS Data Exchange Continued...

- **Data Imported**: County of Arrest, Case Number, Charges, Date of Complaint (filing date), Case Dispositions

- Data Exchange between CSN and CJIS began in August 2021 (soft launch). The full launch was completed in November 2021.

- Currently 2400+ total charges have been imported into CSN, matching 1300+ different clients.
ISAC INFORMATION TECHNOLOGY

Ongoing and Upcoming Projects

- Polk MHDS Region Integration Phase II and Phase III
- Client Satisfaction Survey (in development)
- Submitted/approved enhancements
- Requested reports
- State mandates
- PA 5.8.9 Legislation Updates
- Assist with PA software Rewrite
The ISAC IT team is dedicated to assisting regions/counties to collaborate and ease the processes for users and members to best serve the clients.

Contact Us

ITStaff@iowacounties.org
Financial Operations
- Accounts receivables/payables
- Internal controls
- Investments
- Insurance
- Audits/tax returns

Financial Accounts
- ISAC Corporate and Foundation
- 4 - Insurance programs
- 4 - 28E organizations
- 4 - Affiliates
- 16 Checking/11 Savings/11 Investment accounts
Insurance Programs

- Self-Funded Group Health Program
- Self-Funded Dental Program
- Unemployment Program
- Voluntary AD&D Program

28E Organizations

- Iowa Precinct Atlas Consortium (IPAC)
- Iowa County Attorney Case Management Project (ICACMP)
Group Health Program

Self-Funded pool
26 counties
ISAC Corporate
1 MH/DS region

Benefits

Rates delivered in Nov/Dec
Broker paid by Group Health Plan (Group Benefit Partners)
Benefits Enrollment Platform
Employee Assistance Program
Consolidated Billing
Wellness program
Accident insurance plan
Ancillary products
Group Health Program – Wellness Plan

- All employees covered under ISAC health plan qualify
- Employees earn up to $200 based on participation
  - $75 for annual physical (paid by accident insurance)
  - $25 for completing annual assessment
  - $25 for completing a program under one of the eight pillars of wellness (physical, financial, nutrition, etc.) – May complete up to four pillars
- County receives $30/contract to cover wellness incentives or lunch n’ learns
Group Health Program – Accident Plan

- All employees covered under ISAC health plan qualify
- Insurance provided by Reliance Standard
- Employees are automatically enrolled in the core accident plan at no cost (paid by group health plan)
- Option to upgrade to enhanced plan and/or add family members to coverage
- $50,000 AD&D coverage included
Group Health Program – Other Products

- Voluntary AD&D insurance
- Long-Term disability
- Short-Term disability
- Accident plan
- Dental insurance
- Vision insurance
- Critical illness
- Voluntary Life insurance
IOWA County Attorney’s Case Management Project

Jessica Trobaugh
ICACMP Program Manager

Brock Rikkers
Software Support Specialist

Molly Steffen
Customer Support Coordinator
ICACMP secured 425,000 in grant funding that was disbursed between 31 county attorney’s offices to help offset the cost to move to the cloud based Karpel case management software.

ICACMP brought 5 new counties into the project that previously had no case management system.

Onsite training was provided to 25 county attorney’s offices in 2021.

We currently have 10 additional counties scheduled to move to the Karpel software in 2022.
IOWA COUNTY ATTORNEY’S CASE MANAGEMENT PROJECT ICACMP

Participating Counties

- Current PbK County
- Judicial Dialog County
- Non-Project County
- Prolaw County
- Scheduled to move to PbK
Adding New Training Options

- Training videos were created for counties to use when they bring on new employees and reference back to after their onsite training is complete for both Karpel and Prolaw.

- Training guides were created for both Karpel and Prolaw counties and they were uploaded to Basecamp where users can access them and download them anytime.

- Zoom and Go to Meeting are both being utilized to provide trainings to counties remotely.
Looking to add additional Data Exchanges with our Justice Partners.

Bring additional counties into the ICACMP Project.

Provide collaborative training for project members to help find ways to improve our project and the systems we support.

Continue to search out grant funding to assist counties in moving to Karpel.
Tammy Norman
IPAC Program Manager

Molly Steffen
Customer Support Coordinator

Brock Rikkers
Software Support Specialist

Chris Schwebach
Software Developer

IOWA
PRECINCT
ATLAS
CONSORTIUM
IPAC
IOWA PRECINCT ATLAS CONSORTIUM

IPAC

Pollbook system that replaced paper registry books and assists Precinct Election Officials (PEOs)

- 80 operational counties
- 1,450 polling locations potential

TIMELINE

- 2008 – Developed by Cerro Gordo County
- 2009 – First used during an election
- 2013 – Formed through 28E
- 2018 – ISAC began support
- 2021 – Software rewrite began
Board of Directors

President Carla Becker – Delaware County
Vice President Jennifer Garms – Clayton County
Secretary Michelle Eisenman – Hancock County
Treasurer Travis Weipert – Johnson County
At-large Eric Van Lancker – Clinton County
At-large Julia Helm – Dallas County
Futures Karen Showalter – Black Hawk County
Past President Dennis Parrott – Jasper County
Ex-officio – Tammy Norman, ISAC

Futures Committee

Chair Karen Showalter – Black Hawk County
Karla Ahrendson – Buena Vista County
Julia Helm – Dallas County
Billie Jo Hoskins – Greene County
Amy Jensen – Black Hawk County
Josh Rozendaal – Black Hawk County
Alex Stanton – Johnson County
Adam Wedmore – Cerro Gordo County
Ex-officio Carla Becker – Delaware County
IOWA PRECINCT ATLAS CONSORTIUM
IPAC

BENEFITS

- Counties
  - Compliance
  - Hardware and software support
  - Low cost
  - Ownership
  - Training and education

- PEOs
- Voters
FUTURE

- Software redesign has begun!
- Deployment in pilot counties 2022
- Full deployment to the IPAC membership in 2023
- Compliant with Iowa election laws
- Hybrid software – works with or without internet
- Robust Absentee Module
- Ability to hold virtual PEO training
Iowa State Association of Counties

WE ARE HERE TO HELP!

SUPPORT@IOWACOUNTIES.ORG