CAT® COLD PLANERS

With a combination of high efficiency and ease of operation, Cat Cold Planers are built to get the job done. Efficient and powerful performance with simplified controls and integrated technology help you finish the job faster with the milling precision you need.

<table>
<thead>
<tr>
<th>MODEL</th>
<th>OPERATING WEIGHT</th>
<th>MILLING WIDTH</th>
<th>HORSEPOWER</th>
<th>MAXIMUM MILLING DEPTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>PM620</td>
<td>73,480 lbs.</td>
<td>79.1&quot;</td>
<td>630 hp</td>
<td>13&quot;</td>
</tr>
<tr>
<td>PM622</td>
<td>74,737 lbs.</td>
<td>88&quot;</td>
<td>630 hp</td>
<td>13&quot;</td>
</tr>
<tr>
<td>PM820</td>
<td>79,653 lbs.</td>
<td>79.1&quot;</td>
<td>800.6 hp</td>
<td>13&quot;</td>
</tr>
<tr>
<td>PM822</td>
<td>80,910 lbs.</td>
<td>88&quot;</td>
<td>800.6 hp</td>
<td>13&quot;</td>
</tr>
<tr>
<td>PM825</td>
<td>82,673 lbs.</td>
<td>98.6&quot;</td>
<td>800.6 hp</td>
<td>13&quot;</td>
</tr>
</tbody>
</table>

VIEW ALL PAVING MACHINES:
www.zieglercat.com/paving
THE
IOWA COUNTY MAGAZINE

FY 2021 ISAC Annual Report

November 2021 * Volume 50, Number 11

The Iowa County magazine: The official magazine of the
Iowa State Association of Counties
5500 Westown Parkway, Suite 190
West Des Moines, IA 50266
515.244.7181 FAX 515.244.6397
www.iowacounties.org
Rachel Bennett, EDITOR

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ISAC’s Mission:
To promote effective and responsible county government for the people of Iowa.

ISAC’s Vision:
To be the principal, authoritative source of representation, information and services for and about county government in Iowa.

ISAC members are elected and appointed county officials from all 99 counties. The Iowa County (ISSN 0892-3795, USPS 0002-150) is published monthly by the Iowa State Association of Counties, 5500 Westown Parkway, Suite 190, West Des Moines, IA 50266. Periodicals postage paid at Des Moines, IA 50318. POSTMASTER: Send address changes to rbennett@iowacounties.org. Subscriptions: $25 per year.
FROM THE
ISAC EXECUTIVE DIRECTOR

William R. Peterson
ISAC Executive Director
bpeterson@iowacounties.org

ISAC Board and Staff Meet the Challenge
The past 18 months have presented many challenges to all of us. While many of those challenges are clear and obvious, such as the health impacts of COVID-19 and how it has affected business operations and our personal lives, some are less clear. I think one of those challenges was how to evaluate the information that poured in from multiple sources and whether that information was credible. I am not pointing toward any particular person or source, but my point is that having credible information is critical to good decision-making. I believe in spite of this challenge, the ISAC Board and staff did a great job of making decisions during FY 2021. This challenge arose in many areas, but I want to focus on two and how they impacted our membership.

While ISAC provides many different types of services, the collection and dissemination of information to our members is among one of the most important activities. Immediately after the first public health emergency declarations nationally and in Iowa, ISAC began to collect and share information with ISAC members. We asked leaders at both the national and state level to share information with members so they would be able to make the best operational decisions for their counties. I think we did the best we could given the circumstances. We used virtual meetings, emails, the ISAC website, Basecamp, and phone calls to share the information we believed to be credible with our members. This was an evolving process as knowledge about the virus and how to respond was constantly changing. I believe we were clear about what we knew and what we didn’t know.

Decision-making about the conduct of ISAC in-person conferences and events was also a challenge. One of the earliest was whether to have the ISAC Scholarship Golf Fundraiser scheduled in July 2020 – it was cancelled. A bigger challenge was whether to have the ISAC Annual Conference in August 2020. The ISAC Member Relations team had to plan for two different types of events, in-person and virtual. Planning for our annual conference takes several months and having to plan two different types of events made that even more difficult. Decisions related to the conference were subject to the current state of the public health emergency – could you have an in-person event, what would be the restrictions in place on the dates of the event. As event and legal staff planned for these many contingencies, the ISAC Board was engaged in the decision-making. I think staff did a great job providing the ISAC Board with the information they needed to decide on the annual conference. The final decision to cancel the conference and provide a limited virtual conference on leadership for our members was a difficult one. Ultimately, the ISAC Board decided the health and safety of our membership was more important than the negative financial impact of cancelling the event.

As we progressed from the summer into the fall of 2020, the ISAC Board again was faced with making decisions for upcoming events. The ISAC Member Relations team was planning for the 2021 New County Officers School and the 2021 Spring Conference. Again, because of uncertainty about the status of public health restrictions, dual options were planned for both events. As it turned out, the ISAC Board decided on virtual options for both the New County Officers School and 2021 Spring Conference. I think both events were well received by our members. The Board and staff recognized the need for a willingness to adapt to ever changing circumstances. In every case, the ISAC Board acted on the most credible information that could be provided to them. I think they did excellent work.

During the past year the ISAC offices have been closed to the public, but that shouldn’t be interpreted as ISAC operations were not open for business. While it is true that many ISAC staff have and continue to work remotely, there is a revolving contingent of staff that are in our offices throughout the workweek. I want to also point out that staff have been providing our various services in counties across the state.
I am hoping that you will take time to review all the various activities reported in this annual report. There is an amazing list of accomplishments by various ISAC teams – Government Relations, Member Relations, IT, Finance and Program Services, and Legal. It was a challenging year, but the staff stepped up and met the challenge. They were able to do that with the support of a dedicated group of county officials serving on the ISAC Board of Directors. Make sure you let them know that you appreciate their efforts.

Finally, it goes without saying that ISAC wouldn’t do what we do if it wasn’t for you. What each of you does in your county and community is really important. The work you do for your county and the people who live there is inspirational to us. We recognize that what you do is difficult and oftentimes underappreciated – it is why we work hard to assist you in every way we can. Thank you for your service, it makes a difference!

The ISAC staff works hard for its members. We strive to protect your interests and to make your jobs as public servants as easy as possible. To guide our efforts in achieving that goal, staff have adopted five core values. They are to:

- Be member focused
- Seek personal and business excellence
- Respect others
- Work as a team
- Be personally honest and ethical

Contact us at 515.244.7181 or by email using the first initial and last name followed by @iowacounties.org.

We’re always here and happy to help!


The ISAC website - find us under the About tab.
ISAC Board of Directors

What They Do? Duties of the ISAC Board of Directors include:
- electing officers from the members of the Board
- serving as a liaison between ISAC and their affiliate
- developing and monitoring strategic plans
- deciding among priorities and setting policy
- recommending ISAC’s budget to members
- ensuring adequate financial resources
- selecting and supporting the Executive Director
- enhancing the organization’s public standing
- recruiting new members
- assessing board performance

Who They Are? Each of ISAC’s 16 affiliates has one seat on ISAC’s Board of Directors - except for supervisors, who have three. Three additional past presidents and NACo Board members round out the members of the Board. The ISAC Executive Committee serves a calendar year term.

Where Can I Find Out More? The ISAC website includes past minutes, agendas and more. Find them under the About tab.

ISAC Executive Board
Auditor . ISAC President Carla Becker . Delaware County
Supervisor . 1st Vice President Richard Crouch . Mills County
Sheriff . 2nd Vice President Brian Gardner . Linn County
Recorder . 3rd Vice President Kris Colby . Winnebago County

ISAC Board of Directors
Assessor . Jean Keller . Bremer County
Community Services . Jennifer Robbins . Wapello County
Conservation . Matt Cosgrove . Webster County
County Attorney . John Werden . Carroll County
Emergency Management . AJ Mumm . Polk County
Engineer . Brad Skinner . Appanoose County

Environmental Health . Shane Walter . Sioux County
IT . Joel Rohne . Worth County
Planning and Zoning . Brian McDonough . Polk County
Public Health . Kevin Grieme . Woodbury County
Supervisor . Barry Anderson . Clay County
Supervisor . Dawn Smith . Cedar County
Treasurer . Linda Zuercher . Clayton County
Veterans Affairs . Elizabeth Ledvina . Tama County
Supervisor . Burlin Matthews . Clay County | Past President
Recorder . Joan McCalmant . Linn County | Past President
Auditor . Melvyn Houser . Pottawattamie County | NACo
Auditor . Grant Veeder . Black Hawk County | NACo
William R. Peterson
Executive Director

Kristi Harshbarger
General Counsel
(Oversight on behalf of the ISAC Board of Directors)

Beth Manley
Compliance Officer

ISAC STAFF

Jamie Cashman
Government Relations Manager

Lucas Beenken
Public Policy Specialist

Dylan Young
IT Manager/Senior Software Dev

Nick Ballard
Software Developer I

Tyler Connelly
Network Administrator

Chris Schwebach
Software Developer

Rachel Bennett
Member Relations Manager

Courtney Biere
Office Coordinator

Ashley Clark
IT Project Coordinator

Brandi Kanselaar
CSN Program Coordinator

Katie Cook
Member Support Coordinator

Molly Hill
Staff Accountant

Tammy Norman
IPAC Program Manager

Jacy Ripperger
Marketing Coordinator

Brock Rikkers
Software Support Specialist

Molly Steffen
Customer Support Coordinator

Kelsey Sebern
Event Coordinator

David Bandy
Finance and Program Services Manager

Brad Holtan
Finance and Program Services Manager

Jessica Trobaugh
ICACMP Program Manager

GOVERNMENT RELATIONS

INFORMATION TECHNOLOGY

FINANCE AND PROGRAM SERVICES

LEGAL

STAFF

The Iowa County Annual Report Edition
November 2021
## INCOME BREAKDOWN

<table>
<thead>
<tr>
<th></th>
<th>FY 2021</th>
<th>FY 2020</th>
<th>FY 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICTS</td>
<td>24%</td>
<td>20%</td>
<td>18%</td>
</tr>
<tr>
<td>Dues</td>
<td>20%</td>
<td>18%</td>
<td>19%</td>
</tr>
<tr>
<td>Royalties</td>
<td>15%</td>
<td>16%</td>
<td>16%</td>
</tr>
<tr>
<td>Administration</td>
<td>15%</td>
<td>13%</td>
<td>14%</td>
</tr>
<tr>
<td>ICACMP</td>
<td>13%</td>
<td>11%</td>
<td>11%</td>
</tr>
<tr>
<td>IPAC</td>
<td>7%</td>
<td>6%</td>
<td>5%</td>
</tr>
<tr>
<td>Meetings</td>
<td>5%</td>
<td>14%</td>
<td>15%</td>
</tr>
<tr>
<td>Publications</td>
<td>1%</td>
<td>1%</td>
<td>1%</td>
</tr>
<tr>
<td>Interest</td>
<td>0%</td>
<td>1%</td>
<td>1%</td>
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</table>

## EXPENSE BREAKDOWN

<table>
<thead>
<tr>
<th></th>
<th>FY 2021</th>
<th>FY 2020</th>
<th>FY 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>79%</td>
<td>65%</td>
<td>63%</td>
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<tr>
<td>Operating</td>
<td>14%</td>
<td>21%</td>
<td>24%</td>
</tr>
<tr>
<td>Meetings</td>
<td>3%</td>
<td>10%</td>
<td>9%</td>
</tr>
<tr>
<td>Fixed assets</td>
<td>2%</td>
<td>3%</td>
<td>3%</td>
</tr>
<tr>
<td>Publications</td>
<td>2%</td>
<td>1%</td>
<td>1%</td>
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</tbody>
</table>
## Iowa State Association of Counties

### FINANCIAL HIGHLIGHTS

#### FY 2021

<table>
<thead>
<tr>
<th>CURRENT ASSETS</th>
<th>ASSOCIATION ACTIVITIES</th>
<th>PROGRAM ACTIVITIES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>$626,251</td>
<td>$4,049,108</td>
<td>$4,675,359</td>
</tr>
<tr>
<td>Investments</td>
<td>$1,618,481</td>
<td>$28,757,786</td>
<td>$30,376,267</td>
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<tr>
<td>Accounts receivable</td>
<td>$175,989</td>
<td>$281,033</td>
<td>$457,022</td>
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<tr>
<td>Prepaid expenses</td>
<td>$44,136</td>
<td>$13,405</td>
<td>$57,541</td>
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<tr>
<td>Interest receivable</td>
<td>$67</td>
<td>$124,345</td>
<td>$124,412</td>
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<tr>
<td>Property/Equipment (net of accumulated depreciation)</td>
<td>$144,298</td>
<td>-</td>
<td>$144,298</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$2,609,222</td>
<td>$33,733,901</td>
<td>$36,343,123</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES AND NET POSITION</th>
<th>ASSOCIATION ACTIVITIES</th>
<th>PROGRAM ACTIVITIES</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>$100,533</td>
<td>$392,648</td>
<td>$493,181</td>
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<tr>
<td>Due to Wellmark, Inc.</td>
<td>-</td>
<td>$307,176</td>
<td>$307,176</td>
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<tr>
<td>Due to Delta Dental</td>
<td>-</td>
<td>$31,840</td>
<td>$31,840</td>
</tr>
<tr>
<td>Claims incurred but not reported</td>
<td>-</td>
<td>$4,851,696</td>
<td>$4,851,696</td>
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<tr>
<td>Unearned revenue</td>
<td>$276,336</td>
<td>$900,877</td>
<td>$1,177,213</td>
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<tr>
<td>Compensated absences</td>
<td>$180,125</td>
<td>-</td>
<td>$180,125</td>
</tr>
<tr>
<td>Funds held for benefit of members</td>
<td>-</td>
<td>$27,249,664</td>
<td>$27,249,664</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td>$2,052,228</td>
<td>$33,733,901</td>
<td>$35,786,129</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS - WITHOUT DONOR RESTRICTIONS</th>
<th>ASSOCIATION ACTIVITIES</th>
<th>PROGRAM ACTIVITIES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL LIABILITIES AND NET ASSETS</strong></td>
<td>$2,609,222</td>
<td>$33,733,901</td>
<td>$36,343,123</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>REVENUE</th>
<th>ASSOCIATION ACTIVITIES - BUDGET</th>
<th>ASSOCIATION ACTIVITIES - ACTUAL</th>
<th>PROGRAM ACTIVITIES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conferences and meetings</td>
<td>$481,410</td>
<td>$144,050</td>
<td>-</td>
<td>$625,460</td>
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<tr>
<td>Dues</td>
<td>$624,600</td>
<td>$619,550</td>
<td>-</td>
<td>$1,244,150</td>
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<td>Royalties</td>
<td>$505,000</td>
<td>$461,312</td>
<td>-</td>
<td>$966,312</td>
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<tr>
<td>Investment income (loss)</td>
<td>$30,000</td>
<td>$1,063</td>
<td>($120,195)</td>
<td>($119,132)</td>
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<tr>
<td>Publications</td>
<td>$55,450</td>
<td>$36,445</td>
<td>-</td>
<td>$91,895</td>
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<tr>
<td>Administration fees</td>
<td>$2,032,667</td>
<td>$1,742,483</td>
<td>-</td>
<td>$3,775,150</td>
</tr>
<tr>
<td>County premiums</td>
<td>-</td>
<td>-</td>
<td>$33,084,707</td>
<td>$33,084,707</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$4,000</td>
<td>$23,352</td>
<td>$3,419</td>
<td>$144,050</td>
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<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$3,733,127</td>
<td>$3,028,255</td>
<td>$32,967,931</td>
<td>$35,996,186</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>ASSOCIATION ACTIVITIES - BUDGET</th>
<th>ASSOCIATION ACTIVITIES - ACTUAL</th>
<th>PROGRAM ACTIVITIES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and fringe benefits</td>
<td>$2,537,497</td>
<td>$2,146,672</td>
<td>-</td>
<td>$4,684,169</td>
</tr>
<tr>
<td>Conferences and meetings</td>
<td>$276,900</td>
<td>$64,008</td>
<td>-</td>
<td>$340,908</td>
</tr>
<tr>
<td>Board of Directors meeting expenses</td>
<td>$60,000</td>
<td>$3,957</td>
<td>-</td>
<td>$63,957</td>
</tr>
<tr>
<td>Other board authorized fund</td>
<td>$3,000</td>
<td>$7,475</td>
<td>-</td>
<td>$10,475</td>
</tr>
<tr>
<td>NACo conference</td>
<td>$23,000</td>
<td>$1,380</td>
<td>-</td>
<td>$24,380</td>
</tr>
<tr>
<td>Staff travel, training, prof memberships</td>
<td>$60,300</td>
<td>$13,688</td>
<td>-</td>
<td>$73,988</td>
</tr>
<tr>
<td>Consulting/Professional services</td>
<td>$220,913</td>
<td>$244,652</td>
<td>$1,477,973</td>
<td>$1,722,625</td>
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<tr>
<td>General operating</td>
<td>$393,638</td>
<td>$364,639</td>
<td>-</td>
<td>$758,277</td>
</tr>
<tr>
<td>Publications</td>
<td>$47,000</td>
<td>$44,032</td>
<td>-</td>
<td>$91,032</td>
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<tr>
<td>Miscellaneous</td>
<td>$62,231</td>
<td>$2,446</td>
<td>$310</td>
<td>$2,756</td>
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<tr>
<td>Claims and premiums paid</td>
<td>-</td>
<td>-</td>
<td>$30,831,461</td>
<td>$30,831,461</td>
</tr>
<tr>
<td>Change in claims incurred but not reported</td>
<td>-</td>
<td>-</td>
<td>$400,704</td>
<td>$400,704</td>
</tr>
<tr>
<td>Administration</td>
<td>-</td>
<td>-</td>
<td>$7,475</td>
<td>$7,475</td>
</tr>
<tr>
<td>Wellness program</td>
<td>-</td>
<td>-</td>
<td>$14,537</td>
<td>$14,537</td>
</tr>
<tr>
<td>Affordable Care Act fees</td>
<td>-</td>
<td>-</td>
<td>$135,306</td>
<td>$135,306</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$3,684,479</td>
<td>$2,892,949</td>
<td>$33,288,772</td>
<td>$37,865,200</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INCREASE IN NET ASSETS</th>
<th>ASSOCIATION ACTIVITIES</th>
<th>PROGRAM ACTIVITIES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INCREASE (DECREASE) IN FUNDS HELD</strong></td>
<td>-</td>
<td>-</td>
<td>($320,841)</td>
</tr>
<tr>
<td>NET ASSETS, BEGINNING OF YEAR</td>
<td>$1,916,922</td>
<td>$27,570,505</td>
<td>$27,482,427</td>
</tr>
<tr>
<td>NET ASSETS, END OF YEAR</td>
<td>$2,052,228</td>
<td>$27,249,664</td>
<td>$27,491,932</td>
</tr>
</tbody>
</table>
ISAC MEETINGS AND EVENTS served nearly 4,000 attendees in FY 2021 through a combination of in-person, hybrid, and online events. The ISAC member relations team offered an online library of materials and recorded presentations for the 2021 New County Officers school that is able to be accessed at any time by all registrants. They also made it possible for preferred vendors and exhibitors to maintain interaction with Iowa county officials through innovative solutions, including a virtual exhibit hall, an expanded issue of the magazine, webinar opportunities, an online vendor directory, and much more.

LEGAL ASSISTANCE

The ISAC legal team is a valuable and easily accessible resource on the ever-changing and wide-ranging legal issues that counties face. Recently, they have completed several sample documents at the request of members, including but not limited to:

- Sample Resolution for Emergency Medical Services (EMS) as an Essential Service
- Sample Forms for SF 342 Record Redaction
- Sample 28E Agreement for shared MH/DS Region and County staff
- Sample contract for ARPA dollars to be used with non-profit agencies

GROUP HEALTH and WELLNESS

27 counties participate in the ISAC Group Health Program and 28 are actively involved in the Wellness Program. The Wellness Program incentives have saved county budgets $1.38 million in premiums, and its effects have saved countless more in the health of their employees.

SAVE MONEY

WHERE CAN I FIND OUT MORE? The ISAC website under the Meetings and Events tab.

GIVE AWARDS

The 2020 ISAC Excellence in Action Awards went to the Dickinson County Pollinator Paradise and the Scott County AlgaeWheel Treatment Plant. Although the Annual Golf Scholarship Fundraiser was canceled, $12,000 was awarded as college scholarships to the children of county employees in March 2021. A 2020 ISAC Golden Eagle was not named.

YOUR VOICE AT THE CAPITOL

The ISAC Government Relations Team and the Legislative Policy Committee (LPC) work together to produce a package of legislative objectives and policy statements. The LPC is made up of representatives from each of ISAC’s affiliates. Throughout the year the team is working for you!

- Online tracking tool
- ISAC Update
- Legislative Comment Form
- County Day at the Capitol
- Webinars
- American Rescue Plan Act Assistance
- MUCH MORE!
American Rescue Plan Act (ARPA) and CARES Act Resources for Iowa Counties

As federal legislation was passed that included billions of dollars for local governments, ISAC staff provided related support to its members. Through constant communication, state and federal advocacy, and countless virtual meetings, telephone calls, and webinars, ISAC staff assisted its members to secure and navigate the funding. Where Can I Find Out More? Click on the ARPA graphic on the ISAC website homepage.

COUNTY-BY-COUNTY ALLOCATIONS
STATE AND LOCAL CORONAVIRUS FISCAL RECOVERY FUND

FUNDING FOR COUNTIES

CARES ACT

$80 million dollars
$40 million directly to all 99 counties
$30 million to MH/DS regions
$10 million not received by cities

ARPA

$612 million dollars
directly to all 99 counties
# Iowa County Attorney’s Case Management Program

## FINANCIAL HIGHLIGHTS

<table>
<thead>
<tr>
<th></th>
<th>FY 2021</th>
<th>FY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$347,674</td>
<td>$489,042</td>
</tr>
<tr>
<td>Investments</td>
<td>$337,406</td>
<td>$240,240</td>
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<tr>
<td>Grant receivables</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Accounts receivable</td>
<td>$55,310</td>
<td>$1,145</td>
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<tr>
<td>Prepaid expenses</td>
<td>$866</td>
<td>$866</td>
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<td><strong>TOTAL CURRENT ASSETS</strong></td>
<td>$741,256</td>
<td>$731,293</td>
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<tr>
<td><strong>NET CAPITAL ASSETS</strong></td>
<td>$14,972</td>
<td>$12,896</td>
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<td><strong>TOTAL ASSETS</strong></td>
<td>$756,228</td>
<td>$744,189</td>
</tr>
</tbody>
</table>

| **LIABILITIES AND NET POSITION** |            |            |
| Due to Iowa State Association of Counties | $37,795    | $32,132    |
| Accounts payable         | $81,236    | -          |
| Unearned revenue         | $277,242   | $240,720   |
| Other liabilities        | $84,116    | $208,938   |
| **TOTAL CURRENT LIABILITIES** | $480,389   | $481,790   |
| **NET POSITION**         | $275,839   | $262,399   |

| **OPERATING REVENUE**   |            |            |
| Member dues             | $411,662   | $397,825   |
| Software maintenance fees | $63,618   | $63,075    |
| Registration fees       | -          | $4,700     |
| Other operating revenue | -          | $50        |
| **TOTAL OPERATING REVENUE** | $475,280   | $465,650   |

| **OPERATING EXPENSES**  |            |            |
| Software maintenance    | $68,466    | $71,643    |
| Office expenses         | $4,939     | $5,472     |
| Administrative expenses | $355,807   | $376,147   |
| Professional fees       | $15,691    | $16,417    |
| Depreciation            | $4,674     | $7,263     |
| Meeting expenses        | $420       | $7,566     |
| Travel expenses         | $7,010     | $4,865     |
| Insurance               | $2,934     | $3,973     |
| Bad debt expense        | -          | $15,440    |
| Miscellaneous           | $2,215     | $1,842     |
| **TOTAL OPERATING EXPENSES** | $462,156   | $510,628   |

| **OPERATING INCOME (LOSS)** | $13,124 | ($44,978) |
| **TOTAL NON-OPERATING REVENUES** | $316     | $4,680    |
| **CHANGE IN UNRESTRICTED NET POSITION** | $13,440 | ($40,298) |
| **UNRESTRICTED NET POSITION (beginning of year)** | $262,399 | $302,697 |
| **UNRESTRICTED NET POSITION (end of year)** | $275,839 | $262,399 |
ISAC manages the Iowa County Attorney’s Case Management Project (ICACMP). The mission of the project is to improve the efficiency of the prosecutor’s offices in Iowa by supporting the case management software they use. There are currently 56 counties and the Attorney General’s office participating in the project. Where Can I Find Out More? The ISAC website under the Programs tab or contact jtrobaugh@iowacounties.org.

**ICACMP BOARD OF DIRECTORS**

Chair - Andrew Van Der Maaten  
Winnesheik County  
Vice Chair - Ryan Baldrige  
Webster County  
2nd Vice Chair - Matthew Wilber  
Pottawattamie County  
Ronda Burnes  
Tama County  
Bev Clark  
Sioux County  
Nick Johnson  
Mills County  
Gayle Keiser  
Linn County  
Andrew Ritland  
Mahaska County  
Matthew Schultz  
Madison County

**Staff**

Jessica Trobaugh  
ICACMP Program Manager  
Brock Rikkers  
IT Support Specialist  
Molly Steffen  
Customer Support Coordinator

**ACCOMPLISHMENTS**

**CLOUD-BASED**

Successfully transitioned 19 counties to PbK bringing the total to 26 with 11 more scheduled for 2022.

**UPGRADES**

A newer version of Prolaw was installed in three counties.

**TRAINING**

Over 30 training guides and training videos for both PbK and Prolaw.

**CASE MANAGEMENT SOFTWARE OPTIONS**

**PROSECUTOR**

**BY KARPEL**

PbK  
Customized to meet Iowa’s criminal justice processes  
Cloud-based allows 24/7 access anywhere with internet  
E-Discovery sends all discovery as links directly from case file in PbK

**PROLAW**

Customized to meet Iowa’s criminal justice processes  
Shared file access for all users at any time  
Allows for transition to paperless offices  
Includes all available data exchanges  
Server-based product hosted within the county

**DATA EXCHANGES WITH JUSTICE PARTNERS**

Gone are the days of duplication of work and double entry!

**Charge Code Exchange**

- Real-time updates in Prolaw and PbK  
- One central location allows increased efficiency and accuracy

**Complaint/Court Notice Exchange**

- Two options for filing of new complaints  
  1. Directly to county attorney for review  
  2. Directly to the clerk of court  
- Case information automatically populates into case file

**Hearing Order Exchange**

- New hearings dates automatically added to schedule  
- Completed hearings automatically marked complete
ISAC Information Technology is growing and becoming an increasing part of what we do and can offer our members in meeting technology needs. Iowa Counties Technology Services (ICTS) and the Community Services Network (CSN), which is under its governance structure, had productive years.

Where Can I Find Out More? The ISAC website under the Programs tab.

**ICTS ADVISORY BOARD**

Chair - Melvyn Houser  
Pottawattamie County Auditor  
Sarah Berndt  
Southeast Iowa Link Region  
Sue Duhn  
Dickinson County Community Services  
Kathy Egbert  
County Rural Offices of Social Services Region  
Eric Guth  
Winnebago County IT  
Dewey Hildebrandt  
Bremer County Supervisor  
Libby Reekers  
Tama County Community Services  
Jennifer Robbins  
South Central Behavioral Health Region CEO  
Dawn Smith  
Cedar County Supervisor  

**Ex-Officio** Bill Peterson, ISAC Executive Director

**ICTS OPERATIONS SUBCOMMITTEE**

Danelle Bruce | SW Iowa MH/DS  
Sarah Berndt | SEIL  
Liz Cox | Polk  
Julie Davison | East Central Region  
Karen Dowell | CSS  
Sue Duhn | Sioux Rivers  
Kathy Egbert | CROSS  
Katie Fischer | CROSS  
Louise Galbraith | Rolling Hills  
Lisa Kempf | Heart of Iowa  
Melissa Loehr | NWICC  
Cheri Sexton | Eastern Iowa  
Betsy Stursma | CICS  
Karen Wilcoxson | South Central

**FY 2021 Completed Projects**

only larger projects are listed  

**CSN**  
Administration 45.5%  
Development 19.5%  
Legal 4.3%  
Data Integrity 3.9%  
Network Admin 3.4%  
Reports 1.5%  
Training 1.2%  
Support 1.1%

**ISAC**  
Network Admin 13.7%  
Development 0.6%  
IT 0.9%  
IT Administration 0.4%

**IPAC**  
Development 1.9%  
Network Admin 0.7%  
Admin and Support 0.2%

**ICACMP**  
Network Admin 1.1%

**ISAC IT Staff Time Allocation**

By Program and Category

**Precint Atlas 5.8.8**  
8.21  
IPAC

**Reimbursement Enhancements**  
10.20  
CSN

**HIPAA Date in User Profile**  
7.21  
CSN

**Provider Billing**  
10.20  
CSN

**Support Ticket Notifications**  
7.21  
CSN

**Specialized Funding Tracking**  
10.20  
CSN

**Signature on Vouchers**  
7.21  
CSN

**Level of Support (LOS)**  
7.21  
CSN

**Keyword Search for DSM/ICD**  
7.21  
CSN

**ETP Functionality**  
7.21  
CSN

**Years of Education for Funding Request**  
7.21  
CSN

**Client Planning Tool**  
7.21  
CSN

**CJIS Data Exchange**  
11.21  
CSN

**HIPAA Date in User Profile**  
7.21  
CSN

**Support Ticket Notifications**  
7.21  
CSN

**Signature on Vouchers**  
7.21  
CSN

**Keyword Search for DSM/ICD**  
7.21  
CSN

**Years of Education for Funding Request**  
7.21  
CSN

**CJIS Data Exchange**  
11.21  
CSN

**Precint Atlas 5.8.8**  
8.21  
IPAC

**IPAC**  
Development 1.9%  
Network Admin 0.7%  
Admin and Support 0.2%

**Precint Atlas 5.8.8**  
8.21  
IPAC
## Iowa Counties Technology Services

### FINANCIAL HIGHLIGHTS

<table>
<thead>
<tr>
<th></th>
<th>FY 2021</th>
<th>FY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
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</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$196,578</td>
<td>$79,340</td>
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<td>Investments</td>
<td>$1,806,706</td>
<td>$1,947,465</td>
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<td>Accounts receivable</td>
<td>$26</td>
<td>$8,168</td>
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<td>Prepaid expenses</td>
<td>$12,800</td>
<td>$6,474</td>
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<td><strong>TOTAL CURRENT ASSETS</strong></td>
<td>$2,016,110</td>
<td>$2,041,447</td>
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<td><strong>NET CAPITAL ASSETS (NET OF ACCUMULATED DEPRECIATION)</strong></td>
<td>$610,815</td>
<td>$691,812</td>
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<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$2,626,925</td>
<td>$2,733,259</td>
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<tr>
<td><strong>LIABILITIES AND NET POSITION</strong></td>
<td></td>
<td></td>
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<tr>
<td>Due to Iowa State Association of Counties</td>
<td>$64,602</td>
<td>$71,548</td>
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<tr>
<td>Unearned revenue</td>
<td>$43,038</td>
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<td><strong>TOTAL CURRENT LIABILITIES</strong></td>
<td>$107,640</td>
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<td><strong>NET POSITION - UNRESTRICTED</strong></td>
<td>$2,519,285</td>
<td>$2,510,471</td>
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<tr>
<td><strong>OPERATING REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership dues</td>
<td>$890,066</td>
<td>$888,700</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING REVENUE</strong></td>
<td>$890,066</td>
<td>$888,700</td>
</tr>
<tr>
<td><strong>OPERATING EXPENSES</strong></td>
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<tr>
<td>Professional services</td>
<td>$68,884</td>
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<td>Administrative expenses</td>
<td>$521,570</td>
<td>$498,331</td>
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<td>Board and committee expenses</td>
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<td>$200</td>
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<td>CSN software maintenance</td>
<td>$5,520</td>
<td>$5,520</td>
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<td>Depreciation and amortization</td>
<td>$267,917</td>
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<td>Office expense</td>
<td>$18,407</td>
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<td>Travel</td>
<td>$66</td>
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<td>Miscellaneous</td>
<td>$132</td>
<td>$127</td>
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<td><strong>TOTAL OPERATING EXPENSES</strong></td>
<td>$882,496</td>
<td>$1,016,832</td>
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<td><strong>OPERATING INCOME (LOSS)</strong></td>
<td>$7,570</td>
<td>($128,132)</td>
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<td><strong>NON-OPERATING REVENUES</strong></td>
<td>$1,244</td>
<td>$29,217</td>
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<td><strong>INCREMENT IN UNRESTRICTED NET POSITION</strong></td>
<td>$8,814</td>
<td>($98,915)</td>
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<td><strong>UNRESTRICTED NET POSITION (BEGINNING OF YEAR)</strong></td>
<td>$2,510,471</td>
<td>$2,609,386</td>
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<tr>
<td><strong>UNRESTRICTED NET POSITION (END OF YEAR)</strong></td>
<td>$2,519,285</td>
<td>$2,510,471</td>
</tr>
</tbody>
</table>
## Iowa Precinct Atlas Consortium

### FINANCIAL HIGHLIGHTS

<table>
<thead>
<tr>
<th></th>
<th>FY 2021</th>
<th>FY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
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<tr>
<td>Cash and cash equivalents</td>
<td>$294,501</td>
<td>$27,668</td>
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<td>Prepaid Expenses</td>
<td>$2,888</td>
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<td>Investments</td>
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<td>$95,119</td>
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<td><strong>TOTAL ASSETS</strong></td>
<td>$392,524</td>
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<td><strong>LIABILITIES AND NET POSITION</strong></td>
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<td>Due to Iowa State Association of Counties</td>
<td>$11,902</td>
<td>$14,786</td>
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<td>Accounts payable</td>
<td>$7,500</td>
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<tr>
<td>Funds held for others</td>
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<td>$12,354</td>
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<td>Unearned revenue</td>
<td>$155,488</td>
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<td><strong>TOTAL CURRENT LIABILITIES</strong></td>
<td>$183,044</td>
<td>$27,519</td>
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<tr>
<td><strong>NET POSITION - UNRESTRICTED (LOSS)</strong></td>
<td>$209,480</td>
<td>$95,268</td>
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<tr>
<td><strong>OPERATING REVENUE</strong></td>
<td></td>
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<tr>
<td>Membership dues</td>
<td>$340,964</td>
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<tr>
<td>Miscellaneous revenue</td>
<td>$379</td>
<td>$4,250</td>
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<td><strong>TOTAL OPERATING REVENUE</strong></td>
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<td>$342,893</td>
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<td><strong>OPERATING EXPENSES</strong></td>
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<td>Software maintenance</td>
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<td>Office expense</td>
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<td>Administrative expenses</td>
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<td>Travel expenses</td>
<td>$667</td>
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<td><strong>TOTAL OPERATING EXPENSES</strong></td>
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<td><strong>OPERATING INCOME (LOSS)</strong></td>
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<td><strong>NON-OPERATING REVENUES</strong></td>
<td>$187</td>
<td>$232</td>
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<td><strong>CHANGE IN UNRESTRICTED NET POSITION (LOSS)</strong></td>
<td>$114,212</td>
<td>$131,682</td>
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<tr>
<td><strong>UNRESTRICTED NET POSITION (BEGINNING OF YEAR)</strong></td>
<td>$95,268</td>
<td>($36,414)</td>
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<tr>
<td><strong>UNRESTRICTED NET POSITION (END OF YEAR)</strong></td>
<td>$209,480</td>
<td>$95,268</td>
</tr>
</tbody>
</table>
The Iowa Precinct Atlas Consortium (IPAC) is an e-pollbook tool that is owned and governed by its 86 member counties. IPAC’s goal is to provide an efficient and compliant election process for the voters of Iowa. IPAC is currently operational in 86 counties at the discretion of the county auditor. IPAC contracts with the Iowa State Association of Counties (ISAC) to manage the program. Where Can I Find Out More? The ISAC website under the Programs tab.

**IPAC Software Rewrite**

The IPAC Board, Futures Committee, membership, and ISAC staff are working together to rewrite the IPAC software with a contracted firm.

**TIMELINE**

**2020**  
Brainstorming/Planning  
• Requirements and feasibility analysis - COMPLETED  
• Survey IPAC membership - COMPLETED  

**2021**  
Design  
• Determination of scope - COMPLETED  
• Creation of workflows, database structure, mockups - IN PROCESS  

**2022**  
Development, Integration, and Testing  
• Coding  
• Internal and external testing  

**2023**  
Implementation/Deployment  
• Training for membership and PEOs  
• Scheduled deployment  

**2024 and on**  
Operations and Maintenance  
• Maintain and enhance as needed
ISAC Endorsed Vendors are key business partners that share a common goal of providing quality services to our members. Preferred Vendors pay an annual fee to be positioned to build and deepen relationships with ISAC members.

Where Can I Find Out More? The ISAC website under the About tab.
## MEETING/EVENT CALENDAR
### 2021

### NOVEMBER
- **10** ISAC Board of Directors Meeting (Virtual)

### DECEMBER
- **14-17** ISSDA Winter School (Holiday Inn Des Moines Airport)
- **15-17** ICEA Conference (Veterans Memorial Community Choice Credit Union Convention Center, Des Moines)

### MEETING/EVENT CALENDAR
### 2022

### JANUARY
- **19-20** ISAC University (Sheraton, West Des Moines)
- **21** ISAC Board of Directors Meeting (ISAC Office)

### FEBRUARY
- **2** ISAC Executive Committee Meeting (ISAC Office)
- **9** ISAC Board of Directors Meeting (ISAC Office)
- **10** Statewide Supervisors Meeting (Embassy Suites Des Moines Downtown)
- **12-16** NACo Legislative Conference (Washington Hilton, Washington, D.C.)

### MARCH
- **9** ISAC County Day at the Capitol (Iowa State Capitol Building)
- **10-11** ISAC Spring Conference (Veterans Memorial Community Choice Credit Union Convention Center, Des Moines)

### APRIL
- **10-13** ISSDA Civil School (Holiday Inn Airport, Des Moines)
- **28** ISAC Board of Directors Meeting (ISAC Office)

### MAY
- **3-5** Public Health Conference of Iowa (Hybrid - Scheman Conference Center, Ames)
- **18-20** Western Interstate Region (WIR) Conference Anchorage, Alaska

### JUNE
- **21-24** ISACA Summer Conference (Hotel Julien, Dubuque)
- **29** ISAC Board of Directors Meeting (ISAC Office)

### JULY
- **21-24** NACo Annual Conference (Adams County/Aurora, Colorado)

### AUGUST
- **24-26** ISAC Annual Conference (Veterans Memorial Community Choice Credit Union Convention Center, Des Moines)

### SEPTEMBER
- **18-21** ISSDA Fall Jail School (Airport Holiday Inn, Des Moines)
- **YTBD** ISAC Board of Directors Retreat (Mills County)

### OCTOBER
- **9-12** Assessors Fall School (Airport Holiday Inn, Des Moines)

### NOVEMBER
- **17** ISAC Board of Directors Meeting (ISAC Office)

### DECEMBER
- **4-7** ISSDA Winter School (Holiday Inn Des Moines Airport)
- **14-16** ICEA Conference (Veterans Memorial Community Choice Credit Union Convention Center, Des Moines)
Please join us January 19-20, 2022 for ISAC University, an exciting two-day conference that will give you essential information and training on how to effectively lead and manage. This conference will provide unique content that is packed with powerful success strategies and tactics for improving your leadership skills. The conference will encourage you to examine and evaluate your current leadership practices, launch new initiatives, and share ideas. It’s the role of a leader to help drive and direct the accomplishments within your county. The agenda provides a diverse mix of keynote and seminar presentations that will give you tools you can immediately use when you return home. Find out more at www.iowacounties.org.
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- Payables Management
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- Merchant Processing Solutions
- Business Credit Card Services

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- Government & Public Funds

Crystal Edwards
VP Portfolio Management Officer
515-350-3448
cedwards@bankcsb.com

Mark Rathbun
SVP Business Development
515-249-4236
mrathbun@bankcsb.com

Experienced legal counsel for Iowa’s counties, cities, and other local government entities.

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877-275-2889

www.hhlawpc.com
Henry M. Adkins and Son, Inc. (Adkins) was founded in 1939 by Henry Merritt Adkins and has maintained representation in the county government field for over 75 years. In 2011, Adkins became a business partner with Unisyn Voting Solutions, selling and supporting Unisyn voting system products. Our staff has over 100 years of experience in conducting elections and providing quality products and exemplary service to our clients.
Keeping People Safe One Appointment at a Time

David Waxberg, Account Manager
dwaxberg@nowaitinside.com
517-214-4510
www.nowaitinside.com

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Scott Stevenson, Managing Director
(515) 471-2721 | Stevenson@dado.com

Michael Maloney, Senior Vice President
(515) 471-2723 | Maloney@dado.com

Nathan Summers, Vice President
(515) 471-2722 | Summers@dado.com

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D.A. Davidson & Co. member SIPC and FINRA

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ISAC Group Benefits Program

Partnering with Counties across Iowa

- Medical, Dental & Vision Programs
- Online enrollment platform
- Consolidated billing provided
- GBP service & support
- Wellness Program with incentives
- Employee Assistance Program
- HR & Compliance resources
- Third Party Administrator services

www.gbp-ins.com  |  12337 Stratford Drive, Clive, IA 50325  |  515-493-0802
As we celebrate these milestone anniversaries, we want to say a big “Thank you!” to all our members!

THANK YOU!

County Risk Management Services, Inc.

representing

crmsia.com | icapiowa.com | imwca.org