

IOWA COUNTY ATTORNEY'S CASE

MANAGEMENT PROJECT

BOARD OF DIRECTORS MEETING Minutes for Wednesday July 29, 2020 at 12:00 p.m. Telephonically

Members Present: Andrew Van Der Maaten, Ronda Burnes also proxy for Danelle Essing, Beverly Clark, Nick Johnson

Members Absent: Ryan Baldrige, Matthew Wilber, Matt Schultz, Andrew Ritland

Staff: Jessica Trobaugh, Molly Steffen

Today's meeting was a follow up from the July 8, 2020 meeting to discuss allocation of the Grant funds to be used to assist interested counties with a move to Karpel. The Board had specifically asked for information regarding the Shared Server Counties. Jessica provided an overview from the Shared Server counties which included:

- Monona: they already applied for the grant and are set to receive this funding per approval from the last board meeting.
- Greene County: Deciding between buying their own server and staying with Prolaw or moving to Karpel. Cloud based is their preference and think they can afford this if they receive \$10-12,000 from the grant to move to Karpel.
- Sac County: Think they can move to Karpel if they can receive \$10-12,000 from the grant.
- Monroe: They would also need \$10-12,000 from the grant to move to Karpel.

This consists of a max of \$36,000 from the grant to move these three Shared Server counties to Karpel. However, they will have to match what we give them to move. It costs the Project approximately \$62,000 to host the Shared Server so the cost savings is worth it. Our hope is to move the Shared Server counties to Karpel next March or April but no later than June 2021 as the grant money must be used by then. These counties will still have to follow the same process as all other counties and apply for the grant funding. The application process will be simple, and they must apply no later than August 31, 2020. The remaining counties that want to move to Karpel will also need to apply and funding will be based on number of users in the county.

Motion to authorize Jessica to solicit grants with a cap of \$12,000 for the shared server counties and use the caps identified in option 1 from the July 8th meeting for the remaining counties was made by Sioux county, seconded by Mills county. Motion passed unanimously.

Jessica will get the application to apply for these funds ready next week. She will then send the application to the Board for review. After it is reviewed, she will send out to counties with the notice they must apply by August 31, 2020. Based on applications received, the Board will review at the September budget meeting and make final decisions on how much each county will be granted.