**Minutes**

**Iowa State Association of Counties**

**ISAC Board of Directors Meeting**

**ISAC Office, 5500 Westown Parkway, Suite 190, West Des Moines, IA 50266**

**Phone 515.244.7181**

**Present:** Harlan Hansen, Melvyn Houser, Joan McCalmant, Peggy Rice, RJ Moore, Matt Cosgrove, Wayne Clinton, Deb McWhirter, Wayne Walter, Marge Pitts, Joe Neary, Wayne Chizek, AJ Mumm, Kathy Babcock, Russell Wood, Lonny Pulkrabek, Jim George, Grant Veeder, Marge Pitts

**Absent:** Jeff Garrett, Lu Barron, Linda Langston, Darin Raymond

**Guests:** Senator Daryl Beall

**Staff:** Bill Peterson, Rachel Bennett, Kristi Harshbarger, Brad Holtan, Jamie Cashman, Hanna De Groot, Lucas Beenken, Stacy Horner

**Friday, January 24, 2014**

ISAC President Harlan Hansen called the meeting to order at 9:30 am and led the Board in the Pledge of Allegiance.

Harlan introduced Senator Daryl Beall who swore in the 2014 ISAC officers and board. Senator Beall made comments to the group.

**Approval of Minutes**

The ISAC Board of Directors meeting minutes from December 4, 2013 were reviewed.

Moved by Joan McCalmant, seconded by Lonny Pulkrabek to approve the minutes as written. The motion passed unanimously.

Moved by Kathy Babcock, seconded by Melvyn Houser to recess the ISAC Board. The motion passed unanimously.

The Board reconvened following the ETC Board of Directors meeting.

**Management Report**

Brad Holtan gave a review of the financials for the six months ending Tuesday, December 31, 2013. He included a brief overview of each fund and the overall cash flow of the organization.

Brad gave the highlights of the ISAC 990 that was reviewed by the Board. ISAC will owe $2,412 due to the income related to DATA, LLC and NACo RMA of which it’s a partial owner.

Moved by Joan McCalmant, seconded by Peggy Rice to accept the ISAC 990. The motions passed unanimously.

Bill Peterson reviewed the ISAC budget process. The Board will approve and recommend a budget to the membership during its February board meeting. The full membership will be asked to approve the budget during the Spring School General Session.

Brad reported that a conflict of interest policy was included in the Board materials for review and acknowledgement of receipt.

Kristi Harshbarger gave an update on legal matters.

Bill Peterson reported that ISAC has been approached to offer lobbying services to Iowa Pheasants Forever with which we have no conflicts of interest. The conservation affiliate does not see any issue. A contract was included in the board materials for review. The Board amply discussed many considerations.

Moved by RJ Moore, seconded by Matt Cosgrove to approve entering into a lobbyist consultant agreement with Pheasants Forever. The motion passed unanimously.

Bill reported that Linda Hinton has agreed to provide her expertise to ISAC on a contract basis for the 2014 legislative session.

Moved by Wayne Walter, seconded by Wayne Clinton to approve entering into a legislative affairs assistant agreement with Linda Hinton. The motion passed unanimously.

Bill reported that the call for the second round of counties to participate in the ISAC Goal Setting Facilitation Program will be included in the February issue of the magazine.

Brad reported that during its first meeting in January the fundraising committee recommended adding a silent auction at the fall school, a 50/50 raffle at the spring school and an optional payroll deduction/stuffer. The golf fundraiser was also discussed at length.

**Legislative Report**

Jamie Cashman gave an overall update on the session and discussed mental health and broadband expansion. Hanna De Groot discussed user fees and election bills. Lucas Beenken reported on road funding and Rural Improvement Zones. A resolution was given to the Board regarding support for a fuel tax increase.

Moved by Grant Veeder, seconded by Wayne Chizek to pass the Resolution to Support Fuel Tax Increase as amended. The motion passed unanimously by the Board.

**Conference and Meeting Report**

Stacy Horner reported that ISAC University had a low turnout, but the reviews of the conference were excellent. She gave an update on Spring School to the Board. Stacy gave an overview of a possible 2014 fall school agenda with the inclusion of a silent auction reception. The Board reviewed and discussed the agenda.

Rachel Bennett gave an update on County Day at the Capitol.

**NACo Report**

Melvyn Houser and Grant Veeder gave reports on the NACo Resiliency Forum and board meeting that were held in Cedar Rapids in December.

Harlan Hansen discussed the NCCAE State Association Presidents and Executive Directors Meeting that he attended with Bill in Washington, D.C. in early January.

Rachel gave an overview of the schedule for the 2014 NACo Legislative Conference including the President’s Dinner and congressional interaction.

Bill reported that a call for nominations will be sent out for this year’s County Leadership Institute.

Moved by Wayne Clinton, seconded by Kathy Babcock to authorize ISAC sponsoring the registration fee of a participant for the 2014 County Leadership Institute. The motion passed unanimously.

Board members shared reports and inquiries. Lonny Pulkrabek asked that income ranges be included on future scholarship applications and also expressed strong feelings that scholarships be given only to students who plan to attend college in Iowa.

President Hansen adjourned the Board at 2:30 pm.