**Minutes**

**Iowa State Association of Counties Board of Directors**

**ISAC Offices, 5500 Westown Parkway, Suite 190, West Des Moines, Iowa 50266**

**Phone 515.244.7181**

Present: Burlin Matthews, Brian Gardner, Peggy Rice, Kris Colby, Dawn Smith, Lonny Pulkrabek, Joel Rohne, Joan McCalmant, Matt Cosgrove, Grant Veeder, Linda Zuercher, Jean Keller, Melvyn Houser, Brian McDonough, Shane Walter, Brad Skinner, Elizabeth Ledvina, Carla Becker, Richard Crouch, AJ Mumm, Kevin Grieme, John Werden

Absent: Jennifer Robins

Staff: Bill Peterson, Rachel Bennett, Kristi Harshbarger, Brad Holtan, Lucas Beenken, Tammy Norman, Kelsey Sebern, Molly Hill, Ashley Clark, Jacy Ripperger, Beth Manley, Jamie Cashman, Jessica Trobaugh, Brandi Kanselaar, Chris Schwebach, Dylan Young, Katie Cook, Molly Steffen

**Thursday, June 18, 2020 – Via Zoom Video Conference**

ISAC President Burlin Matthews called meeting to order, and Bill Peterson gave a brief ISAC office and staff update.

**Annual Conference Plans, Review, and Discussion**

Rachel Bennett gave an overview of 2020 ISAC Annual Conference recommendations to the Board. Staff prepared a document that outlines three options including financial and safety considerations for each. Canceling the Annual Conference with an order from the Governor was option one and deemed to be unrealistic given the lack of restrictions at the time of meeting. Option two was to cancel the Annual Conference without an order from the Governor. This option included a large budgetary impact due to cancellation fees. A 50% capacity conference option was included under option three and was considered impractical after surveying affiliates about attendance probability and general safety concerns.

Under option two ISAC will offer the Leadership Track virtually in parentship with the NACo High Performance Leadership Academy and the Professional Development Academy. Staff will also offer assistance to any affiliate that is interested in holding its annual conference programming virtually.

Board members discussed all proposals amply and expressed concerns with holding an in-person conference in August.

Moved by Shane Walter, seconded by Brian Gardner to cancel the 2020 ISAC Annual Conference. The motion passed unanimously.

**Updated ISAC Meeting Registration Policy**

Katie Cook expressed the need to update ISAC’s meeting registration policy due to the COVID-19 pandemic. The updated policy is in line with how ISAC has been handling cancellations and offers more flexibility.

Moved by Grant Veeder, seconded by Melvyn Houser to approve the ISAC Meeting Registration Policy as presented. The motion passed unanimously.

**NACo Annual Conference Townhall and Virtual Business Meeting**

Bill Peterson gave an overview of the NACo events that are being held in place of its 2020 Annual Conference. He also described the credentials process.

**Endorsement of NACo 2nd Vice-Presidential Candidate**

Bill Peterson presented a letter addressed to President Matthews from Cindy Bobbitt, Grant County, Oklahoma Commissioner and candidate for NACo 2nd Vice Presdient. ISAC staff has been assisting Cindy with her campaign, and board members expressed support.

Moved by Melvyn Houser, seconded by Grant Veeder the Board’s endorsement of Cindy Bobbitt for NACo 2nd Vice President. The motion passed unanimously.

**End of Session Update**

Jamie Cashman and Lucas Beenken overviewed the final actions and outcomes of the 2020 Legislative Session.

President Matthews adjourned the meeting at 3:00 pm.