**Minutes**

**Iowa State Association of Counties**

**Board of Directors Meeting**

**ISAC Offices, 5500 Westown Parkway, Suite 190, West Des Moines, Iowa 50266**

**Phone 515.244.7181**

**Present:** Burlin Matthews, Carla Becker, Richard Crouch, Peggy Rice, Joan McCalmant, Melvyn Houser, Matt Cosgrove, Lonny Pulkrabek, Shane Walters, Elizabeth Ledvina, Gene Meiners, Jean Keller, Brian Gardner, Joel Rohne, Brad Skinner, John Werden, AJ Mumm, Grant Veeder

**Absent:** Eric Stierman, Kathy Babcock, Russell Wood, Kim Painter

**Guests:** Wendy Moran, Nicole Loux

**Staff:** Bill Peterson, Rachel Bennett, Kristi Harshbarger, Kelsey Sebern, Brad Holtan, Beth Manley

**Wednesday, June 26, 2019**

ISAC 1st Vice President Burlin Matthews called the meeting to order at 9:00 am and led the Board in the Pledge of Allegiance.

**Approval of Minutes**

Moved by Joel Rohne, seconded by Melvyn Houser to approve as written the meeting minutes of the April 25, 2019 ISAC Board of Directors. The motion passed unanimously.

**Meeting with Financial Auditor**

Wendy Moran and Nicole Loux, McGowen, Hurst, Clark & Smith, P.C., discussed issues related to the FY 2019 audit with the ISAC Board. Staff members were dismissed giving board members the opportunity to raise any issues of concern.

Staff returned, the meeting was recessed, and the meeting was reconvened following the adjournment of the ICTS Board of Directors meeting.

**Election of Officers**

Bill Peterson reported that ISAC President Eric Stierman submitted a letter of resignation citing personal reasons. The vacant position is automatically replaced by the executive committee moving up until an election can be held. The Board will need to vote to make it official. The nominating committee will meet prior to the September meeting to fill the 3rd VP position and to recommend the 2020 officers. The nominating committee is chaired by Carla Becker and members include Richard Crouch and Lonny Pulkrabek. Grant Veeder suggested that a policy be written into the bylaws that would cover this situation.

Moved by Grant Veeder, seconded by Brian Gardner to appoint Burlin Matthews as president, Carla Becker as 1st vice president, and Richard Crouch as 2nd vice president of ISAC. The motion passed unanimously.

Carla will serve as Legislative Policy Committee chair in 2019, and Richard will serve in 2020.

**Management and Financial Report**

Brad Holtan gave financial report highlights as of the May 31, 2019 including the general fund, health insurance fund, IPAC, and an update on changing banking to Community State Bank.

Moved by Matt Cosgrove, seconded by Shane Walter to accept the May 31, 2019 financial report. The motion passed unanimously.

Rachel Bennett reviewed the dates and locations of the nine summer 2019 county visits during which staff will discuss how recent legislative changes will affect specific counties as well as hear other concerns.

Bill Peterson recommended that Randy Jacobsma, Sioux County Treasurer, be appointed as an ISAC representative on the Iowa Public Agency Investment Trust (IPAIT) Board of Trustees.

Moved by Melvyn Houser, seconded by Joan McCalmant to appoint Randy Jacobsma to the IPAIT Board. The motion passed unanimously.

**ISAC Golden Eagle Committee Report**

Rachel reported that the Golden Eagle Committee recommended that Marge Pitts, Clay County Auditor and ISAC Past President, be named the 2019 ISAC Golden Eagle. She will be honored during the ISAC Annual Conference General Session on August 21.

Moved by Grant Veeder, seconded by Peggy Rice to name Marge Pitts the 2019 ISAC Golden Eagle. The motion passed unanimously.

Bill thanked the Board and staff for congratulating him on his 40th ISAC anniversary.

**Legal Report**

Kristi Harshbarger reviewed and recommended an ISAC Event Conduct Policy for approval. The policy will be included in the board policies and will be accepted by all attendees when registering for an event. It will also be communicated in a magazine article in the August issue. The Board discussed the policy in depth including weapons possession.

Moved by Grant Veeder, seconded by Brian Gardner to approve the ISAC Event Conduct Policy. The motion passed unanimously.

Kristi gave an update on the opioid litigation suit.

**Conference and Meeting Reports**

Brad reported that the ISAC Scholarship Golf Fundraiser was held on June 12 and that turnout was down compared to previous years. The Education Fund does have money in reserved to cover for a down year, but other fundraising options will be explored.

Kelsey Sebern reported that registration and housing for the 2019 ISAC Annual Conference are ahead of pace. She reviewed the board scenario. Rachel gave an overview of the Flood Track which is being held in conjunction with the conference on August 21. Jacy Ripperger gave an update on sponsors and exhibitors.

Rachel reviewed the schedule for Iowa attendees at the NACo Annual Conference which is being held July 12-15 in Clark County, Nevada.

President Matthews adjourned the meeting following reports from board members.