



The Iowa County
November 2018

FY 2018
ANNUAL REPORT

THE CAT® 12M3 MAKES THE GRADE



The Cat® 12M3 motor grader and its all-wheel-drive (AWD) counterpart not only meet EPA Tier 4 Final emission standards, but also provide improved fuel efficiency and operator comfort.

COMFORT AND CONVENIENCE

Electronic joysticks reduce hand and arm movements by 78 percent to help reduce operator fatigue and enhance productivity. The cab features a more comfortable seat with heated and ventilated options, as well as several convenient storage bins.

FUEL EFFICIENCY AND EMISSIONS REDUCTION

The 12M3 motor grader meets Tier 4 Final standards using emissions reduction technology that requires no interaction by operators. Selective catalytic reduction (SCR) utilizes diesel exhaust fluid (DEF), which can be conveniently filled from ground level while machines are fueled.

Standard economy mode (ECO) saves fuel — an average of 10 percent — by reducing engine speed, so that machines work in a more efficient range.

Contact Ziegler CAT today to learn more about the benefits of adding the fuel-efficient Cat 12M3 motor grader to your fleet.

800.342.7002

Altoona • Atlantic • Fort Dodge • Mason City • Postville • Sheldon • Sioux City

ZIEGLER CAT

www.zieglercat.com

THE IOWA COUNTY MAGAZINE

FY 2018 ISAC Annual Report

*November 2018 * Volume 47, Number 11*

The Iowa County magazine: The official magazine of the
Iowa State Association of Counties
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Rachel Bennett, EDITOR

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ISAC's Mission:

To promote effective and responsible county government for the people of Iowa.

ISAC's Vision:

To be the principal, authoritative source of representation, information and services for
and about county government in Iowa.

ISAC members are elected and appointed county officials from all 99 counties. *The Iowa County* (ISSN 0892-3795, USPS 0002-150) is published monthly by the Iowa State Association of Counties, 5500 Westown Parkway, Suite 190, West Des Moines, IA 50266.

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FROM THE ISAC PRESIDENT

This year has been such a whirlwind of a year for me. First off, it has been a huge honor and my pleasure to serve as the ISAC President. I remember when I first was elected and started attending the ISAC conferences. I would watch the presidents speak and always thought to myself, "Wow! That's very cool, but I could never do that."

The year started out with a trip out to D.C. with Bill Peterson for the NCCAE Presidents and Executive Directors Meeting. One of the things that interested me most was the number of people that were surprised to hear of a Sheriff serving as president of our association. Many attendees were very interested in ISAC, and it really gave me an opportunity to toot the horns of our great state that we live in and how well Bill and the ISAC staff conduct business. People know I like to talk, and this gave me many opportunities.

In March, it was a return trip to D.C. for the NACo Legislative Conference. This event had a lot of excitement to start with as this was the time when the Nor'easter was hitting out there. So, I got on the plane in Cedar Rapids to fly to Charlotte knowing that I would be landing, and my next flight would be cancelled. We landed, and of course, while we were on the airplane we found out flights were cancelled. To add to the stress, we had to sit on the tarmac while the President's plane came in, and then the Vice President's plane came in. When that happens, everything comes to a standstill. Luckily, this gave Bill and Kelsey time to work their magic. They reserved a rental car for me, and off I went for a six-hour drive up to D.C. Of course, I went without luggage for 24 hours or so, but who is counting.

The rest of the Legislative Conference was interesting, and we were able to meet with a couple of our legislators. I was able to shake hands with Senator Ernst, Congressman Young, and Congressman Loeb sack.

Getting through the two ISAC conferences was a breeze for me because again, the ISAC staff is exceptionally good at their jobs.

This fall I had the opportunity to host the ISAC Board Retreat in Johnson County. I feel so fortunate to live and serve here and was able to show the rest of the Board and ISAC staff some of our local treasures here - including a tour of Kinnick Stadium and the National Advanced Driving Simulator.

In closing, I want to again thank all of you for the faith you have put in me this last year, and thank you to Bill and the ISAC staff for all their service. I would mostly like to echo what I have said all year long. Please go back to your counties and get those that do not see the value in attending ISAC events and drag them to the ISAC conferences and show them how much value is put in to their counties by ISAC. The more involved we get, the greater the return.



Lonny Pulkrabek
ISAC President
Johnson County Sheriff
lpulkrab@co.johnson.ia.us

ISAC Board of Directors

What They Do? Duties of the ISAC Board of Directors include:

- electing officers from the members of the Board
- serving as a liaison between ISAC and their affiliate
- developing and monitoring strategic plans
- deciding among priorities and setting policy
- recommending ISAC's budget to members
- ensuring adequate financial resources
- selecting and supporting the Executive Director
- enhancing the organization's public standing
- recruiting new members
- assessing board performance

Who They Are? Each of ISAC's 16 affiliates has one seat on ISAC's

Board of Directors - except for supervisors, who have three. Three additional past presidents and NACo Board members round out the members of the Board. The ISAC Executive Committee serves a calendar year term.

Where Can I Find Out More? The ISAC website includes past minutes, agendas and more. Find them under the About tab.



Front Row | ISAC Executive Committee

Attorney . **3rd Vice President Wayne Reisetter** . Dallas County
Treasurer . **1st Vice President Eric Stierman** . Dubuque County
Sheriff . **President Lonny Pulkrabek** . Johnson County
Supervisor . **2nd Vice President Burlin Matthews**. Clay County

Back Row

Supervisor . **Denny Wright** . Sioux County
Emergency Management . **AJ Mumm** . Polk County
Recorder . **Joan McCalmant** . Linn County | Past President
Planning and Zoning . **Shane Walter** . Sioux County
Auditor . **Melvyn Houser** . Pottawattamie County | NACo
Auditor . **Grant Veeder** . Black Hawk County | NACo
Recorder . **Kim Painter** . Johnson County
IT . **Joel Rohne** . Worth County

Conservation . **Matt Cosgrove** . Webster County
Environmental Health . **Joe Neary** . Palo Alto County














Middle Row

Public Health . **Kathy Babcock** . Chickasaw County
Auditor . **Peggy Rice** . Humboldt County | Past President
Assessor . **Jean Keller** . Bremer County
Supervisor . **Carl Mattes** . Humboldt County
Community Services . **Russell Wood**. Franklin County
Auditor . **Carla Becker** . Delaware County

Not Pictured

Engineer . **Brad Skinner** . Montgomery County
Veterans Affairs . **Elizabeth Ledvina** . Tama County

ISAC FINANCIAL HIGHLIGHTS

INCOME BREAKDOWN FY 2018			EXPENSE BREAKDOWN FY 2018		
Administration	24%		Personnel	68%	
Dues	20%		Operating	17%	
ICTS	16%		Meetings	10%	
Royalties	16%		Fixed assets	3%	
Meetings	14%		Publications	2%	
CM&MHDS	8%				
Publications	2%				
Interest	0%				
FY 2017			FY 2017		
Dues	22%		Personnel	70%	
Administration	18%		Operating	17%	
ICTS	18%		Meetings	11%	
Royalties	17%		Publications	2%	
Meetings	16%		Fixed assets	0%	
CM&MHDS	7%				
Publications	2%				
Interest	0%				

ISAC

FY 2018 FINANCIAL HIGHLIGHTS

CURRENT ASSETS

Cash and cash equivalents	
Investments	
Accounts receivable	
Prepaid expenses	
Interest receivable	
Property/Equipment (net of accumulated depreciation)	
TOTAL ASSETS	

LIABILITIES AND NET POSITION

Accounts payable and accrued liabilities	
Due to Wellmark, Inc.	
Claims insured but not reported	
Unearned revenue	
Compensated absences	
Funds held for benefit of members	
TOTAL LIABILITIES	
NET ASSETS - UNRESTRICTED	
TOTAL LIABILITIES AND NET ASSETS	

ASSOCIATION ACTIVITIES	PROGRAM ACTIVITIES	TOTAL
\$529,304	\$3,321,786	\$3,851,090
\$1,261,278	\$22,055,513	\$23,316,791
\$200,830	\$234,884	\$435,714
\$25,983	-	\$25,983
\$9,808	\$113,300	\$123,108
\$215,148	-	\$215,148
\$2,242,351	\$25,725,483	\$27,967,834
\$81,880	\$336,923	\$418,803
-	\$620,105	\$620,105
-	\$4,387,511	\$4,387,511
\$357,028	\$616,852	\$973,880
\$92,564	-	\$92,564
-	\$19,764,092	\$19,764,092
\$531,472	\$25,725,483	\$26,256,955
\$1,710,879	-	\$1,710,879
\$2,242,351	\$25,725,483	\$27,967,834

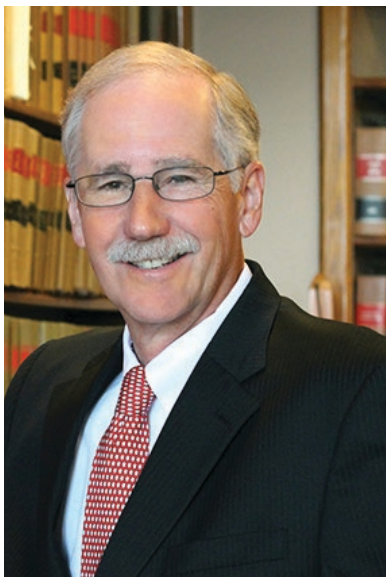
REVENUE

Conferences and meetings	
Dues	
Royalties	
Investment income	
Publications	
Administration fees	
County premiums	
Miscellaneous	
TOTAL REVENUE	

EXPENSES

Salaries and fringe benefits	
Conferences and meetings	
Board of Directors meeting expenses	
Other board authorized fund	
NACo conference	
Staff travel, training, prof memberships	
Public relations	
Consulting/Professional services	
General operating	
Publications	
Miscellaneous	
Claims and premiums paid	
Change in claims paid but not reported	
Administration	
Wellness program	
County technologies clearinghouse	
Affordable Care Act fees	
TOTAL EXPENSES	
INCREASE (DECREASE) IN FUNDS HELD	
INCREASE IN FUNDS HELD	
INCREASE (DECREASE) IN NET ASSETS	
NET ASSETS, BEGINNING OF YEAR	
NET ASSETS, END OF YEAR	

ASSOCIATION ACTIVITIES - BUDGET	ASSOCIATION ACTIVITIES - ACTUAL	PROGRAM ACTIVITIES	TOTAL
\$487,340	\$435,074	-	\$435,074
\$574,700	\$611,575	-	\$611,575
\$463,250	\$486,326	-	\$486,326
\$7,500	\$15,367	\$23,950	\$39,317
\$43,500	\$47,572	-	\$47,572
\$1,759,811	\$1,257,120	-	\$1,257,120
-	-	\$32,126,563	\$32,126,563
-	\$235,115	-	\$235,115
\$3,336,101	\$3,088,149	\$32,150,513	\$35,238,662
\$2,407,474	\$1,854,688	-	\$1,854,688
\$279,375	\$237,039	-	\$237,039
\$50,000	\$43,978	-	\$43,978
\$2,000	\$2,800	-	\$2,800
\$20,000	\$23,711	-	\$23,711
\$55,000	\$50,174	-	\$50,174
\$500	\$14,899	-	\$14,899
\$81,500	\$197,253	-	\$197,253
\$349,462	\$381,957	-	\$381,957
\$38,000	\$42,872	-	\$42,872
\$37,750	\$2,113	\$18,147	\$20,260
-	-	\$28,830,529	\$28,830,529
-	-	\$611,416	\$611,416
-	-	\$379,860	\$379,860
-	-	\$561,974	\$561,974
\$5,000	\$1,102	-	\$1,102
-	-	\$12,509	\$12,509
\$3,348,061	\$2,872,129	\$30,414,435	\$33,286,564
(\$11,960)	\$216,020	\$1,736,078	\$1,952,098
-	-	\$1,736,078	\$1,736,078
(\$11,960)	\$216,020	-	\$216,020
	\$1,494,859	-	\$1,494,859
	\$1,710,879	-	\$1,710,879



FROM THE ISAC EXECUTIVE DIRECTOR

“Association – a group of people who work together in a single organization for a common purpose.”

William R. Peterson
ISAC Executive Director
bpeterson@iowacounties.org

Do you sometimes get so lost in doing what you do every day, that you forget to remember why you are doing it? When I ask people about what they are doing or how they are doing, they somehow always bring into the conversation that they feel like things have sped up for them in the past few years. It is hard to find time to look back and see if you have accomplished what you set out to do. Do you feel that way?

Annually, your association, the Iowa State Association of Counties, tries to do just that. If you have gotten this far in *The Iowa County magazine* for November 2018, you have probably figured that out. This report provides information on many activities that the association performs; we hope you find it enlightening. But I was wondering whether the information provided allows for you to measure whether we have successfully achieved our common purpose (see definition of association). So, I went to ISAC's Bylaws to see if I could help you answer that question.

Article I: Purposes states “The purpose of this corporation shall be to:

- a. Promote efficient and economically sound county government for the citizens of Iowa.
- b. Maintain a permanent organization to promote cooperation among the counties and officers of counties.
- c. Study the problems of local government and assist in the application of knowledge obtained to promote the efficient delivery of local government services.
- d. Assist county officials with the exchange of ideas and experiences in providing local services.
- e. Collect, compile and distribute to county officials information about government and the administration of county services.
- f. Study the standardization of administrative practices to increase efficiency and reduce the cost of operations.
- g. Advise, cooperate with, and share information with the Iowa congressional delegation in Washington to promote the interests of and seek appropriate federal assistance for the counties of Iowa.
- h. Advise, cooperate with, and share information with the Iowa General Assembly to promote the interests of county government.
- i. Seek legislation that will preserve county home rule authority and vigorously oppose legislative or other initiatives that seek to limit the citizens' right to locally determine services or governmental structure.
- j. Secure cooperation among counties in matters that affect the rights and liabilities of all counties.
- k. Initiate litigation to protect the rights and limit the liabilities of the counties under any constitutional provision or statute, appear as a friend of the court in any court proceedings where the rights or liabilities of the counties may be affected, and appoint or employ counsel for these purposes.
- l. Cooperate with the National Association of Counties, other public and private organizations, or other units of government when appropriate to research and promote improvements in the delivery of local government services.
- m. Seek financial assistance from endowments, funds established for municipal research and betterment, or from other legitimate sources to carry out the purposes of this organization.
- n. Appoint and employ counsel when required to fulfill the obligations of the corporation.
- o. Perform all other things necessary, proper and fitting to achieve the purposes of this organization or to provide appropriate services to member counties.

That is a pretty long list. I wonder if you can look through our annual report and identify activities that we report on that are directly related to these purposes. So make a list of purposes from a to o; write the program, service or activity related to that purpose: include your name, county and office; and send it to me - bpeterson@iowacounties.org. If you can articulate a program, service or activity for 12 of the 15 purposes, I will put your name in a hat and draw three names. The three names drawn will receive a complimentary registration to the 2019 ISAC Annual Conference.

To conclude, thank you for your service to your county and the citizens you represent; county officials and employees are the best. And, thank you for being a member of the Iowa State Association of Counties, I hope you see value in our common purposes.

The ISAC staff works hard for its members. We strive to protect your interests and to make your jobs as public servants as easy as possible. To guide our efforts in achieving that goal, staff have adopted five core values. They are to:

- Be member focused
- Seek personal and business excellence
- Respect others
- Work as a team
- Be personally honest and ethical

Contact us at 515.244.7181 or using the first initial and last name followed by [@iowacounties.org](https://www.iowacounties.org).

We're always here and happy to help!

Where Can I Find Out More? The ISAC website includes a brief description of the duties of each staff member. Find us under the About tab.

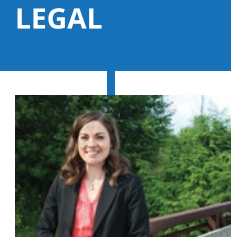
ISAC STAFF



William R. Peterson
Executive Director



Kristi Harshbarger
General Counsel
(Oversight on behalf of the
ISAC Board of Directors)



Beth Manley
Compliance
Officer



Jamie Cashman
Government
Relations Manager

GOVERNMENT RELATIONS



Lucas Beenken
Public Policy
Specialist



Robin Harlow
Innovation and
Research Manager



Jeanine Scott
IT
Manager

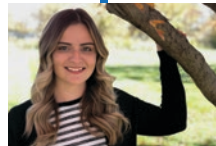


Brad Holtan
Finance and Program
Services Manager



Rachel Bennett
Member Relations
Manager

MEMBER RELATIONS



Jacy Bartling
Administrative
Assistant

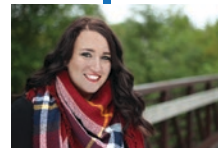


Katie Cook
Office Coordinator

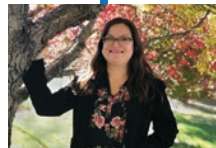


Kelsey Sebern
Event Coordinator

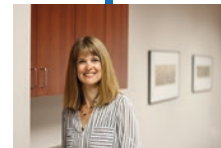
FINANCE AND ADMINISTRATION



Molly Hill
Staff Accountant



Andrea Jansen
ICACMP Program
Manager

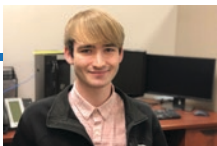


Tammy Norman
IPAC Program
Manager



Molly Steffen
ICACMP Customer
Support Coordinator

INFORMATION TECHNOLOGY



Nick Ballard
IT Intern



Ashley Clark
IT Support Coordinator



Bailey Krebs
IT Technician



Chris Schwabach
Software
Developer II



Adam Woerdehoff
Network
Administrator

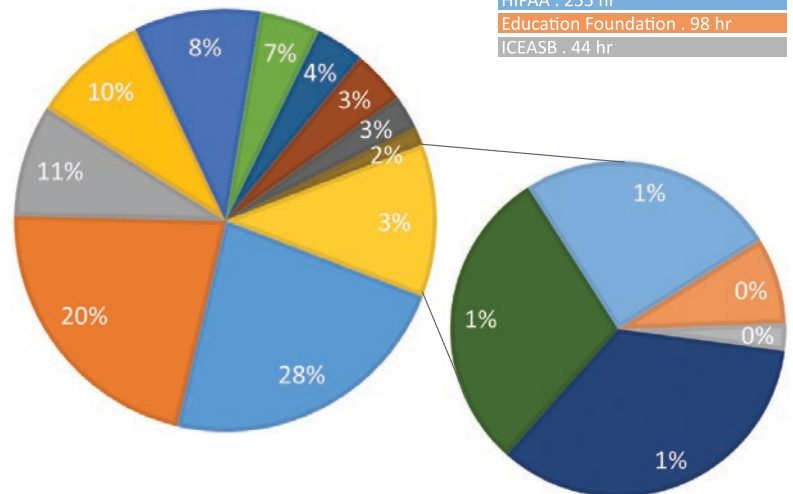


Dylan Young
Senior Software
Developer

ISAC STAFF TIME ALLOCATION

Office Admin . 9,549 hr	Public/Member Relations . 1,182 hr
ICTS/CSN . 6,798 hr	Member Service Program . 1,075 hr
Government Relations . 3,686 hr	Education . 539 hr
ICACMP . 3,524 hr	Miscellaneous . 1,186 hr
IPAC/SEAT . 2,596 hr	
Conferences/Meetings . 2,373 hr	
Research . 1,437 hr	

Miscellaneous
Technical Assistance . 407 hr
Magazine . 383 hr
HIPAA . 255 hr
Education Foundation . 98 hr
ICEASB . 44 hr



PROVIDE EDUCATION

"ISAC has given me the tools to be an effective leader."

"I gained a lot of knowledge that I can take back to my county and use immediately!"

"That was a GREAT conference. One of the best I've attended."

ISAC MEETINGS AND EVENTS served over **4,200** attendees in FY 2018. ISAC conferences and workshops are held throughout the year. Two member-wide, annual conferences (one in March and one in August) are offered for networking, education, and affiliate meetings. Other events are offered throughout the year on timely issues affecting county officials - both in-person and online.

Where Can I Find Out More? The ISAC website under the Meetings and Events tab.

SAVE MONEY GROUP HEALTH and WELLNESS

23 counties participate in the ISAC Group Health Program and are actively involved in the Wellness Program. The Wellness Program incentives have saved county budgets **\$1.39 million** in premiums, and its effects have saved countless more in the health of their employees.

CoSTAR RESOURCE

Where Can I Find Out More?
The ISAC website under the Programs tab.



GIVE AWARDS



The Annual Golf Scholarship Fundraiser allowed for **\$25,000** to be awarded to the children of county employees. The 2017 ISAC Excellence in Action Award went to Dorothy Lewis and Wayne Clinton was honored as the 2017 ISAC Golden Eagle.



IMPACT LEGISLATION

HIGHLIGHTS OF THE SESSION



ISAC also works hard defeating bills that would be of detriment to counties and their citizens.

The ISAC Government Relations Team and the Legislative Policy Committee (LPC) work together to produce a package of legislative objectives and policy statements. The LPC is made up of representatives from each of ISAC's affiliates. Throughout the year the team is working for you!

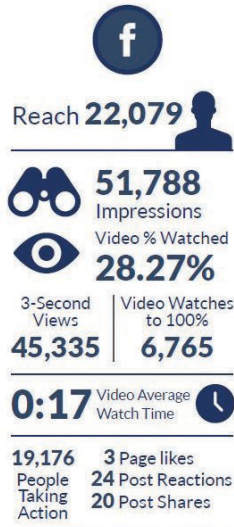
Online tracking tool
ISAC Update
Legislative Comment Form
County Day at the Capitol
Summary of Legislation
Webinars

YOUR VOICE AT THE CAPITOL

DELIVER BENEFITS

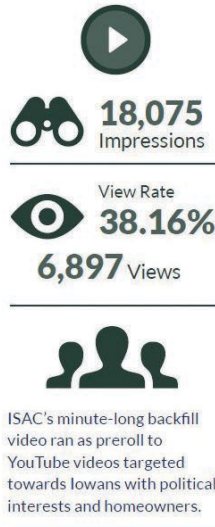
#BACKTHEBACKFILL ISAC employed a social media and traditional media campaign to support its legislative top priority for full funding of the commercial and industrial property tax backfill. Our total social media reach was over **418,000**. Video view rates topped out at 48% which blew through industry standards. The backfill remained fully funded which marked the campaign as a complete success.

Where Can I Find Out More? The ISAC website search “backfill.”



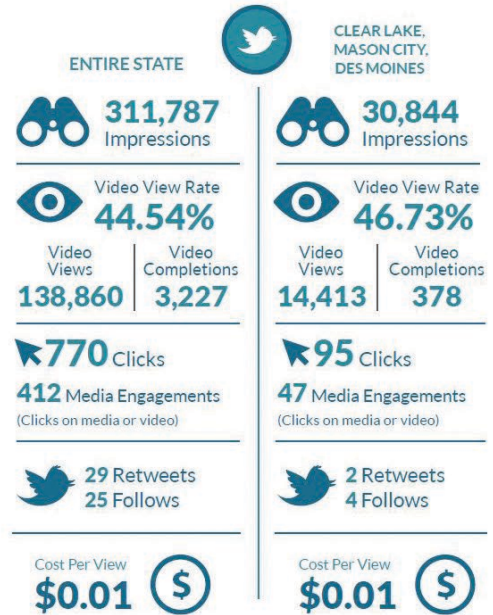
Cost Per View **\$0.02**

INDUSTRY BENCHMARKS
Average Watch Time: **0:10**



Cost Per View **\$0.07**

INDUSTRY BENCHMARKS
Cost Per View: **\$0.12**
View Rate: **27%**



CAMPAIGN TOTAL:
Impressions: 412,494
Video Views: 205,505
Video Complete Views: 12,431

ORGANIC:
3 Tweets
3 Facebook Posts
87 Engagements
50.1k Views

Campaign Flight Dates: 2/28 - 5/1
**Statistics for complete campaign as of May 1st

Affiliate Website Upgrade Affiliates transitioned communication and file storage to the web-based tool called Basecamp. Over **10** affiliates, committees, and programs are currently using Basecamp. This is a free service that is offered and supported by ISAC.

Where can I Find Out More? The ISAC website under the Member Resources tab.



Iowa Precinct Atlas Consortium On January 1, 2018 ISAC began providing IPAC members with technological services, software development and maintenance, hardware support, and training. Services are covered by annual dues.

Within its current membership of **77** Iowa counties, there is potential for IPAC pollbook to be in **1,384** polling locations across Iowa.

SAVE MONEY

HIPAA ASSISTANCE

17 counties and **4** MH/DS regions participate in the ISAC HIPAA Program and gain benefits by pooling their money to receive services that wouldn't otherwise be affordable. HIPAA Program members have taken advantage of countless benefits for a small annual fee. **6** webinars were conducted by a combination of ISAC staff and outside professionals, worth over **\$4,000** in speaker fees. Over **20** hours, the equivalent of over **\$5,300** of outside counsel, and far more ISAC staff time have been spent researching and answering HIPAA questions.

Iowa County Attorney's Case Management Program

FINANCIAL HIGHLIGHTS

CURRENT ASSETS

Cash and cash equivalents	\$288,540	\$254,862
Investments	\$254,583	\$201,901
Grant receivables	\$20,122	\$8,049
Accounts receivable	\$20,051	\$15,641
Prepaid expenses	-	\$2,174
TOTAL CURRENT ASSETS	\$583,96	\$482,627
NET CAPITAL ASSETS	\$27,799	\$14,660
TOTAL ASSETS	\$611,095	\$497,287

LIABILITIES AND NET POSITION

Due to Iowa State Association of Counties	\$21,194	\$18,546
Accounts payable	\$72,100	\$66,955
Compensated absences	-	\$5,880
Unearned revenue	\$260,513	\$263,817
TOTAL CURRENT LIABILITIES	\$353,807	\$335,198
NET POSITION	\$229,617	\$89,455

OPERATING REVENUE

Member dues	\$398,030	\$241,875
Software maintenance fees	\$55,468	\$54,061
Grant revenue	\$12,073	-
Membership user fees	\$48,974	\$8,752
TOTAL OPERATING REVENUE	\$514,545	\$304,688

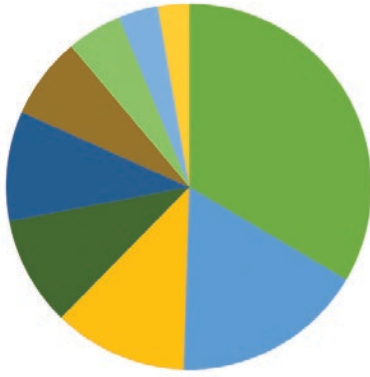
OPERATING EXPENSES

Salaries and related benefits	\$187,701	\$201,039
Software maintenance	\$63,719	\$62,162
Office operating expenses	\$37,644	\$18,820
Professional fees	\$66,979	\$42,183
Depreciation	\$8,352	\$9,061
Meeting expenses	\$3,648	\$2,110
Travel expenses	\$8,426	\$9,789
Bad debt expense	-	\$5,740
Miscellaneous	\$789	\$1,798
TOTAL OPERATING EXPENSES	\$377,258	\$352,702

OPERATING INCOME (LOSS)	\$137,287	(\$48,014)
TOTAL NON-OPERATING REVENUES	\$2,875	\$1,168
CHANGE IN UNRESTRICTED NET POSITION	\$140,162	(\$46,846)
UNRESTRICTED NET POSITION (beginning of year)	\$89,455	\$136,301
UNRESTRICTED NET POSITION (end of year)	\$229,617	\$89,455

ICACMP

Program Management	17%
User Training	12%
Onsite Visits	10%
Projects	10%
Hardware Maintenance	7%
Data Exchanges	5%
Governing Board	3%
Charging Table	3%



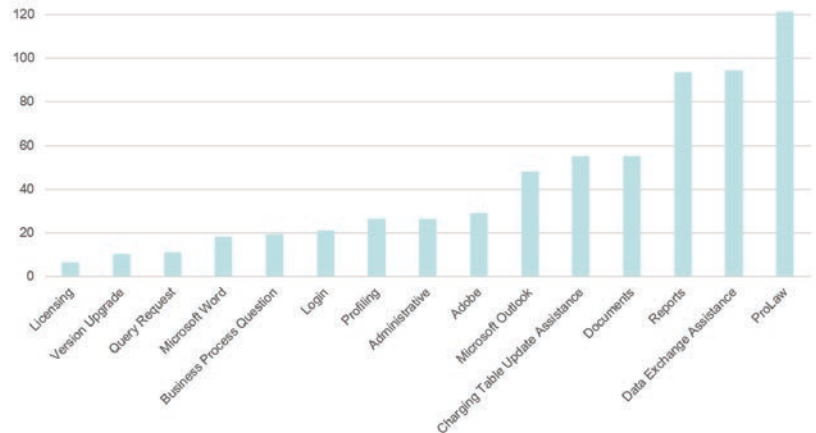
ISAC began the management of the Iowa County Attorney's Case Management Project (ICAMP) in July 2016. The mission of the project is to improve the efficiency of the prosecutor's office in Iowa. This is accomplished through: the Prolaw legal case management software; data exchanges with various criminal justice components across the state; a charging table that contains up-to-date statutes for all Iowa criminal code statutes; and member support. There are currently 52 counties that participate and an average of five new counties are added each year. **Where Can I Find Out More?** The ISAC website under the Programs tab.

User Support | 33%

Support Breakdown



Average Time Spent per Ticket = 1.5 hrs.



ICACMP BOARD OF DIRECTORS

Chair - Timothy W. Dille
Jefferson County Attorney

Vice Chair - Ryan Baldridge
First Assistant Webster County Attorney

2nd Vice Chair - Andrew Van Der Maaten
Winneshiek County Attorney

Ronda Burnes
Tama County Office Administrator/Data Tech

Danelle Essing
Johnson County Managing Secretary

Nick Johnson
Mills County Collections Paralegal

Matthew Schultz
Madison County Attorney

Matthew Wilber
Pottawattamie County Attorney

Staff

Andrea Jansen, ICACMP Program Manager
Molly Steffen, ICACMP Customer Support Coordinator
Bailey Krebs, IT Technician

HIGHLIGHTS

Implemented

- 20% of version upgrade across the counties
- Basecamp
- Charging table update
- .NET reports across the counties
- Peer support module
- Victim Witness Data Exchange
- Spring User Trainings

Continued Work

- URL on new Data Exchanges
- Shared Server Environment

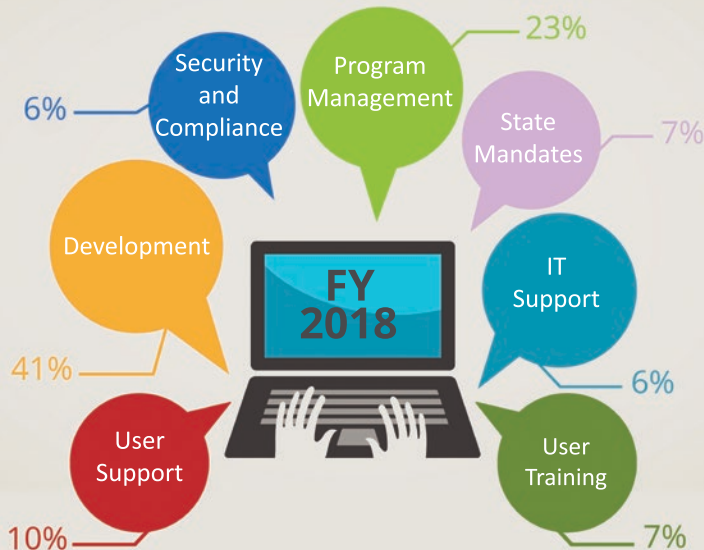
On Demand Trainings Created

- New User Training
- Collections
- .NET Reports
- Documents
- Querying

INFORMATION TECHNOLOGY

CSN Staff Time Allocation

Charge Area and Percent of Budget Expenditures



USER SUPPORT

Tickets
Reporting
Emails/Call
Data Change Requests
Regional Transfers

DEVELOPMENT

Enhancements
Bug Fixes
New Functionality
Production Releases
Specifications
Definition Meetings

STATE MANDATES

Advocate Reporting
SF 504 Reporting
Warehouse Reporting
Research

PROGRAM MANAGEMENT

Prioritizing and Defining Work
Committee and Board Meetings
Resource and Time Reporting
Contract Management
Communication
Staff Training and Management
Documentation/Minutes
Financials and Budgeting

SECURITY AND COMPLIANCE

Data and User Auditing
Policies and Procedures
HIPAA Audit
Security Audits
Research

ISAC Information Technology is growing and becoming an increasing part of what we do and can offer our members in meeting technology needs. Iowa Counties Technology Services (ICTS) and the Community Services Network (CSN), which is under its governance structure, also had productive years.

Where Can I Find Out More? The ISAC website under the Programs tab.

ISAC IT Staff Time Allocation

Program: ICTS (includes CSN)	53%
ISAC Operations	20%
Program: ICACMP	15%
Program: IPAC	9%
ISAC Event Management	2%
Program: SEAT	1%
ICEASB	0%

ICTS ADVISORY BOARD

Chair - Carl Mattes
Humboldt County Supervisor
Vice Chair - Melvyn Houser
Pottawattamie County Auditor
Deborah L. Seymore-Guard
Johnson County Community Services
Jill Eaton
Marshall County Community Services
Michelle Fields
Greene County IT
Marge Pitts
Clay County Auditor
Suzanne Watson
Southwest Iowa Mental Health Region CEO
Sarah Berndt
Southeast Iowa Link Region
Sue Duhn
Dickinson County Community Services

Ex-Officio

Bill Peterson, ISAC Executive Director

Staff

Jeanine Scott, IT Manager

ICTS FINANCIAL HIGHLIGHTS

CURRENT ASSETS

Cash and cash equivalents
Investments
Certificates of deposit
Dues receivable
Accounts receivable
Prepaid expenses

TOTAL CURRENT ASSETS

NET CAPITAL ASSETS (LESS DEPRECIATION AND AMORTIZATION)

OTHER ASSETS (NET OF AMORTIZATION OF CSN SOFTWARE)

TOTAL ASSETS

LIABILITIES AND NET POSITION

Due to Iowa State Association of Counties
Accounts payable
Compensated absences
Unearned revenue

TOTAL CURRENT LIABILITIES

NET POSITION - UNRESTRICTED

OPERATING REVENUE

Membership dues
Administration fee revenue

TOTAL OPERATING REVENUE

OPERATING EXPENSES

Professional services
Administrative expenses
Board and committee expenses
CSN software maintenance
Staff salaries
Consulting fees
Depreciation and amortization
Office expense
Travel
Miscellaneous

TOTAL OPERATING EXPENSES

OPERATING INCOME

NON-OPERATING REVENUES

INCREASE IN UNRESTRICTED NET POSITION

UNRESTRICTED NET POSITION (BEGINNING OF YEAR)

UNRESTRICTED NET POSITION (END OF YEAR)

FY 2018

\$55,871
\$102,560
\$1,277,335
\$95
\$8,975
\$5,800
\$1,450,636
\$60,316
\$993,441
\$2,504,393

FY 2017

\$133,097
\$95,251
\$948,259
\$1,120
\$2,415
\$7,143
\$1,187,285
\$78,954
\$1,177,550
\$2,443,789

\$52,421
\$17,400
\$14,732
-
\$84,553
\$2,419,840

\$46,333
\$29,985
\$20,368
\$20,425
\$117,111
\$2,326,678

\$952,697
\$234,327
\$1,187,024

\$931,215
\$28,427
\$959,642

\$29,979
\$167,794
\$4,403
\$15,646
\$425,780
\$27,550
\$356,055
\$72,593
\$8,808
\$1,315
\$1,109,923

\$20,348
\$46,778
\$7,953
\$2,491
\$202,621
\$78,500
\$119,566
\$67,740
\$7,240
\$23,191
\$576,428

\$77,101
\$16,061
\$93,162
\$2,326,678
\$2,419,840

\$383,214
\$6,118
\$389,332
\$1,937,346
\$2,326,678

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ISAC Endorsed Vendors are key business partners that share a common goal of providing quality services to our members. Preferred Vendors pay an annual fee to be positioned to build and deepen relationships with ISAC members.

Where Can I Find Out More? The ISAC website under the About tab.

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Find endorsed and preferred vendor advertisements throughout the magazine. They include contact information for each organization.

MEETING/EVENT CALENDAR 2018

NOVEMBER

15-16 ISAC Board of Directors Meeting
(ISAC Office)

DECEMBER

2-5 ISSDA Winter School
(Holiday Inn Airport, Des Moines)
12-14 ICEA Annual Conference
(Hy-Vee Hall, Des Moines)

MEETING/EVENT CALENDAR 2019

JANUARY

16-17 ISAC New County Officers School
(Sheraton, West Des Moines)
18 ISAC Board of Directors Meeting
(ISAC Office)
31 Supervisors Statewide Meeting
(Embassy Suites Des Moines Downtown)

FEBRUARY

7 ISAC Board of Directors Meeting
(ISAC Office)

MARCH

2-5 NACo Legislative Conference
(Washington, D.C.)
13 County Day at the Capitol
(Iowa State Capitol, Des Moines)
14-15 ISAC Spring Conference
(Veterans Memorial Community Choice Credit
Union Convention Center, Des Moines)

APRIL

23-24 Iowa Governor's Conference on Public Health
(Airport Holiday Inn, Des Moines)
14-17 ISSDA Civil School
(Holiday Inn Airport, Des Moines)
25 ISAC Board of Directors Meeting
(ISAC Office)

MAY

7-10 Treasurers Conference
(Ameristar Holiday Inn, Council Bluffs)
15-19 NACo WIR Conference
(Spokane, Washington)

JUNE

5-7 Recorders Summer School
(Council Bluffs)
18-21 ITAG Conference
(Sheraton, West Des Moines)
26 ISAC Board of Directors Meeting
(ISAC Office)

JULY

11-15 NACo Annual Conference
(Las Vegas, Nevada)
17-19 Auditors Annual Conference
(Burlington)

AUGUST

21-23 ISAC Annual Conference
(Veterans Memorial Community Choice Credit
Union Convention Center, Des Moines)

SEPTEMBER

15-18 ISSDA Jail School
(Airport Holiday Inn, Des Moines)
18-20 ISAC Board of Directors Retreat
(Dubuque County)

OCTOBER

6-9 Assessors Fall Conference
(Airport Holiday Inn)

NOVEMBER

20-21 ISAC Board of Directors Meeting
(ISAC Office)

DECEMBER

8-10 ISSDA Winter School
(Holiday Inn Des Moines Airport)

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