

# Years of Service Certificate Guidelines

- **Total years worked for county government.** If there were interruptions in service such as changing counties, maternity leave, etc. please reflect that fact in the county official's start date. You should count total years working in county government, either in the county of employment or any other county in the state of Iowa. You can include part-time in the number of years employed and you are able to count ALL the years in county employment not just the years they are the elected or non-elected county official.
- The following affiliates are eligible:
  - Assessors
  - Attorneys
  - Conservation Directors
  - Engineers
  - Information Technology
  - Recorders
  - Supervisors
  - Veterans Affairs Directors
  - Auditors
  - Community Services Directors
  - Emergency Management Directors
  - Environmental Health Specialists
  - Public Health Directors
  - Sheriffs
  - Treasurers
  - Zoning Officials
- County Officials whose start date lands within these parameters will receive a certificate.

15 years	03-01-03	through	03-01-04
20 years	03-01-98	through	03-01-99
25 years	03-01-93	through	03-01-94
30 years	03-01-88	through	03-01-89
35 years	03-01-83	through	03-01-84
40 years	03-01-78	through	03-01-79
45 years	03-01-73	through	03-01-74
50 years	03-01-68	through	03-01-69
55 years	03-01-63	through	03-01-64

- Please remember that **some officials may have worked in other counties** - this would count toward their years of service. Engineers are particularly affected by this. We want to include all employment in county government.

Thank you very much for your help. Please call me if you have any questions! Katie at (515) 244-7181 ext. 7028 or e-mail at [kcook@iowacounties.org](mailto:kcook@iowacounties.org).