**Ringgold County Secondary Roads Shop/Equipment Supervisor Opening.**

Ringgold County has a full-time salary position with benefits for a Secondary Roads Shop/Equipment Supervisor. Applications are available at the Ringgold County Auditor’s office or online at: [www.ringgoldcounty.us](http://www.ringgoldcounty.us). Please submit completed application along with resume to either the Ringgold county Auditor’s or Engineer’s office by noon October 26, 2017. If you have previously applied for a position with Ringgold County please verify and update your file information.

**Job Description and Requirements**

* This is a working supervisory position.
* Job is multifaceted and entails performing and documenting the following activities:

- Overhaul/repair of engines, transmissions, electrical systems, hydraulic systems.

* Tire repair and replacement.
* Be able to trouble shoot and diagnose equipment mechanical breakdowns.
* Be able to perform field repairs outdoors as needed.
* Operate welding, cutting, and various metal working equipment.
* Operate secondary roads equipment and assist in its safe loading and securement.
* Procure parts and supplies for all secondary roads equipment.
* Receive deliveries and assist in unloading.
* Maintain a clean and safe working space.
* Supervise all servicing of equipment by maintenance operators and daily activity of mechanic/maintenance operator.
* Supervise department personnel in absence of Road Superintendent.

**Job Demands**

Physical Requirements:  Working with tools and shop/field equipment of varying sizes.  Some climbing, stooping, squatting, twisting, pushing, pulling, carrying, and other movements with or without weights up to 100 pounds.  Must have good vision.

Mental Demands: Close visual attention required in repair of equipment.  Applies various methods and procedures to safely and effectively work on assignments.  Concentration especially important during adverse weather conditions when performing field repairs.  Aware of and respectful to when work duties require contact with the traveling public.  Ability to establish effective working relationships with employees under direct supervision, management, other public officials, and the public.  Ability to communicate effectively and clearly with employees and the public.  Ability to follow directions and instructions.  Ability to read a map to determine locations.

Work Environment: Works in the shop as well as outdoors.  Shop and outdoor work environment may involve exposure to extreme temperatures, adverse weather conditions, moving/operating machinery, noise, dust, vibrations and fumes.  Works extended hours when work load demands.  Available as required by Secondary Roads Superintendent and/or the County Engineer.

**Education**

* High school diploma or GED required.
* Associates in diesel/automotive technology or related field a plus.

**Preferred Work Experience**

* Mechanic work on gas and diesel vehicles and construction equipment.
* Hydraulic systems.
* Have previously worked in a supervisory or managerial position.

**Preferred Training, Licenses, and Certification**

* Possess a valid Class A CDL
* Post-offer physical examination and drug testing required.
* Applicants must be able to pass a driving record screening and background check.

Ringgold County is an Equal Opportunity Employer.