



Human Resources Department

March 25, 2020

Secretary II Johnson County Attorney's Office

The Johnson County Attorney's Office has an opening for a full-time civil division Secretary II. High school graduate or equivalent and 2 years clerical experience required with keyboard accuracy 55 wpm minimum. Prior legal and collection experience preferred. Starting hourly rate \$19.70, plus excellent benefits. To apply and learn more about this position please visit our website, www.johnson-county.com.

Applications will be accepted until **April 17th, 2020 at 11:59 PM**. *Cover letter and resume must be attached to online application.*

AA/EOE