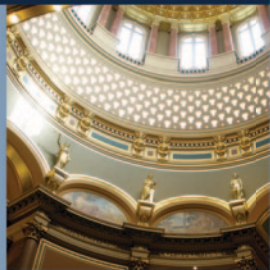
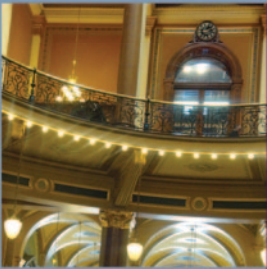


FY 2011

Iowa State Association of Counties Annual Report



fiscal year 2011 annual report

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The Iowa State Association of Counties (ISAC) is a private, nonprofit corporation that was incorporated on October 8, 1964. Senate File 37, which was adopted on June 30, 1971, allowed counties to pay member dues to the organization. ISAC members are elected and appointed county officials from all 99 counties. Counties pay voluntary dues to belong to ISAC in return for a number of services, such as education and training, benefit programs, technical assistance and government relations. ISAC members participate in one of 15 different statewide affiliated associations corresponding to each county office. For example, the county auditors in the state participate in the Iowa State Association of County Auditors affiliate.

ISAC's mission is to promote effective and responsible county government for the people of Iowa. To that end, ISAC's stated purpose is to secure and maintain cooperation among the counties and county officials, promote comprehensive study of local problems and find ways of solving them, provide methods of interchange of ideas among various county officials, and promote and work for the enactment of legislation that is most beneficial to the citizens of Iowa. These endeavors support our vision of being the principal, authoritative source of representation, information and services for and about county government in Iowa.

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president's comments

Marjorie A. Pitts - President



As this year draws to a close it provides me with an opportunity to express what an honor it has been to be the 2011 President of the Iowa State Association of Counties. My presidency this year was made possible through the support of my staff at home that willingly and very capably filled in during my many absences from the office, my fellow county auditors that elected me to the ISAC Board of Directors, and personally, the total support and encouragement of my husband Chuck. What a remarkable experience to travel across our nation and meet so many other county officials striving to be the best form of local government through their commitment and hard work to provide necessary services to constituents.

Our electorate in 2010 provided us with a new State administration and new opportunities to educate legislators on the objectives and priorities that are important to county government. I was able to be a participant, along with ISAC staff, in meetings with legislative leadership in both the House and Senate and the Governor's office in mid December. The next three months flew by so rapidly. I traveled with our Executive Director Bill Peterson to the National Council of County Association Executives (NCCAE) conference in Washington DC where I enjoyed the introductions and conversations with many other state association presidents and their executive directors. This conference offered legislative updates from our NACo President Whitley and NACo Executive Director Naake as well as individuals from the US Departments of Transportation, Agriculture, and Health and Human Services. The ISAC New Officers School was also offered in January and well attended by those new to their position as well as those privileged with multiple years of service. There were six breakout topics offered ranging from the property tax system to county budgeting. The ISAC County Day at the Capitol in early March was successful in bringing representation from each of the ISAC affiliates to the Capitol with displays and membership attendance prepared to reach out to legislators with their specific concerns and issues. The NACo Legislative Conference in Washington, D.C. was held in early March as well. Over 20 officials and staff comprised our Iowa delegation which was made special because we were pleased to have our first ever Iowa candidate for the NACo 2nd Vice President. Linda Langston, Linn County Supervisor, kicked off her campaign at the legislative conference. Many of our Iowa delegation helped greet people at her booth whenever available. ISAC staff also set up a number of meetings with Congressman and Senators while we were at the conference.

As summer approached all county officials had an opportunity to attend their ISAC Legislative District Meetings to hear updates from our ISAC government relations team and to conduct individual district and affiliate business. It was difficult, at best, for our ISAC team to report anything definite since our state legislators were still in session. Nonetheless those in attendance were able to exchange their views and concerns on the potential outcome of pending legislation. The NACo Annual Conference was held in Multnomah County (Portland), Oregon this year from July 15 – 19 to set legislative policies and to elect the 2011-12 NACo Executive Committee. We were especially proud to support the election of Linda Langston as the NACo 2nd Vice President. Linda will serve us and our Nation well. I found Portland, Oregon to be a beautiful city filled with wonderful places to see and restaurants to explore. I had my first "Zombie" donut while in Portland.

Continues on next page.

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president's comments

As summer drew to a close it was time for the ISAC Legislative Policy Committee to begin their discussion and prioritization of the issues and solutions presented by each affiliate. The organization of this committee was restructured in 2010 to be comprised of two representatives from each affiliate and to be chaired by your ISAC 2nd Vice President who is, this year, Plymouth County Attorney Darin Raymond. Everyone in attendance gave all of their attention to each proposal and had good, open discussion on each issue as it was presented. Each affiliate is well represented by the individuals that take the time and make the effort to learn and exchange good ideas to further successful legislation. The ISAC Board of Directors have the final task of accepting the recommendations from the Legislative Policy Committee for presentation to the full ISAC membership in November.

All during the year your ISAC Board of Directors has held monthly meetings to oversee your association finances and programs that manage the many services provided to counties. It has been a pleasure working with the Board of Directors and getting to know each affiliate's representatives. The Board has always given 100% of their attention to all of the issues brought before them. Nearly three years ago the Board of Directors began the evaluation and planning for a new location of the ISAC office. ISAC and the League of Cities explored the possibilities of a joint building project but after many ISAC staff hours and considerable discussion by the Board it was decided to lease and renovate a facility in West Des Moines for ISAC only. The new location is designed to offer varying sizes of conference rooms that are available to any ISAC members for meetings or training sessions. The official move to the new facility was accomplished the last week of August. Be sure to stop for a visit whenever you are in the area of 5500 Westown Parkway in West Des Moines.

Annually the Board of Directors meet in September for a two-day retreat to conduct a regular board agenda and discuss future goals. The retreat is customarily held in the home county of the president so this year board members and ISAC staff traveled to the great northwest. Since the "World's Greatest County Fair" was in full swing in Clay County, Board members experienced nearly four hours of the fair before the retreat began. I was tickled that so many were able to attend.

This year the ISAC Scholarship Golf Fundraiser was held in Ankeny at the Otter Creek Golf Course. The weather was brisk and blustery, but the over 150 golfers finished a full day of golf and enjoyed a great steak dinner and prizes donated by sponsors of the event. I want to thank everyone for the tremendous effort that is required to raise money for the ISAC Education Foundation, which enables scholarships to be awarded to so many great students of county employees.

I close as I began, with expressing what a great honor it has been to be your president this year. I cannot thank Bill Peterson enough for his leadership and dedication throughout yet another year. A huge thank you also goes to the entire ISAC staff as they are all hard working professionals that show daily how committed they are to serving our needs on any level within our county. As officials of local government we need to continually meet the challenges that surround us with a spirit of cooperation and persistence in finding innovative ways to make a positive impact on the quality of life for all the people that we serve. I encourage you to continually utilize ISAC as a valuable resource in meeting those challenges.

God Bless You Always.
Margie

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executive director's comments

William R. Peterson - Executive Director



As I get a little older each year, it takes me a little longer to dredge up the activities that we have been engaged in during the past year. Unlike budgets, association activities don't always fit neatly into one year or another but rather flow over the course of several years. That makes it difficult to parse out exactly when they meet the level of a reportable activity. Since the annual report editor does not give me unlimited space for my comments, this dredging and sifting is necessary for me to make those determinations. And, if I keep rambling on about how long it takes me to decide, I will be out of space before I have reported anything of value. So here goes

Foremost this past year has been our effort to make a decision on the appropriate location for ISAC's office. This process began in late FY 2009 with ISAC and the Iowa League of Cities exploring the possibility of a joint facility. We began by employing a consultant to help both associations complete a space needs assessment. While the assessment was a joint project, the consultant was instructed to report the needs of each association separately rather than as a combined entity. Our associations selected RDG Planning and Design to assist us with this process. The assessment was completed by mid-FY 2010. Once we were aware of our future space requirements, we began the process of seeking facilities that would accommodate both organizations at one location. By the end of FY 2010, we had arrived at four locations that could potentially work for a joint project. As the ISAC Board of Directors reviewed those sites and the cost of development, it was determined that the cost of a joint project was going to be significantly higher than each organization seeking space separately. The ISAC Board instructed staff to explore the possibility of finding space separately from the League.

The early part of FY 2011 was spent refining our space requirements to meet ISAC's future space needs. Since the space requirements report prepared for us by RDG reported each association's space requirements separately, it was perfectly suited to our efforts to obtain proposals that would meet our future needs. During their work for ISAC RDG also assisted in developing a set of criteria beyond just office space requirements. These included available parking, ease of access by members and employees, availability of amenities like restaurants and hotels, etc. We enlisted the help of Paul Weeks, a local real estate broker, to represent us in the search. The search began with a listing of 25 properties in the Des Moines area. We reduced the list to three properties by the February 2011 board meeting. The board was given a tour of the three locations during that meeting. The board prioritized the three locations after the tour and selected a preferred location.

Working with our broker we developed an RFP to submit to the three property owners to insure that their final proposals would meet our specifications. The results of the RFP were received and compiled by the 2011 spring school in March. During a board meeting at the school, the board took final action to approve selection of the new facility and approve the financial details of the lease space. They approved selection of space in the Westbridge Building, 5500 Westtown Parkway, in West Des Moines. After board approval, we secured the services of a real estate attorney to assist in the final negotiations on the lease. Lease negotiations with Knapp Properties Inc. were completed by the beginning of May and each party signed the lease.

Continues on next page.

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executive director's comments

Once we completed the lease process, we entered the final stages of specifying how the space would be redeveloped. Since we were leasing space that had been previously occupied, the interior had to be demolished and redeveloped to our design. Once we completed the space design, the landlord issued an RFP for the construction work. The ISAC Board approved a budget for space improvements at their May 2011 meeting and construction began shortly thereafter. It was at this point that I turned the management of the space development project over to Tammy Norman, ISAC Office Manager. Since our schedule for occupation of the new facility was planned to be September 1, 2011, I can't tell you how the story turned out. You will have to wait until the FY 2012 Annual Report for the rest of the story. However, in the meantime....

As I said in the beginning, our future office location was foremost in my mind; however, it wasn't the only thing going on at ISAC. Let me update you on a few other activities that are significant.

Elsewhere in this report, you can read about the continued development of CSN and ETC. I will say that growth in the number of staff working on that project during FY 2011 doubled from the beginning of the year to the end. As the project moved from development to rollout additional support staff were required to make sure the work could get done in a timely fashion. Three terrific individuals joined the ISAC staff during the year: Josh DeGroot (July 2010); Gina Fontanini (April 2011); and Ashley Moore (April 2011). Josh, Gina and Ashley have already proven their value to the organization. They make a good team with Robin Harlow, Sam Watson and Chelsea Walden.

We witnessed the loss of ISAC Legal Counsel Nate Bonnett when he moved to the Chicago area for a new opportunity. He will be missed by both staff and members. However, Nate was replaced by Kristi Harshbarger. Kristi started in early May as our new legal counsel. She has done a terrific job and we look forward to benefitting from the skills Kristi brings to the job.

Also, I want to mention that the ISAC Group Health Program completed its 30th year of successful operation in FY 2011. The year was notable for the introduction of an innovative wellness venture that was approved by the ISAC Board in the fall of 2010. Employees participating in the ISAC Health Program are eligible to earn a \$250 VISA gift card for completing a series of wellness activities during the year. The activities are designed to help employees identify health risks and issues before they become costly problems. We should have a full report on the impact by the time we compile the FY 2012 Annual Report.

Finally, I want to thank all of you for the work you do as county officials and employees. You make life better for all of us. Also, I want to thank the members of the ISAC Board for all the time and effort they devote as volunteers to make this association really work. They do a terrific job of representing each of their affiliates and the association. Tune in again next year to see how the office remodel and move turned out.

Thanks,
Bill

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highlights

The Year in Review

On July 14, ISAC held its sixth annual Scholarship Golf Fundraiser at AH Blank Golf Course in Des Moines. The event was hosted by the Iowa State Association of County Supervisors. The day was a great success and raised over \$25,000 for the ISAC Scholarship Fund.

Josh DeGroot, Program Support Analyst, joined the ISAC staff in July 2011.

The 2010 National Association of Counties (NACo) Annual Conference was held from July 16-20 in Reno, Nevada. Representation from Iowa included attendees from Sioux, Union, Pottawattamie, Linn, Johnson, Humboldt, Cass, and Black Hawk Counties. During the conference Tarrant County, Texas, Judge B. Glen Whitley was sworn in as the new NACo president.



CCMS held its 18th Annual Case Management Conference, entitled “Targeted Case Management: Putting it all Together” at the Sheraton in West Des Moines from August 18-20. World class speakers filled two and a half fun-filled, educational, and thought-provoking days. The conference had a great turnout with over 320 attendees.

In place of the steering committees of the past, the ISAC Legislative Policy Committee (LPC) was created to develop the 2011 ISAC Legislative Priorities. The committee was composed of two representatives from each affiliate and was chaired by ISAC 2nd VP Wayne Walter, Winneshiek County Treasurer. The committee met in August and September of 2010 and created a cohesive list of policy statements and objectives. Their package was later approved by ISAC Board of Directors and the ISAC membership.

More than 800 county officials traveled to Coralville for ISAC’s 66th Fall School of Instruction held at the Coralville Marriott Hotel and Conference Center on November 17-19. Keynote speaker Nick Tasler, outgoing ISAC President Chuck Rieken, and incoming ISAC President Marge Pitts addressed the ISAC membership during the ISAC general session. Jane Halliburton, Story County Supervisor, was named the 2010 ISAC Golden Eagle. The 2011 legislative package was debated and approved. The top priorities included: Funding of Disability Services; Guidelines for the Classification of Agricultural Property; Agricultural Building Value; Funding of TIME-21; and Funding of County Programs. The 2010 County Inter-Governmental ISAC Excellence in Action Award was presented to the Cerro Gordo County Precinct Atlas Project.

ISAC held its bi-annual New County Officers School on January 26-27, 2011 in West Des Moines. Around 250 attendees learned about topics including: Open Meetings/Public Records; Ethics; Budgeting; Resolving Courthouse Conflicts; The Property Tax System; and many more. The conference keynote speaker, David Bush entertained and taught attendees through his presentation “Becoming an Extraordinary Leader.”



Linda Langston officially announced her candidacy for NACo 2nd Vice President in January.

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highlights

On Thursday, March 3, ISAC held its third annual County Day at the Capitol. County officials from across the state took over the Capitol for the day. ISAC staff kicked off the event with presentations on the hot issues of the time. Affiliates set up and staffed displays around the Capitol Rotunda to introduce legislators and the public to the important roles that they play in the administration of county government. Lunch was provided to all members and legislators. County officials also set up meetings with their legislators to discuss ISAC priorities and other county specific issues.

Several Iowa county officials traveled to Washington, D.C. from March 5-9, to attend the NACo Legislative Conference. They joined more than 2,000 other elected and appointed county officials from across the country in the nation's capital. The conference featured several guest speakers, and the Iowa attendees had the opportunity to attend meetings with their Congressmen and Senators. The conference also marked the beginning of Linda Langston's campaign for NACo 2nd VP.



More than 700 people attended ISAC's 67th Spring School of Instruction on March 23-24 at the Marriott and Renaissance Savery in downtown Des Moines. On Wednesday, March 23, ISAC's FY 2012 budget was approved during the general session. ISAC then awarded scholarships to outstanding high school students (listed on page 11). Tarrant County Texas Judge and NACo President B. Glen Whitley gave the presentation, "County Government Works: An Initiative to Raise Awareness and Understanding of County Government." ISAC also hosted a number of educational seminars during the conference.

Nate Bonnett, Legal Counsel, ended his employment with ISAC on March 24 to seek new opportunities in Chicago, Illinois.

ISAC welcomed staff members Gina Fontanini, Program Support Coordinator, and Ashley Moore, Program Support Analyst, in April. They were hired to assist with the County Services Network (CSN).

In April, counties in Iowa and across the nation celebrated National County Government Month and raised public awareness and understanding about the roles and responsibilities of county government. The 2011 theme was "Serving Our Veterans."

Kristi Harshbarger began as ISAC's Legal Counsel on May 5, 2011.

The NACo Western Interstate Region Conference was held in Wenatchee, Washington from May 18-20. During this conference, Linda Langston continued her campaign for NACo 2nd VP. ISAC members and NACo Board members Grant Veeder, Black Hawk County Auditor, Lu Barron, Linn County Supervisor, and Judy Miller, Pottawattamie County Treasurer, were also in attendance and enjoyed many educational meetings and events hosted by Chelan County.

The ISAC Legislative District Workshops were held throughout June in each of ISAC's six districts. Although the legislature was still in session, ISAC staff updated attendees on the session to that point and the expected changes that were yet to come. The affiliates were given time to meet amongst themselves to discuss the impact of any legislation in their specific offices.

Lauren Adams retired on June 30 after 34 years of employment with ISAC.

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highlights

2011 Scholarship Winners

\$3,000 (Pictured)

- District 1 - Sara Waid (Hamilton County)
- District 2 - Cody Sacquitne (Decorah County)
- District 3 - Luke Peterson (Pocahontas County)
- District 4 - Ciara McCarty (Adams County)
- District 5 - Brandon Honeyman (Muscatine County)
- District 6 - Aaron Johnson (Johnson County)



\$1,500

- District 1 - Justin Hagedorn (Polk County)
- District 2 - Anna Kollasch (Kossuth County)
- District 3 - Emilee Berry (Ida County)
- District 4 - Dray Carl (Adams County)
- District 5 - Molly Thomas (Appanoose County)
- District 6 - Bess Fevold (Johnson County)

\$3,000 - Past President - Stephanie Fisher (Johnson County)

\$2,000 - ICIT - Dillon Schmidt (Lyon County)

The picture above was taken during the 2011 ISAC Spring School of Instruction General Session and Awards Ceremony. Pictured are the \$3,000 district, the past president, and the ICIT scholarship winners who were able to attend.

New Members of the ISAC Board of Directors



Deb McWhirter
Butler County
Assessor, replaced
Tim McGee



Lu Barron
Linn County
Supervisor, joined
the NACo Board



Judy Miller
Pottawattamie County
Treasurer, joined
the NACo Board



Sally Stutsman
Johnson County
Supervisor

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highlights

2011 Lobbyist Report

The session was defined by the new Governor, the partisan split between the House and Senate, and the length - an almost record number of days in session. This year saw the introduction of 1,377 bills and resolutions with only 138 passed and sent to the Governor. Several notable areas of legislation were:

Mental Health/Disability Services Funding - \$26 million in new funding was secured with \$10 million allocated to the Risk Pool to address waiting lists and \$16 million added to allowed growth and distributed via formula to the counties.

Mental Health/Intellectual Disabilities Redesign - A legislative interim committee was created to establish a plan for revising disability services for adults during the 2011 interim. The interim committee is made up of an equal number of legislators from both chambers and both parties. The interim is charged specifically with looking at property tax issues, the repeal of the current system that go into effect July 1, 2013, and state funding of services. Work groups focused on children's mental health, brain injury, adult mental health, adult intellectual disabilities, and regional administration will provide input to the interim committee.

Alternative Septic - The Department of Natural Resources is to delegate the department's permitting and enforcement powers, including the assessment of civil penalties, for the construction of semipublic sewage disposal systems to a county.

Surviving Spouse - The Department of Transportation is to waive the \$20 title fee and \$5 certificate of title surcharge when ownership of a vehicle is transferred to the surviving spouse.

Delinquent Taxes - The treasurers affiliate technical bill makes several changes in the delinquent property tax processes used by county treasurers.

Medicaid Suspension while in Jail - The Department of Human Services is required to suspend, rather than terminate an individual's Medicaid eligibility for up to 12 months while the person is in jail if the person's eligibility is due to disability or age.

Open Meetings, Open Records - Reconvened meetings, the purchase of real estate closed session and confidential records exemption, fines for violations of the open records or public meetings laws, personnel records, and settlement agreements were all addressed.

ISAC's Activity in 2011

How many bills that ISAC registered "For" passed? 2011 - 8, 2010 - 11

How many bills that ISAC registered "Against" passed? 2011 - 0, 2010 - 1

How many ISAC legislative objectives were introduced (in whole or in part)? 2011 - 14, 2010 - 10

How many ISAC legislative objectives were enacted? 2011 - 4, 2010 - 2

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ISAC board of directors

Each of ISAC's affiliates has one seat on ISAC's Board of Directors - except for supervisors, who have three. According to ISAC's Articles of Incorporation, the Directors shall be elected annually at the annual or special meeting of each affiliated association. Duties for the ISAC Board of Directors include electing officers from the members of the Board of Directors, developing and monitoring strategic plans, deciding among competing priorities and setting policy, recommending ISAC's budget to members, ensuring adequate financial resources, selecting and supporting the Executive Director, enhancing the organization's public standing, recruiting new members and assessing board performance.

For additional information visit ISAC's website (www.iowacounties.org) under 'About Us' then 'Iowa State Association of Counties.'

ISAC OFFICERS

PRESIDENT

Marjorie Pitts - Clay County Auditor

1ST VICE PRESIDENT

Wayne Walter - Winneshiek County Treasurer

2ND VICE PRESIDENT

Darin Raymond - Plymouth County Attorney

3RD VICE PRESIDENT

Harlan Hansen - Humboldt County Supervisor

ISAC DIRECTORS

Mike Balmer - Jasper County Sheriff

Lori Elam - Scott County Community Services

Anna O'Shea - Dubuque County Zoning

Wayne Chizek - Marshall County Information Technology

Dan Cohen - Buchanan County Conservation Director

Terri Henkels - Polk County Public Health

Melvyn Houser - Pottawattamie County Supervisor

Mike McClain - Jones County Engineer

Jon McNamee - Black Hawk County Environmental Health

Deb McWhirter - Butler County Assessor

Dave Morlan - Boone County Emergency Management

Nancy Parrott - Jasper County Recorder

Sally Stutsman - Johnson County Supervisor

Chuck Rieken - Cass County Supervisor (Past President)

Grant Veeder - Black Hawk County Auditor (NACo representative)

Lu Barron - Linn County Supervisor (NACo Board)

Judy Miller - Pottawattamie County Treasurer (NACo Board)



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CCMS board of directors

County Case Management Services (CCMS) is a 28E organization created in 1992 to provide support to counties who operate Medicaid case management services for persons with mental retardation, mental illness, or a developmental disability, with options to provide case management through waivers for individuals with brain injuries, seriously emotionally disturbed children and the elderly, either directly or through contract. The primary mission of CCMS is to help member counties comply with all applicable state and federal rules and regulations through the provision of technical assistance, training, and advocacy. The CCMS Board contracts with ISAC to provide staff support to the program.

CCMS had 65 counties participating in FY 2011, serving an average of 9,385 consumers per month over the year. Approximately 700 case managers, administrators, supervisors, and support staff have received technical assistance and training from CCMS staff.

In FY 2011, CCMS continued to provide the following training opportunities: CCMS Annual Conference; Advanced Case Manager Training two times per year; Case Management Supervisors Training; and Fundamentals Training three times per year. In addition to the formal trainings provided by CCMS, we also offer regional support groups and administrators meeting quarterly. We had a total of approximately 1,437 registrations for the various offered trainings, support groups and administrator meetings offered throughout the year.

For additional information visit ISAC's website (www.iowacounties.org) under 'Services' then 'Case Management.'

FY 2011 CCMS EXECUTIVE BOARD

Chair – Ellen Gaffney, Buchanan County
 1st Vice Chair – Steve Reuter, Bremer County
 2nd Vice Chair – Paul Merten, Buena Vista County

ISAC BOARD REPRESENTATIVE

Chuck Rieken, Cass County

LEVEL A - LARGEST COUNTIES

Jill Davisson, Clinton County
 Ellen Gaffney, Buchanan County
 Sally Stutsman, Johnson County
 Jack Willey, Jackson County

LEVEL B - MIDDLE COUNTIES

Paul Merten, Buena Vista County
 Steve Reuter, Bremer County
 Larry Vest, Tama County

LEVEL C - SMALLEST COUNTIES

Elaine Armstrong, Page County
 Harlan Hansen, Humboldt County
 Jeff Simonsen, Cherokee County

STAFF

CCMS Manager Deb Eckerman Slack,
deckerman@iowacounties.org

Member Counties

Adair	Franklin	Muscatine
Adams	Fremont	O'Brien
Allamakee	Grundy	Osceola
Boone	Hamilton	Page
Bremer	Hancock	Polk
Buchanan	Hardin	Pottawattamie
Buena Vista	Harrison	Poweshiek
Carroll	Howard	Ringgold
Cass	Humboldt	Sac
Cedar	Ida	Scott
Cerro Gordo	Jackson	Shelby
Cherokee	Jasper	Story
Chickasaw	Johnson	Tama
Clay	Jones	Taylor
Clinton	Kossuth	Union
Dallas	Linn	Warren
Decatur	Louisa	Webster
Delaware	Madison	Winnebago
Des Moines	Mahaska	Woodbury
Dickinson	Mills	Worth
Emmet	Mitchell	Wright
Fayette	Montgomery	

Case Management Specialists: Cindy Chappelle, Linda Kemp and Jackie Olson Leech

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CRIS board of directors

The primary mission of the County Rate Information Systems (CRIS) is to establish a rate setting methodology based upon actual cost, standardized service definitions, standardized units of service, uniform classification of cost, and consistent reporting to enable participating counties to negotiate appropriate reimbursement rates with their MH/DD providers; and to facilitate effective and efficient communication between participating counties and their MH/DD providers through technical support and training.

The CRIS Board contracts with ISAC to provide staff support to the program. CRIS is a self-supporting program governed by an 11-member Board of Directors. There were 67 counties participating in CRIS in FY 2011.

The CRIS Board contracts with the Eide Bailly accounting firm to provide technical assistance to providers on completion of the financial reports, analyzes the cost reports and report on their cost report analysis. Eide Bailly also provides training in June on cost report completion.

For additional information, including a list of current CRIS members, visit ISAC's website (www.iowacounties.org) under 'Services' then 'CRIS.'

FY 2010 CRIS Executive Board

Chair - Mardi Allen, Dickinson County
Vice Chair - Ellen Gaffney, Buchanan County
Treasurer - Carl Mattes, Humboldt County
Secretary - Lucas Beenken, Wright County

ISAC Board Representative

Lori Elam, Scott County

Level A - Largest Counties

Jill Eaton, Marshall County
Ellen Gaffney, Buchanan County
Melvyn Houser, Pottawattamie County
Terrence Neuzil, Johnson County

Level B - Middle Counties

Lonnie Maguire, Shelby County
Lawrence Rouw, Mahaska County
Mary Williams, Benton County

Level C - Smallest Counties

Mardi Allen, Dickinson County
Lucas Beenken, Wright County
Carl Mattes, Humboldt County

STAFF: Deb Eckerman Slack,
Case Management Services Manager

Member Counties

Allamakee	Delaware	Jefferson	Monroe	Sioux
Appanoose	Dickenson	Johnson	Montgomery	Tama
Benton	Dubuque	Jones	Muscatine	Wapello
Boone	Emmet	Keokuk	O'Brien	Warren
Bremer	Fayette	Kossuth	Osceola	Washington
Buchanan	Fremont	Linn	Page	Wayne
Carroll	Grundy	Louisa	Palo Alto	Webster
Cass	Hamilton	Lucas	Plymouth	Winneshiek
Cedar	Hardin	Lyon	Polk	Woodbury
Cherokee	Harrison	Madison	Pottawattamie	Wright
Clay	Henry	Mahaska	Poweshiek	
Dallas	Humboldt	Marion	Sac	
Davis	Iowa	Marshall	Scott	
Decatur	Jackson	Mills	Shelby	

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CSN Steering Committee

The Electronic Transactions Clearinghouse (ETC) was created in 2003 as a response to the Health Insurance Portability and Accountability Act (HIPAA) of 1996.

The ETC website was up and running in October 2003 and is under the direction of the ISAC Board of Directors. The ETC website was established to: 1) provide HIPAA compliance to member counties by enabling them to accept electronic billings, and 2) enhance communication between counties and their local providers.

The final 22 counties joined ETC in 2009. At the end of FY 2009, all Iowa counties have joined ETC via 28E agreement approved by their boards of supervisors.

In FY 2010, ETC and the Community Service Network (CSN) began operating as one program. CSN is providing the ability to maintain client history on demographic, funding and claims information. As of June 2011, 62 counties were active users of CSN. The remaining counties are slated to be implemented the fall of 2011. In FY 2011, ETC processed 900,000 Medicaid and CSN processed 100,000 third party provider claims.

In 2003, the ETC Advisory Committee was established to provide input and technical assistance. In 2010, because ETC and the Community Service Network were being operated as one, the Community Services Affiliate's Community Association of Support Services (CASS) has functioned as the interim ETC Advisory Committee. CASS members are appointed by the Officers of the Community Services Affiliate. Their current main responsibilities are to review the annual budget and recommend a future business structure for ETC/CSN.

ETC ADVISORY COMMITTEE (CASS)

Lori Elam, Scott County CPC Administrator
Debra A. Schildroth, Story County CPC Administrator
Mary Bartels, Jackson County GA Director
John Grush, Boone/Madison Community Services Director
Brad Leckrone, Wright County CPC Administrator
Aaron Haverdink, Sioux County Asst. Mental Health Administrator
Lisa Langlitz, Cherokee County CPC Administrator
Suzanne Watson, Pottawattamie County Community Services Director
Julie Berner, Buchanan County Community Services Director
Mary Williams, Benton County CPC Administrator
Linn Adams, Hardin County Community Services Director
Jody Eaton, Jasper County CPC Administrator
Chalsea Wenthold, Howard County CPC Administrator
Ryenne Wood, Lee County CPC Administrator

STAFF: Robin Harlow, ISAC Technology Project Manager and
Chelsea Walden, ISAC Program Support Coordinator
Gina Fontanini, ISAC Program Support Coordinator

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CoSTAR Board

The County Strategic Technology Advisory Resource (CoSTAR) began life as the County Technology Clearinghouse (CTC) Project in September 2004 when the ISAC Board authorized staff to pursue a grant from the Iowa Local Government Innovations Fund. Funding was obtained and staffing was approved for ISAC's FY 2006 budget, and a Technology Project

Manager, Robin Harlow, was hired in January 2006 to manage the CTC Project.

In October 2007, the CTC Advisory Board began a process to build an interim strategic plan to guide the development and operation of CTC. The strategic plan that was developed contained goals, objectives and proposed accomplishments. In February 2008, The CTC Advisory Board presented the strategic plan to the ISAC Board. The ISAC Board voted to approve the plan and establish the CTC Board with an initial budget of \$20,000 for FY 2009. In 2009, the ISAC Board acting on a recommendation from the CTC Committee approved the name change from County Technology Clearinghouse to the County Strategic Technology Advisory Resource.

CoSTAR will help bring improvements in the acquisition and use of information resources in Iowa counties by pursuing six goals:

- 1) Building upon and leveraging the efforts of others;
- 2) Building and maintaining partnerships among Iowa counties and between counties, stakeholders and constituents;
- 3) Establishing and maintaining resources to provide standardized e-government services by county government to the citizens of the State of Iowa;
- 4) Constantly assessing county e-government activities, needs and funding;
- 5) Developing and providing needed services to assist counties; and
- 6) Maintaining operational flexibility.

Accomplishments for 2011:

- 1) Updated and revised the ISAC Excellence in Action Award Program.
- 2) Continued to work with Connect Iowa on the broadband initiative.
- 3) Added new members from non-participating affiliates.

CoSTAR BOARD

Melissa Bird, Keokuk County Recorder
Kris Colby, Winnebago County Recorder
Brenda Corey, Black Hawk County Public Health
Wayne Clinton, Story County Supervisor
Steve Devries, Iowa County Engineers Association Service Bureau Executive Director
Holly Fokkena, Butler County Auditor
Major John Godar, Linn County Second Deputy
John Grush, Boone and Madison County Community Services Director
LaRayne Riccadonna, Polk County Assessor's Office
Marge Pitts, Clay County Auditor
Brad Leckrone, Wright County CPC Administrator
Jon H. Lubke, Winneshiek County GIS/IT Coordinator
Debbie Lynn, Clark County Treasurer
Joe Neary, Palo Alto County Environmental Health
James R Nehring, Franklin IT Director
Julie Ohde, Louisa County Conservation Director
Jim Rice, Worth County Zoning
Jeff Sherman, Floyd County Environmental Health
Micah Van Maanen, Sioux County Information Technology
Danny Waid, Hamilton County Engineer

STAFF

Robin Harlow,
ISAC Technology Project Manager

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preferred vendors

The preferred vendor program was developed by the ISAC Board of Directors in 1988 to fit a need expressed by vendors who wanted to be a part of ISAC and show their support without becoming actual members of our organization. A commercial enterprise, professional association, or private group may become a preferred vendor of ISAC upon payment of dues. In exchange for those dues, preferred vendors receive the following benefits: electronic database of county officials; priority status over non-preferred vendors for reserving exhibitor space at the ISAC spring and fall schools; \$200 off of exhibit booths; subscription to *The Iowa County* magazine; 10% off all advertising; product or service description published in *The Iowa County* magazine through the column "Preferred Vendor Highlights"; and a posting on the ISAC website as a preferred vendor, along with contact information and a brief service description.

For additional information visit ISAC's website (www.iowacounties.org) under 'Corporate Opportunities.'

2011 Preferred Vendors

A. Rifkin Co.
Advanced Correctional Healthcare
Advanced Systems, Inc.
Advantage Administrators
Aerial Services, Inc.
Amerikit Technology Solutions
Auxiant
Bankers Trust Company
Barker Lemar Engineering Consultants
Collective Data, Inc.
Computing System Innovations
Cost Advisory Services, Inc.
Cott Systems, Inc.
County Risk Management Services, Inc.
 representing ICAP and IMWCA
Dan Corbin, Inc.
Danko Emergency Equipment Co./
 Federal Warning Systems
Delta Dental
DEVNET, Inc.
Election Systems & Software
Gee Asphalt Systems, Inc.
Henry M. Adkins and Son
Hopkins & Huebner, P.C.
IMAGETek
ING
IPAIT
IPERS Improvement Association
ITC Midwest, LLC
JEO Consulting Group, Inc.
LBC Technology
LightEdge Solutions

Mail Services
Matt Parrott/Storey Kenworthy
MAXIMUS, Inc.
McClure Engineering
McKay Insurance Agency, Inc.
Mid Country Machinery, Inc.
Midland GIS Solutions
Murphy Tower Service LLC
Nationwide Retirement Solutions
Northland Securities, Inc.
Nyhart
OfficeMax Enterprise
Perspective Consulting Partners, LLC
Purple Wave Auction
Ray and Associates, Inc.
Ruan Securities
 a division of D.A. Davidson and Co.
Scheldrup Blades Schrock Smith Aranza P.C.
Seneca Companies
SilverStone Group
Snyder & Associates, Inc.
"Solutions", Inc.
Speer Financial, Inc.
Springsted Incorporated
Surdex Corporation
The Schneider Corporation
The Sidwell Company
TrueNorth Companies
Tyler Technologies
U.S. Communities
Vanguard Appraisals, Inc.
Wellmark BC/BS of Iowa

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ISAC staff

For further information information about the ISAC staff responsibilities visit the ISAC website and click on 'About ISAC.'



Rachel Bicego
Marketing/
Communications
Coordinator



Cindy Chappelle
Case
Management
Specialist



Hanna De Groot
Public Policy
Specialist



Josh DeGroot
Program Support
Analyst



**Deb Eckerman
Slack**
Case
Management
Services Manager



Gina Fontanini
Program Support
Coordinator



Kristi Harshbarger
Legal Counsel



Robin Harlow
Technology
Manager



Linda Hinton
Government
Relations Manager



Brad Holtan
Accounting
Manager



Stacy Horner
Meeting/
Event
Administrator



Linda Kemp
Case
Management
Specialist



Jenna Kunstle
Financial and
Member Services
Administrator



**Mary Beth
Mellick**
Fiscal/Public
Policy Specialist



Ashley Moore
Program Support
Analyst



Tammy Norman
Office Manager



Jackie Olson Leech
Case
Management
Specialist



**William R.
Peterson**
Executive
Director



Sam Watson
Information
Technology
Specialist

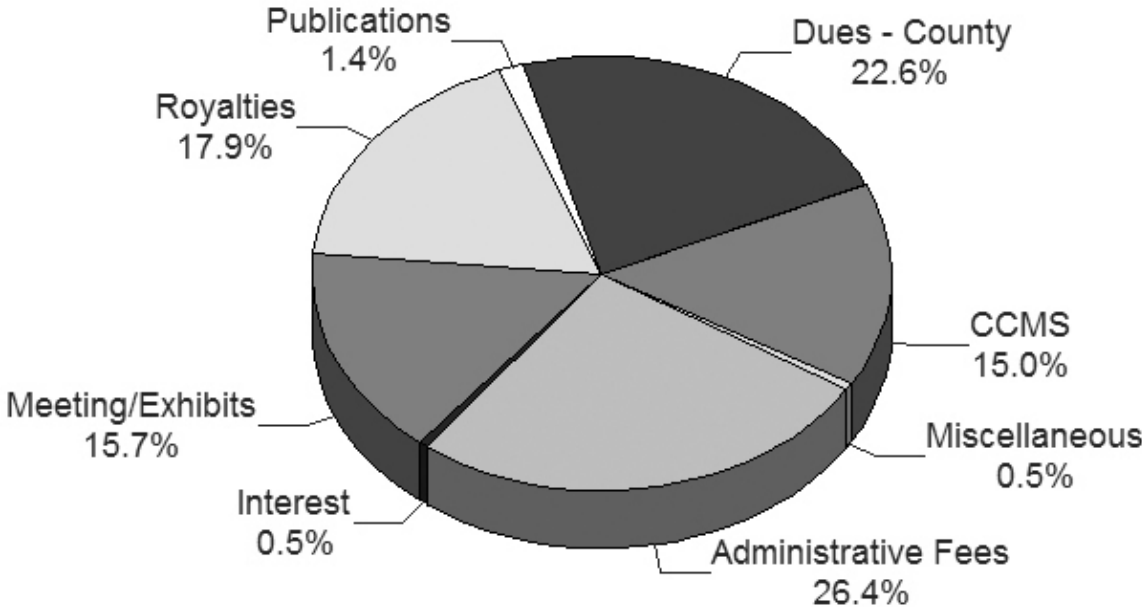
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staff time allocation breakdown

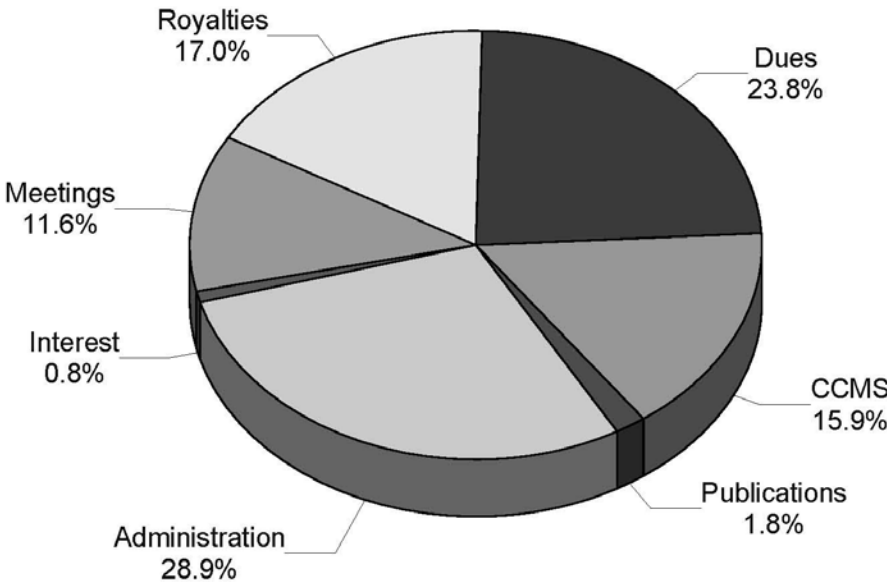
Office Administration -----	21.20%	7,725 hours
<i>Finances, publication development, customer service, website design, staff meetings</i>		
Case Management -----	20.66%	7,529 hours
<i>Technical assistance and training for counties providing case management services</i>		
CSN -----	18.69%	6,810 hours
<i>Administration of the Community Services Network project</i>		
Intergovernmental Relations -----	11.91%	4,339 hours
<i>Lobbying, tracking administrative rules, attending interim study committee meetings</i>		
Conference/Meetings -----	8.13%	2,961 hours
<i>Planning and executing ISAC meetings, workshops and conferences</i>		
Public/Member Relations -----	7.59%	2,767 hours
<i>Responding to press inquiries, press releases, visiting counties, member recognition</i>		
Member Service Program -----	3.28%	1,193 hours
<i>Benefit program marketing and administration</i>		
Technical Assistance -----	1.98%	720 hours
<i>Responding to specific questions requiring expert knowledge or background</i>		
Education -----	1.64%	599 hours
<i>Attending professional meetings, reading trade publications, attending seminars</i>		
Research -----	1.63%	595 hours
<i>Collecting statistics and studies, compiling and disseminating information</i>		
ETC -----	1.33%	485 hours
<i>Administration of the Electronic Transactions Clearinghouse project</i>		
Magazine -----	1.33%	485 hours
<i>Planning and producing The Iowa County magazine</i>		
CRIS -----	0.39%	143 hours
<i>Administration of the County Rate Information System project</i>		
ICEA Service Bureau -----	0.24%	87 hours
<i>Copy work, answering phones, mailing, other staff functions for ICEASB staff</i>		

ISAC financial highlights

FY 2011 Income Breakdown

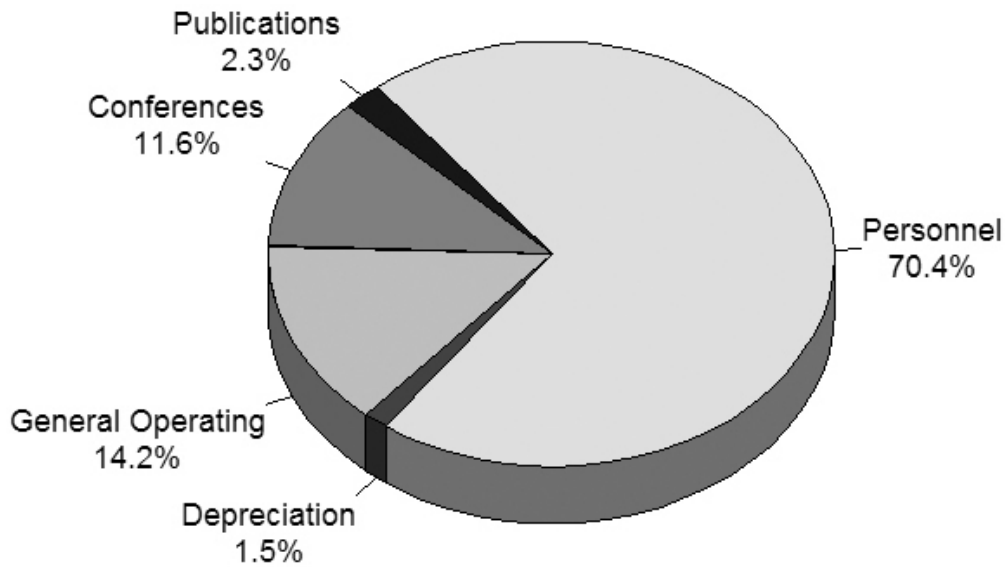


FY 2010 Income Breakdown

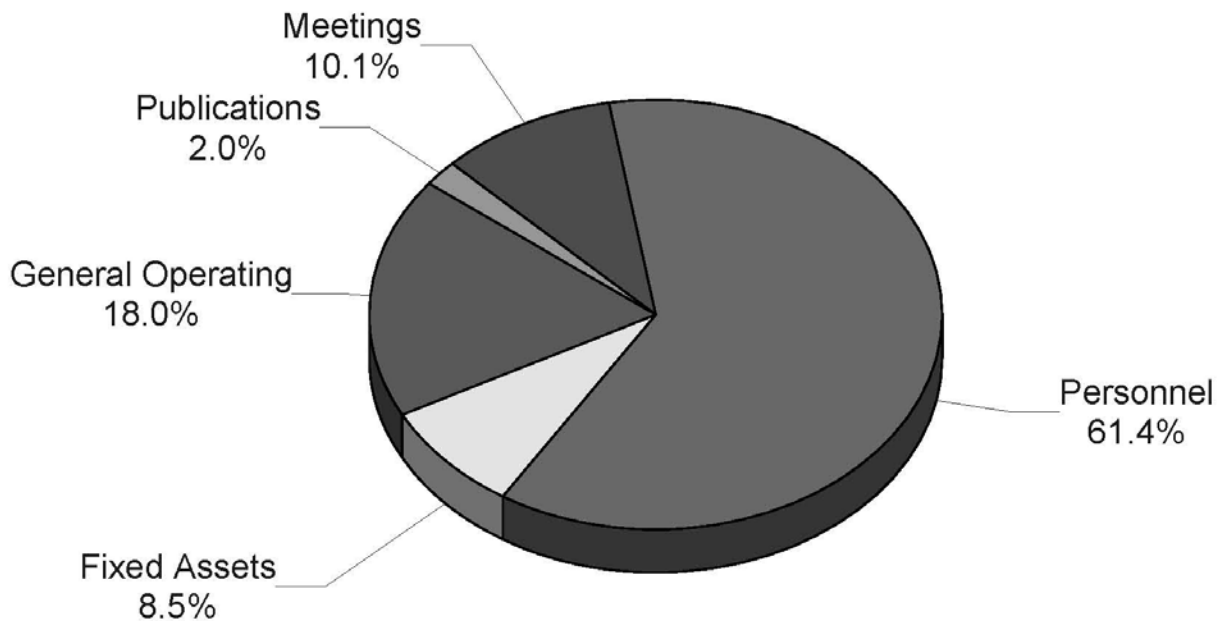


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ISAC financial highlights

FY 2011 Expense Breakdown



FY 2010 Expense Breakdown



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ISAC financials

Iowa State Association of Counties
Statements of Financial Position
Year Ended June 30, 2011

	Iowa State Association of Counties		
	Association Activities	Program Activities	Total
Cash and cash equivalents	\$ 271,182	\$ 1,726,461	\$ 1,997,643
Investments in marketable securities	105,208	20,143,458	20,248,666
Investments in certificates of deposit	1,010,551	2,705,208	3,715,759
Accounts receivable	116,393	103,178	219,571
Prepaid expenses	20,927	-	20,927
Due from Wellmark	-	21,658	21,658
Interest receivable	1,483	94,853	96,336
Property and equipment, net of accumulated depreciation	48,667	-	48,667
Software development costs	874,281	-	874,281
Investment in DATA, LLC	7,051	-	7,051
TOTAL ASSETS	\$ 2,455,743	\$24,794,816	\$ 27,250,559
Accounts payable and accrued liabilities	\$ 20,858	\$ 109,989	\$ 130,847
Claims incurred but not reported	-	3,181,423	3,181,423
Unearned revenue	26,151	799,813	825,964
Compensated absences	57,642	-	57,642
Funds held for benefit of members	-	20,703,591	20,703,591
TOTAL LIABILITIES	104,651	24,794,816	24,899,467
NET ASSETS - UNRESTRICTED	2,351,092	-	2,351,092
TOTAL LIABILITIES AND NET ASSETS	\$ 2,455,743	\$24,794,816	\$ 27,250,559

The condensed presentations of the fiscal year 2010 and 2011 financial statements of The Iowa State Association of Counties (ISAC), County Case Management Services (CCMS), the County Rate Information System (CRIS) and the Electronic Transactions Clearinghouse (ETC) have been extracted from the organizations' annual financial statements. The ISAC financials do not include ETC, Education Foundation or Eliminations. The complete presentations of those financial statements, along with the independent auditor's reports of McGowen, Hurst, Clark & Smith, P.C. are available by contacting ISAC.

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ISAC financials

Iowa State Association of Counties
Statements of Activities
Year Ended June 30, 2011

	Iowa State Association of Counties			
	Association Activities		Program	Total
	Budget	Actual	Activities	
REVENUE				
Schools, workshops, committees & seminars	\$ 273,375	\$ 343,452	\$ -	\$ 343,452
Contributions	-	-	-	-
Dues	493,500	494,553	-	494,553
Royalties	342,300	390,362	-	390,362
Investment income	35,000	10,586	226,392	236,978
Magazine advertising and subscriptions	47,750	29,605	-	29,605
Administration fees	881,939	904,001	-	904,001
County premiums	-	-	22,568,786	22,568,786
Special event revenue	-	-	-	-
Miscellaneous	-	11,730	182	11,912
Total Revenues	2,073,864	2,184,289	22,795,360	24,979,649
EXPENSES				
Salaries and fringe benefits	1,544,212	1,465,259	-	1,465,259
Schools, workshops and meetings	170,000	182,823	-	182,823
Board of Directors' meeting expenses	40,000	44,785	-	44,785
Other board authorized expense	2,000	2,890	-	2,890
NACO conference	10,000	16,566	-	16,566
Staff travel and training	45,000	50,207	-	50,207
Public relations	1,000	1,322	-	1,322
Consulting/professional services	27,800	38,218	20,319	58,537
Rents and utilities	195,094	192,072	-	192,072
Building committee expenses	28,507	289	-	289
Supplies, printing and postage	21,500	15,237	-	15,237
Depreciation expense	-	31,839	-	31,839
Maintenance agreements	20,650	24,540	-	24,540
Professional membership	3,500	3,274	-	3,274
Library	4,000	6,383	-	6,383
Magazine	37,500	42,862	-	42,862
Insurance and bonds	25,000	21,122	-	21,122
Acquisition of property and equipment	30,000	-	-	-
Special event expense	-	-	-	-
Miscellaneous	11,500	9,532	4,595	14,127
Scholarships	-	-	-	-
Claims and premiums paid	-	-	21,499,712	21,499,712
Change in claims incurred but not reported	-	-	217,911	217,911
Administration	-	-	276,404	276,404
Wellness program	-	-	306,750	306,750
County technologies clearinghouse	18,000	2,352	-	2,352
Project management and development	-	-	-	-
Total Expenses	2,235,263	2,151,572	22,325,691	24,477,263
INCREASE IN FUNDS HELD FOR BENEFIT OF MEMBERS	-	-	\$ 469,669	469,669
INCREASE (DECREASE) IN NET ASSETS	\$ (161,399)	32,717		32,717
NET ASSETS, BEGINNING OF YEAR		2,318,375		2,318,375
NET ASSETS, END OF YEAR		\$ 2,351,092		\$ 2,351,092

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CCMS financials

County Case Management Services
Statements of Financial Position
Years Ended June 30, 2011 and 2010

	ASSETS	
	2011	2010
CURRENT ASSETS		
Cash and cash equivalents	\$ 203,155	\$ 243,136
Investments - marketable securities	8,821	164,986
Investments - certificates of deposit	470,146	279,632
Accounts receivable	78,564	81,953
Prepaid expenses	2,432	2,683
Total current assets	763,118	772,390
PROPERTY AND EQUIPMENT		
Office furniture and equipment	36,496	35,206
Vehicles	78,015	78,015
Leasehold improvements	8,130	8,130
	122,641	121,351
Less accumulated depreciation	(105,672)	(91,902)
Net property and equipment	16,969	29,449
OTHER ASSETS - Software development costs	95,156	-
TOTAL ASSETS	\$ 875,243	\$ 801,839

	LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES		
Due to Iowa State Association of Counties	\$ 40,472	\$ 35,455
Accounts payable	19,265	7,296
Deferred revenue	1,790	3,855
Total current liabilities	61,527	46,606
Net assets - unrestricted	813,716	755,233
TOTAL LIABILITIES AND NET ASSETS	\$ 875,243	\$ 801,839

County Case Management Services
Statements of Activities
Years Ended June 30, 2011 and 2010

	2011	2010
REVENUE		
Member dues and services	\$ 433,131	\$ 497,148
Registration fees	69,824	73,425
Investment income	4,029	4,139
Total revenues	506,984	574,712
EXPENSES		
Salaries and fringe benefits	276,261	269,087
Professional fees	28,296	50,533
Staff travel and training	14,929	13,470
Conference facility expenses	49,190	48,745
Outside speakers' fees	16,150	9,275
Board of Directors' meeting expenses	11,834	7,589
Insurance	9,263	9,203
Office expense	14,860	13,354
Depreciation	13,999	17,422
Office space lease	12,756	15,593
Miscellaneous	963	679
Total expenses	448,501	454,950
INCREASE IN UNRESTRICTED NET ASSETS	58,483	119,762
UNRESTRICTED NET ASSETS, beginning of year	755,233	635,471
UNRESTRICTED NET ASSETS, end of year	\$ 813,716	\$ 755,233

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CRIS financials

County Rate Information System
Statements of Financial Position
Years Ended June 30, 2011 and 2010

	ASSETS	
	2011	2010
CURRENT ASSETS		
Cash and cash equivalents	133,569	33,280
Investments - marketable securities	-	1,005
Investments - certificate of deposit	-	100,000
Accounts receivable	-	891
	<u> </u>	<u> </u>
TOTAL CURRENT ASSETS	\$ 133,569	\$ 135,176
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$ 13,088	\$ 13,556
Due to Iowa State Association of Counties	2,938	1,733
Total current liabilities	<u>16,026</u>	<u>15,289</u>
Net assets - unrestricted	<u>117,543</u>	<u>119,887</u>
TOTAL LIABILITIES AND NET ASSETS	\$ 133,569	\$ 135,176

County Rate Information System
Statements of Activities
Years Ended June 30, 2011 and 2010

	2011	2010
REVENUE		
Membership fees	\$ 171,500	\$ 174,500
Registration fees	-	3,165
Interest income	743	1,011
Miscellaneous income	895	-
Total revenues	<u>173,138</u>	<u>178,676</u>
EXPENSES		
Administrative fees	6,378	6,078
Consulting fees	157,052	153,987
Professional fees	4,200	4,600
Insurance	951	685
Meeting expenses	6,866	6,673
Miscellaneous	35	634
Total expenses	<u>175,482</u>	<u>172,657</u>
INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS	(2,344)	6,019
UNRESTRICTED NET ASSETS, beginning of year	<u>119,887</u>	<u>113,868</u>
UNRESTRICTED NET ASSETS, end of year	\$ 117,543	\$ 119,887

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ETC financials

Electronic Transactions Clearinghouse
Statements of Financial Position
Years Ended June 30, 2011 and 2010

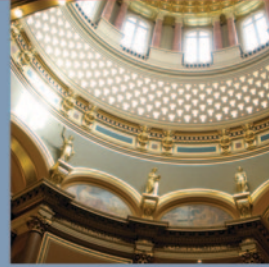
	ASSETS	
	2011	2010
CURRENT ASSETS		
Cash and cash equivalents	\$ 22,485	\$ 2,874
Investments - marketable securities	-	75,000
Interest receivable	-	522
Total current assets	<u>22,485</u>	<u>78,396</u>
PROPERTY AND EQUIPMENT		
Furniture and equipment	66,332	63,832
Computer software	44,568	42,894
	<u>110,900</u>	<u>106,726</u>
Less accumulated depreciation	(88,281)	(74,069)
Net property and equipment	<u>22,619</u>	<u>32,657</u>
TOTAL ASSETS	<u>\$ 45,104</u>	<u>\$ 111,053</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Due to Iowa State Association of Counties	\$ 31,673	\$ 47,832
Accrued administrative expenses	4,528	-
Total current liabilities	<u>36,201</u>	<u>47,832</u>
Net assets - unrestricted	<u>8,903</u>	<u>63,221</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 45,104</u>	<u>\$ 111,053</u>

Electronic Transactions Clearinghouse
Statements of Activities
Years Ended June 30, 2011 and 2010

	2011	2010
REVENUE		
Membership dues	\$ 300,000	\$ 296,400
Interest income	647	1,020
Miscellaneous income	-	36,494
Total revenue	<u>300,647</u>	<u>333,914</u>
EXPENSES		
Professional services	21,356	103,164
Administrative expenses	5,591	13,140
CSN software development costs	287,054	183,703
Depreciation	15,057	14,715
Office expense	23,004	12,997
Miscellaneous	2,903	6,282
Total expenses	<u>354,965</u>	<u>334,001</u>
DECREASE IN UNRESTRICTED NET ASSETS	(54,318)	(87)
UNRESTRICTED NET ASSETS, beginning of year	<u>63,221</u>	<u>63,308</u>
UNRESTRICTED NET ASSETS, end of year	<u>\$ 8,903</u>	<u>\$ 63,221</u>



Iowa State Association of Counties
5500 Westown Parkway, Suite 190
West Des Moines, IA 50266
Phone: 515.244.7181 Fax: 515.244.6397
Hours: M-F 8:00 am - 4:30 pm
Memorial Day to Labor Day
Hours: M-F 8:00 am - 4:00 pm



FY
2011
www.iowacounties.org