



## MAKE A DIFFERENCE AT BLACK HAWK COUNTY!

### NOW HIRING for the FINANCE DIRECTOR

**\$75,000 - \$104,000 Annual Salary Range**

Black Hawk County seeks a dedicated, innovative and collaborative Finance professional who has a passion for public service that will contribute to our vision for effective service to citizens and greater-good decision making throughout the organization.

This professional role serves as chief budget/ financial advisor to the Board of Supervisors and acts as a financial liaison for the County's Departments and Elected Offices. For more detailed information, please continue reading or view the full job description at <http://www.co.black-hawk.ia.us/316/Job-Openings>.

Black Hawk County is an Equal Opportunity Employer. Employment is contingent upon background and driver's license checks .

#### KEY RESPONSIBILITIES:

- Performs advanced level financial analysis, planning/ program evaluation, and management analysis.
- Prepares, monitors, analyzes and reports on the County-wide budget.
- Coordinates activities of the County's annual audit and prepares the Comprehensive Annual Financial Report (CAFR).
- Advises the Board of Supervisors, elected officials and appointed department heads regarding financial and budgetary issues.

#### QUALIFICATIONS:

- Bachelor's Degree in Finance, Accounting, Public Administration, Economics, Statistics or related area required; Master's Degree and/or CPA preferred.
- At least four years (three years with a Master's Degree) of professional-level experience in budget analysis or financial management required. Debt financing and grant writing experience preferred.
- Demonstrated job-related experience in a County or City government environment is beneficial but not required.
- Must have a valid Driver's License in the State of Iowa and be insurable under the County's guidelines.

#### SALARY & BENEFITS:

- Exempt classification pursuant to FLSA.
- \$75,000—\$104,000; starting salary is dependent upon individual's qualifications and abilities.
- Paid Time Off

HEALTH INSURANCE	500	750
	Deductible	Deductible
Monthly Single Premium	\$95.00	\$56.00
Monthly Family Premium	\$210.00	\$140.00

- 11 Paid Holidays
- Iowa Public Employers Retirement System (IPERS)
- Other Optional Benefits Include: Vision, Supplemental Life / Dental and Deferred Compensation Program.

**APPLY ONLINE AT:** <http://www.co.black-hawk.ia.us/316/Job-Openings>



## ABOUT BLACK HAWK COUNTY

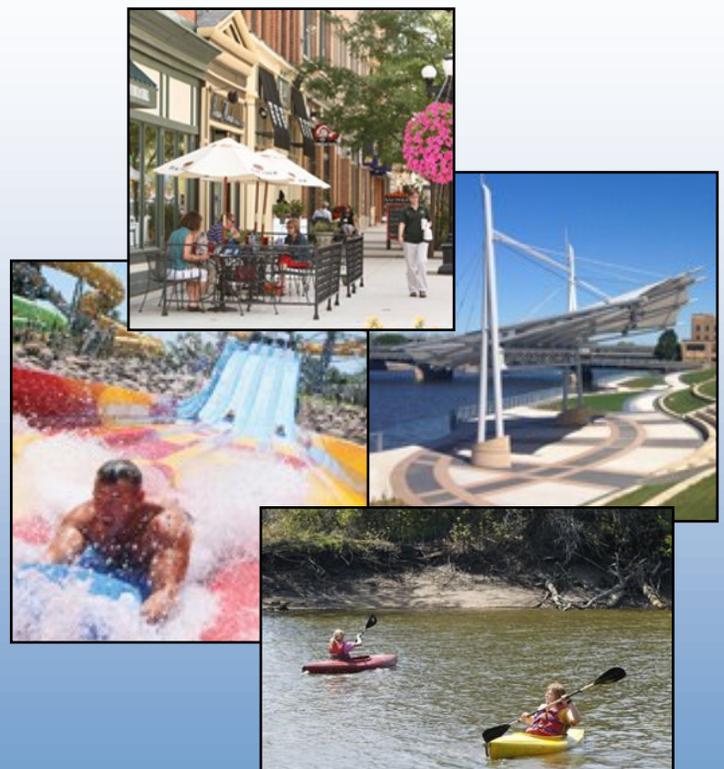
The first government of Black Hawk County, Iowa was organized August 17, 1853. It is located in the Northeast part of the state. The county currently occupies 576 square miles and is the 5th most populous county in the state. Black Hawk County estimated population in 2017 was 132,648.

Black Hawk County is the fifth largest county in population in the State of Iowa. The cities of Waterloo and Cedar Falls make up just over 82% of the population with the remainder living in smaller towns, each are under 2,500 in population, and on farms.

The major employers in Black Hawk County include:

- John Deere (Manufacturing)
- Wheaton Franciscan Healthcare (Health Care)
- Tyson Fresh Meats (Food Processing)
- University of Northern Iowa (Education)
- Unity Point Health (Health Care)
- Waterloo Community Schools (Education)
- Hy-Vee Food Stores (Grocery)
- CBE Companies (Financial)
- Bertch Cabinet Manufacturing (Manufacturing)
- Target Regional Distribution (Distribution)
- Omega Cabinetry Ltd (Manufacturing)
- Cedar Falls Community Schools (Education)
- VGM Group (Diversified)
- Black Hawk County (Government)

The County seat is Waterloo, Iowa. Waterloo has a revitalized downtown district featuring award-winning museums, locally owned restaurants, and an impressive riverside amphitheater. Waterloo is also home to Iowa's largest water park, Lost Island. Enjoyment can also be found on the Cedar Valley's nature trails. The Cedar Valley's recreational trail system has been recognized as Iowa's Tourism Attraction of the Year for its over 106 miles of hard-surfaced trails. The system of trails also includes single track trails for mountain biking and water trails for paddling.





**ORGANIZATIONAL STRUCTURE:** Black Hawk County currently operates under a five-member Board of Supervisors. Each member is elected at large to a four-year term and serves as the legislative authority over Black Hawk County. Annually, the Board adopts a budget and establishes tax rates to support county programs. Also elected to four-year terms at large are the following officials: Attorney, Auditor, Recorder, Sheriff and Treasurer. These officials, along with department heads appointed by the Board, are responsible to administer the programs and policies adopted by the Board of Supervisors as well as the budget amount allocated to their department by the Board.

**EMPLOYEES:** The County has 381 full-time employees, 26 part-time employees and 34 board/commission employees. The County has six collective bargaining agreements with local unions which cover a majority of the County's workforce.

**PROGRAMS & SERVICES:** Black Hawk County provides a full-range of services. These services include public safety and legal services, physical health and social services, mental health and developmental disability services, county environment and education, construction and maintenance of secondary roads, general administrative services and planning and zoning.

**ANNUAL BUDGET:** Black Hawk County is required by the State of Iowa to adopt an annual budget for the total operating expenditures of the County by function area. This is the foundation of financial planning and control for the County. The budget is prepared by fund (e.g., general, special revenue, debt), function (e.g. public safety), and department (e.g. Sheriff, Conservation).

To review the Fiscal Year 2020 adopted budget and the Comprehensive Annual Financial Report, please visit: <http://www.co.black-hawk.ia.us/165/Board-of-Supervisors>.

