



# Human Resources Department

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January 2, 2020

## Evidence Clerk I

The Johnson County Sheriff's Office seeks a full-time Evidence Clerk I to provide the physical handling, clerical support and the maintenance for the processing, storage and disposition of evidence and other property in cooperation with other personnel.

High school graduate (or equivalent) with six (6) months varied and responsible clerical work experience and previous law enforcement academy graduation OR any equivalent combination of education and experience that provides the required knowledge, skills and abilities. One (1) year of additional training beyond high school in law enforcement preferred.

**Special requirements:** Must attend Marijuana Analysis School and pass proficiency testing within six (6) months of employment. Valid driver's license and insurable under county liability coverage. May require use of private vehicle for official business.

Salary: \$16.35/hr to start plus excellent benefits. To learn more about this position and apply, please visit our website, [www.johnson-county.com](http://www.johnson-county.com). Online applications will be accepted through January 15<sup>th</sup> at 4:59 PM.

**Cover letter and resume required with online application.**

**AA/EOE**