



## Human Resources

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February 15, 2019

### Early Childhood Coordinator

Johnson County Social Services seeks a dynamic individual to collaborate with community partners to improve the lives of young children and families. This position will identify and recommend implementation of best practice strategies as developed by state and federal agencies; as well as provide coordination of early childhood systems and services.

The successful candidate will demonstrate expertise in engaging and providing leadership through community outreach and committees to address early childhood and systems.

This position requires effective decision making, strong communication skills, and the ability to secure and administer grants for early care and education, children's health and family support. The ideal candidate will have strong organizational skills and attention to detail while performing recordkeeping and working with budgets.

**Qualifications:** Bachelor's degree in early childhood education, child development or related field including but not limited to social work, psychology, or sociology AND two (2) years of experience working with young children or providing information and support to families of young children. Experience in program management preferred.

**Special requirements:** Must pass background investigation. Valid driver's license and insurable under County liability coverage. Use of personal vehicle with applicable insurance coverage as prescribed by Iowa law or equivalent transportation.

**Compensation:** \$60,261.50-\$70,895.50 annually plus outstanding benefits. To learn more about this position and apply please visit our website, [www.johnson-county.com](http://www.johnson-county.com). Applications are accepted through March 13, 2019. Cover letter and resume must be attached to the online application.

AA/EOE