

# annual report

*fiscal*

*year*

**2006**



The Iowa State Association of Counties (ISAC) is a private, nonprofit corporation. The organization was established by law on June 30, 1971, with the signing of Senate File 37. ISAC members are elected and appointed county officials from all 99 counties. ISAC is comprised of several statewide associations called affiliates. For example, all the county treasurers in the state have their own association, which is called the Iowa State County Treasurers Association and is cited as one of ISAC’s affiliates. In total, there are 15 of these associations that are affiliated with ISAC.

The main purpose of ISAC is to secure and maintain cooperation among the counties and county officials, promote comprehensive study of local problems and find ways of solving them, provide methods of interchange of ideas among various county officials and promote and work for the enactment of legislation that is most beneficial to the citizens of Iowa. Counties pay voluntary dues to belong to ISAC. In return, ISAC provides a number of services to member counties, such as training, benefit programs, education, technical assistance and intergovernmental services.

ISAC’s mission is to promote effective and responsible county government for the people of Iowa. ISAC’s vision is to be the principal, authoritative source of representation, information and services for and about county government in Iowa.

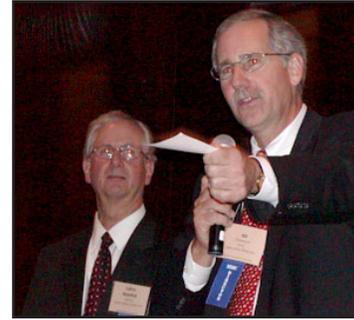


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# A Year In Review

*Left: Mary Mosiman, Story County Auditor, received an ISAC Innovation Award from ISAC Past President Angela Connolly during ISAC's Fall School. Middle: Karen Purves was the keynote speaker for the Fall School. Right: Bill Peterson, ISAC Executive Director, and Larry Naake, NACo Executive Director, explained the NACo Presidential Caucus Initiative during ISAC's Fall School.*



*Left: Rep. Scott Raecker received high marks for his "Character Counts" presentation during ISAC University. Middle: At ISAC University, Doug Reichardt, Holmes Murphy & Associates Chairman and CEO, was one of four speakers on a leadership panel. Right: Preston Daniels, former mayor of Des Moines, was also on the leadership panel and spoke of cultural diversity.*



*Left: During the Spring School, Jan Horton, Webster County Treasurer, received an ISAC Years of Service Award from Denise Dolan, ISAC President. Middle: Phil Rosenberg, The HR Doctor, presented an ISAC seminar on working with and through others at ISAC's Spring School. Right: Elyse Fitzgerald posed with Denise Dolan, ISAC President, after receiving ISAC's top scholarship for the year during ISAC's Spring School general session.*



# President's Comments

Where has the time gone? ISAC has completed another year. Its 35<sup>th</sup>. to be exact. In the June issue of *The Iowa County* magazine, Jerri Noboa highlighted our growth representing 15 affiliates. Each of these affiliates have their own interests and challenges, making ISAC a diverse and vibrant organization. The collaboration of these affiliates on the ISAC Board, through the annual steering committee process and many other projects, allows ISAC to fulfill its mission to promote effective and responsible county government for the people of Iowa.

Again this year our top priority for the legislative session was property tax reform. With other 'competing' reform proposals also on the table and an evenly politically split Senate there was no consensus on this important issue for counties. We will continue to be faced with the challenge of reforming the tax structure to ensure its fairness while continuing to fund services necessary to our constituents.

County officials continue to work cooperatively to provide better services to our citizens. Work has progressed on the County Land Records Information System (CLRIS) spearheaded by the county recorders. County auditors have joined this project to include their real estate records on the Internet as a link between information in the recorders' and treasurers' offices.

Elections are on the forefront this fall and will bring changes to many levels of government. As the deadline nears for the implementation of the federal Help America Vote Act (HAVA), county auditors have been challenged with the new I-VOTERS statewide voter registration database and deploying new election equipment, along with training for their staffs and precinct election officials.

ISAC has encouraged county officials to participate in NACo's Presidential Caucus Initiative, by taking the time to meet with presidential candidates as they visit the state and discuss the issues and challenges we face. The fall elections also present an opportunity for county officials to have these same discussions with other candidates.

ISAC University, in January, focused on leadership development. Representatives of many of the affiliates attended the one and a half day educational event. A variety of motivational speakers, panels and work sessions provided each of those participating with a thought-provoking experience and an opportunity to further the skills needed to be leaders in their courthouses and communities.

Our successful spring and fall conferences, again, provided county officials with educational opportunities and interaction with their peers and vendors to share ideas and information. This summer county supervisors and county auditors joined together to organize the 2<sup>nd</sup> annual ISAC Scholarship Golf Fundraiser.

None of the projects we've undertaken would have been successful without the assistance and hard work of the ISAC staff. I would be remiss if I did not thank Executive Director Bill Peterson for his leadership, and the hard working ISAC staff for their dedication and commitment to our organization and for working with us to continually enhance our service to our constituents.

I want to express my gratitude to my fellow auditors for giving me the opportunity to represent them on the ISAC board. And a big thank you to the ISAC board members for the opportunity to lead this great organization. Their assistance, support and encouragement have made my responsibilities easier. I am most appreciative of the friendships I have gained and look forward to continuing these relationships long beyond the end of my term. It is a great honor to serve as president of your organization. Thank you for the opportunity.



Denise Dolan  
President

*"I am most appreciative of the friendships I have gained and look forward to continuing these relationships long beyond the end of my term."*

# Executive Director's Comments

Every year I am charged with the responsibility to recap significant events of the past year. This year as I look back, I am somewhat amazed at the number of activities that ISAC is associated with that have achieved a measure of longevity during 2006. First, it is probably worth mentioning that ISAC celebrates its 35th anniversary in 2006. However, I want to report on those other activities that have achieved significant milestones.

The ISAC Group Health Program has been in operation since 1981. That is 25 years. There are currently 24 counties that participate in the program. The ISAC Board of Directors in December 2005 approved a rate reduction for the health plans offered by the program for the second year in a row. That is right – I said rate reductions. Decreasing rates are virtually unheard of in this age of double digit medical inflation. There are four traditional plans available for counties participating in the program to choose from, and a health savings account as well. Wellmark Blue Cross Blue Shield provides administrative services for the health program. The ISAC Health Program was enhanced in 1986 with the addition of an employee assistance program and approval of funding for locally controlled wellness programs. Currently, ISAC contracts with Employee and Family Resources for the employee assistance program. Sandy Longfellow, ISAC staff member, works with county wellness coordinators to deliver services for the wellness program.

The Iowa Municipal Workers Compensation Association (IMWCA) also began operation in 1981. IMWCA was established by the Iowa League of Cities to provide workers compensation coverage to cities in Iowa. In 1986, IMWCA made the decision to allow counties to participate in the program. There are currently 65 counties participating in the program. The IMWCA Board is comprised of city and county representatives. Jim Dowling, Sac County Auditor, serves as president of the IMWCA Board. Paul Fricke, Carroll County Auditor; Glenda Edward, Audubon County Road Department; and Wayne Clinton, Story County Supervisor are the other county representatives. IMWCA contracts with the Iowa League of Cities for administrative services. Tom Bredeweg, League Executive Director, is the pool administrator. Curt Svalstad is the Director of Risk Services. ISAC formally endorsed the program in 2002.

The Iowa Communities Assurance Pool (ICAP) began operation in 1986 and celebrates its 20<sup>th</sup> year of operation. ICAP provides property and liability coverage for cities and counties in Iowa. ICAP has 549 members and there are currently 65 counties participating in the ICAP Program. ICAP was designed in response to Iowa legislation that authorizes and permits Iowa entities to form a local government risk pool. Jody Smith, Director of Administrative Services for West Des Moines, is chairman. Holly Fokkena, Butler County Auditor, and David Hageman, Winneshiek County Landfill Manager, represent counties. ICAP contracts with American Risk Pooling Company and Bilbrey Insurance Services for administration of the program. ISAC formally endorsed the program in 2002.

Since I am recapping programs with longevity, I should also mention that the Iowa Public Agency Investment Trust (IPAIT) will celebrate 20 years starting in 2007. Programs like the ISAC Health Program, IMWCA, ICAP and IPAIT were designed to meet the service needs of Iowa counties and other local government agencies. They have been successful because counties have participated in them. But mostly they have been successful because county officials have been actively involved in their design and management.

Finally, I have to conclude by thanking you, the members of ISAC. It is your participation in association activities, from meetings to programs, that allows us to continue to design and deliver successful program. Also, you should thank your affiliate representatives that serve on the ISAC Board of Directors for the fine job they do. They put in many hours on your behalf.



William R. Peterson  
Executive Director

*“ISAC celebrates its 35th anniversary in 2006.”*

*“You should thank your affiliate representatives that serve on the ISAC Board of Directors for the fine job they do. They put in many hours on your behalf.”*

# Highlights

## July 2005

Pamela Dettmann, Assistant Des Moines County Attorney, was sworn in as a member of the ISAC Board of Directors to represent the Iowa County Attorneys Association.

The ISAC Board appointed the following individuals to the CCMS Board for 3-year terms expiring on June 30, 2008: Cy McDonald, Madison County Supervisor; Tim Hoschek, Des Moines County Supervisor; Harlan Hansen, Humboldt County Supervisor; and Larry Vest, Tama County Supervisor.

The National Association of Counties (NACo) annual conference was held in Honolulu, Hawaii. Approximately 2,500 county officials attended, 10 from Iowa. Don Stapley, Supervisor for Maricopa County (Arizona), was elected to be the NACo 2nd Vice President. Matthew Farnsworth, producer, director and star of the feature film, *IOWA*, which is about the scourge of methamphetamine abuse, was a featured general session speaker.

## August 2005

A new design was unveiled for ISAC's website ([www.iowacounties.org](http://www.iowacounties.org)). The updated design incorporated changing photos and a user-friendly format on the home page with fewer buttons and more hot topic areas.

Amanda Hollis completed her summer internship with ISAC. Her primary focus was research on city/county reorganization movements. The project started with a research paper and expanded into a survey to all county supervisors to determine how policymakers of county government felt about local governance issues.

CCMS hosted its annual conference, entitled "Targeted Case Management: Finding Your Voice," August 10-12 in Des Moines. More than 300 county officials attended and gained valuable information from the sessions offered on children services, adult services, employment issues, recovery perspectives, brain injury, advocacy, the methamphetamine epidemic in Iowa, legal issues, ethics, team building, stress management and mandatory reporting of child/dependent adult abuse.

## September 2005

Members of the NACo staff visited the ISAC office to discuss the caucus process and determine how to access the Iowa presidential campaigns with the "county message." Democratic officials from Polk County, Story County and Black Hawk County met with the NACo staff at the ISAC office. The NACo staff then traveled to Atlantic to meet with Republican officials from Cass County and Pottawattamie County. The prevailing feeling was that waiting until caucus night to voice the

county message is far too late to be effective. County officials who are equipped with a consistent and ongoing message throughout the state could have a strong influence in helping candidates shape their platform.

On September 9 the seven ISAC steering committees held their first round of meetings in the policy development process. Throughout the summer affiliates held legislative committee meetings to identify issues they wished to bring as proposals for the 2006 ISAC platform. The second round of steering committee meetings was held on October 6. At that meeting, each committee voted to approve and recommend to the ISAC Board of Directors a slate of policy statements and legislative objectives.

During the September 23 ISAC Board of Directors meeting, Steve Falck with the Governor's office updated the Board on activities involving the Governance Task Force. He asked for ideas on how the state and counties can work together and where we can go with the issue of governance.

The ISAC Board of Directors made a donation of \$10,000 to the NACo Hurricane Katrina Relief Fund on behalf of the ISAC membership.

## October 2005

The ISAC Board of Directors approved the steering committee reports and proposed the top legislative priorities for the year: property tax reform, auditors' technical elections bill, eminent domain, food code enforcement and Adult Rehabilitation Option audit.

Angie Umbaugh was hired as ISAC's receptionist.

## November 2005

ISAC's Fall School of Instruction was held November 13-15 at the Marriott & Renaissance Savery in downtown Des Moines. A new feature during the conference was an exhibitor's luncheon held for conference attendees. Various food stations were positioned around the Marriott Exhibit Hall so attendees could meet the 67 exhibitors that showcased their products and services. Six county projects received ISAC Innovation Awards. Karen Purves was the keynote speaker for the conference and presented "Build Better Relationships – 19 Words that Undermine Your Effectiveness." Members of the NACo staff came back to Iowa to talk more about the 2008 Presidential Caucus Initiative. The NACo staff encouraged county officials in Iowa to participate in the project. It was determined that the key issues to talk with candidates about are methamphetamine abuse, health care, disaster preparedness and the federal-county partnership.

# Highlights

## January 2006

ISAC's new online legislative tool was unveiled. All of the bills introduced in the Legislature were accessible from the new website tool provided by ISAC. Numerous sorting options were available. A search engine was also added to the site. The tool was a great help to the ISAC lobbyists and legislative liaisons during the legislative session.

During the January 17 ISAC Board of Directors meeting, Senator Michael Connolly swore in the ISAC Executive Board and ISAC Board of Directors. New board members for the year included: Linn Adams, Hardin County CPC; Robert Sperry, Story County Engineer; Chuck Rieken, Cass County Supervisor; and Les Beck, Linn County Zoning. After the swearing in ceremony, Senator Connolly spoke to the board about the ISAC/ League Property Tax Proposal, touch play games and improving communication between local government and the state.

ISAC University was held January 18-19 at the Holiday Inn Airport in Des Moines. More than 10 speakers presented on the topic of leadership development. Evaluations proved that attendees were pleased with the conference. For the first time ever, companies sponsored the conference to decrease the costs for attendees.

Robin Harlow was hired as ISAC's Technology Project Manager.

## March 2006

ISAC hosted a breakfast and Congressional Roundtable during the NACo Legislative Conference in Washington, D.C. on March 8. Members of Iowa's Congressional delegation were invited to attend and report on Congressional actions and proposals related to the Community Development Block Grant (CDBG) program, health care financing, comprehensive methamphetamine legislation, social services and workforce legislation, Telecommunication Act rewrite and Voting Rights Act. The roundtable proved to be an interactive discussion between county officials and their Congressional representatives on important issues.

ISAC's Spring School of Instruction was held March 19-21 at the Marriott and Renaissance Savery in downtown Des Moines. Over 800 county officials attended. Due to record fundraising effort last summer, scholarship amounts to children of county officials increased significantly to \$32,500 being awarded. A top scholarship of \$7,500 was given, along with six \$5,000 scholarships. The BureauCats also gave a scholarship in the amount of \$1,500. More than 300 county officials were honored with Years of Service Awards to acknowledge their dedication to serving citizens through county government. Laurie Guest was the keynote speaker

for the conference and spoke on finding contentment during stressful times.

## April 2006

The end of the legislative session resulted in success for many of ISAC's legislative priorities. Two fast track election bills achieved significant progress for auditors' elections issues. The issue of the Adult Rehabilitation Option Program repayment was resolved through a federal administrative decision to offset the \$6.2 million through a commensurate reduction in allowed claims for the quarter that ended on September 30, 2005. ISAC worked in coalition with other groups to successfully delete restrictive provisions in the eminent domain bill. On July 14, the Legislature voted to override the Governor's veto of the eminent domain bill, House File 2351. No consensus could be reached on property tax reform and food code enforcement bills died in the first funnel.

## May 2006

John Harrenstein ended his legislative internship with ISAC. John assisted ISAC's lobbyists during the legislative session by attending committee meetings, reviewing the bill packet each day and helping with the County-A-Day program.

## June 2006

ISAC celebrated its 35<sup>th</sup> birthday June 30.

ISAC Legislative District Workshops were held in six different locations around Iowa throughout the month of June. The workshops served as the last stage of the ISAC policy cycle and gave the ISAC staff an opportunity to address final outcomes of the 2006 legislative session. More than 25 legislators also attended the workshops to make comments and answer questions from county officials.

# Highlights

## ISAC Website Hits

July-05	138,507
August-05	225,522
September-05	191,956
October-05	184,138
November-05	193,590
December-05	153,364
January-06	240,423
February-06	211,585
March-06	245,644
April-06	221,672
May-06	210,995
June-06	218,415

## Health Insurance Pool

24 counties participated in the self-funded health insurance pool administered by ISAC and contracted with Wellmark/Blue Cross and Blue Shield of Iowa.

20 counties participated in the ISAC Wellness Program administered by ISAC and contracted with Affinity Care to provide employee assistance.

## Years of Service Awards

ISAC recognized 307 county officials with Years of Service Awards at the Spring School of Instruction. Awards were given to county officials with 15 years of service or more (in five-year increments). Jan Horton, Webster County Treasurer, was recognized for 45 years of service.

## 2006 Lobbyist Report

- Registered to lobby on 235 pieces of legislation
- Notified affiliates of an estimated 291 bills on an FYI status
- Tracked another 66 bills without registering to lobby on them
- Responded on behalf of counties to about 30 fiscal note requests

47 counties participated in the voluntary accident insurance plan offered by ISAC and contracted through the Zurich-American Insurance Company of Chicago.

23 counties participated in the unemployment tax control program jointly administered by ISAC and TALX Corporation.

## ISAC Scholarship Winners

Elyse Fitzgerald, Taylor County - \$7,500  
Stephanie Seidl, Carroll County - \$5,000  
Aaron Slaichert, Hancock County - \$5,000  
Andrew Stewart, Lyon County - \$5,000  
Jane Ohde, Louisa County - \$5,000  
Ashley Losch, Linn County - \$5,000

Glenn McCrea, Muscatine County - \$1,500 (BureauCats Award)

# Highlights

## ICAP

The Iowa Communities Assurance Pool (ICAP) provides property and liability coverage for cities and counties in Iowa. ICAP has 549 members and there are currently 65 counties participating in the ICAP Program.

## County-A-Day

There were 25 counties that participated in the ISAC County-A-Day program. ISAC's County-A-Day program allows county officials across Iowa the opportunity to see first hand government in action by meeting with their legislators and ISAC lobbyists for a day at the Capitol.

## Meetings Held FY06

ISAC - 45  
CCMS - 35  
CRIS - 6

## ISAC Meeting Attendance

Fall School	844
ISAC University	65
Spring School	822
Summer District Workshops	509

## IMWCA

The Iowa Municipal Workers Compensation Association provides workers compensation coverage. There are currently 65 counties participating in the program.

## IPAIT

The Iowa Public Agency Investment Trust (IPAIT) has been offering investment alternatives to its participants since 1987. There are 83 member counties in the IPAIT program. The Iowa League of Cities, the Iowa Association of Municipal Utilities, and ISAC sponsor IPAIT.

## News Releases

National County Government Week	9 placements
Spring School	20 placements
ISAC Board Members	10 placements
Innovation Awards	14 placements
Fall School	16 placements

# ISAC Board Of Directors

Each of ISAC's affiliates has one seat on ISAC's Board of Directors (supervisors have three). According to ISAC's Articles of Incorporation, the Directors shall be elected annually at the annual or special meeting of each affiliated association. Duties for the ISAC Board of Directors include electing officers from the members of the Board of Directors, developing and monitoring strategic plans, deciding among competing priorities and setting policy, recommending ISAC's budget to members, ensuring adequate financial resources, selecting and supporting the Executive Director, enhancing the organization's public standing, recruiting new members and assessing board performance.

For additional information visit ISAC's website ([www.iowacounties.org](http://www.iowacounties.org)) under 'About Us' then 'Iowa State Association of Counties.'

## ISAC OFFICERS

### **PRESIDENT**

Denise Dolan - Dubuque County Auditor

### **1ST VICE PRESIDENT**

Kim Painter - Johnson County Recorder

### **2ND VICE PRESIDENT**

Mike King - Union County Supervisor

### **3RD VICE PRESIDENT**

Gary Anderson - Appanoose County Sheriff

## ISAC DIRECTORS

Dale Hyman - Polk County Deputy Assessor

Pam Dettmann - First Assistant, Des Moines County Attorney

Linn Adams - Hardin County Community Services

Steve Lekwa - Story County Conservation Director

Deanna Bachman - Marshall County Emergency Management

Robert Sperry - Story County Engineer

Mark Linda - Black Hawk County Environmental Health

Wayne Chizek - Marshall County Information Technology

Kathy Nicholls - Wright County Public Health Nurse

Lannie Miller - Palo Alto County Supervisor

Chuck Rieken - Cass County Supervisor

Lee Duin - Assistant Director, Polk County Treasurer

Les Beck - Linn County Zoning

Angela Connolly - Polk County Supervisor (Past President)

Grant Veeder - Black Hawk County Auditor (NACo representative)

Jane Halliburton - Story County Supervisor (NACo representative)

## *ISAC Executive Board*



1st VP Kim Painter, 2nd VP Mike King, 3rd VP Gary Anderson, and ISAC President Denise Dolan

## *New Board Members*



Robert Sperry



Chuck Rieken



Linn Adams



Les Beck



Pam Dettmann



# CCMS Board Of Directors

County Case Management Services (CCMS) is a 28E organization created to provide support to counties who operate Medicaid case management services for persons with mental retardation, mental illness, or a developmental disability, either directly or through contract. The primary mission of CCMS is to help member counties comply with all applicable state and federal rules and regulations through the provision of technical assistance, training and advocacy. The CCMS Board contracts with ISAC to provide staff support to the program.

The service began in 2002 and had 64 counties participating in FY06. In addition, the number of consumers served by county case management programs increased from almost 7,500 in FY05 to 8,000 in FY06. Approximately 500 case managers, administrators, supervisors and support staff have received technical assistance and training from CCMS staff.

In FY06 CCMS continued to provide the following training opportunities: CCMS Annual Conference, Advanced Case Manager Training, Case Management Supervisors Training, Cost Report Training, Support Staff Training, Strengths Based Training, and Fundamentals. In addition, CCMS staff began provide specialized training and technical assistance to the counties that enrolled as case management providers for recipients of the new Children's Mental Health Waiver.

## FY05/06 CCMS EXECUTIVE BOARD

Chair - Harlan Hansen, Humboldt County  
1st Vice Chair - Cy McDonald, Madison County  
2nd Vice Chair - Elaine Armstrong, Page County

## ISAC BOARD REPRESENTATIVE

Mike King - Union County

## LEVEL A - LARGEST COUNTIES

Sally Stutsman - Johnson County  
Cy McDonald - Madison County  
Tim Hoschek - Des Moines County  
Betty Moat - Pottawattamie County

## LEVEL B - MIDDLE COUNTIES

Steve Reuter - Bremer County  
Elaine Armstrong - Page County  
Jack Willey - Jackson County

## LEVEL C - SMALLEST COUNTIES

Harlan Hansen - Humboldt County  
Larry Vest - Tama County  
Jeff Simonsen - Cherokee County

## STAFF:

Deborah Westvold, CCMS Director  
Case Management Specialists:

- Linda Kemp
- Dan Vonnahme
- Deb Eckerman
- Jackie Olson Leech

Sandy Longfellow, Administrative Assistant

## Member Counties

Adair  
Adams  
Allamakee  
Boone  
Bremer  
Buchanan  
Buena Vista  
Carroll  
Cass  
Cedar  
Cerro Gordo  
Cherokee  
Chickasaw  
Clay  
Clinton  
Dallas  
Decatur  
Des Moines  
Dickinson  
Emmet  
Fayette  
Franklin  
Fremont  
Grundy  
Hamilton  
Hancock  
Hardin  
Harrison  
Henry  
Howard  
Humboldt  
Ida  
Jackson  
Jasper  
Johnson  
Jones  
Kossuth  
Linn  
Louisa  
Madison  
Mahaska  
Mills  
Mitchell  
Montgomery  
Muscatine  
O'Brien  
Osceola  
Page  
Polk  
Pottawattamie  
Poweshiek  
Ringgold  
Sac  
Scott  
Shelby  
Story  
Tama  
Taylor  
Union  
Webster  
Winnebago  
Woodbury  
Worth  
Wright

# CRIS Board Of Directors

The primary mission of the County Rate Information System (CRIS) is to establish a rate-setting methodology based upon actual cost, standardized service definitions, standardized units of service, uniform classification of cost, and consistent reporting to enable participating counties to negotiate appropriate reimbursement rates with their MH/DD providers; and to facilitate effective and efficient communication between participating counties and their MH/DD providers through technical support and training.

The CRIS Board contracts with ISAC to provide staff support to the program. CRIS is a self-supporting program governed by an 11-member Board of Directors. The number of counties in CRIS grew to 53 by the end of FY06, with three new counties joining.

The CRIS Board contracts with the Eide Bailly accounting firm to provide technical assistance to providers on completion of the financial reports and analyze the cost reports and report on their cost report analysis.

*For additional information, visit ISAC's website ([www.iowacounties.org](http://www.iowacounties.org)) under 'Services' then 'CRIS.'*

## **FY05/06 CRIS EXECUTIVE BOARD**

Chair - David Mineart, Warren County  
Vice Chair - Terrence Neuzil, Johnson County  
Treasurer - Mary Williams, Benton County  
Secretary - Sue Novak, Linn County

## **ISAC BOARD REPRESENTATIVE**

Mary Williams - Benton County

## **LEVEL A - LARGEST COUNTIES**

Melvyn Houser - Pottawattamie County  
Sue Novak - Linn County  
Terrence Neuzil - Johnson County  
Lawrence Rouw - Mahaska County

## **LEVEL B - MIDDLE COUNTIES**

Lonnie Maguire - Shelby County  
Ellen Gaffney - Buchanan County  
Dave Mineart - Warren County

## **LEVEL C - SMALLEST COUNTIES**

Kay Kollmorgen - Humboldt County  
Ric Gerard - Iowa County  
Linn Adams - Hardin County

**STAFF:** Deborah Westvold

## **Member Counties**

Allamakee  
Appanoose  
Benton  
Boone  
Bremer  
Buchanan  
Carroll  
Cass  
Cedar  
Dallas  
Davis  
Delaware  
Des Moines  
Dubuque  
Fayette  
Fremont  
Grundy  
Hamilton  
Hardin  
Harrison  
Humboldt  
Iowa  
Jefferson  
Jackson  
Johnson  
Jones  
Keokuk  
Linn  
Louisa  
Lucas  
Madison  
Mahaska  
Marion  
Marshall  
Mills  
Monroe  
Montgomery  
Muscatine  
Page  
Polk  
Pottawattamie  
Poweshiek  
Sac  
Scott  
Shelby  
Tama  
Wapello  
Warren  
Washington  
Wayne  
Webster  
Winneshiek  
Wright

# ETC Advisory Committee

The Electronic Transactions Clearinghouse (ETC) was created in response to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

The ETC website was up and running in October 2003 and is under the direction of the ISAC Board of Directors. The ETC website was established to: 1) provide HIPAA compliancy to member counties by enabling them to accept electronic billings, and 2) enhance communication between counties and their local providers.

An ETC Advisory Committee was established to provide input and technical assistance. The Committee consists of no more than 10 members made up of county officials and employees. The purpose of the committee is to provide to the ISAC Board of Directors directives on the future of the ETC website.

Currently 67 counties have joined the ETC project via 28E agreements approved by their Boards of Supervisors.

*For further information visit ISAC's website ([www.iowacounties.org](http://www.iowacounties.org)) under 'Services' then 'Electronic Transactions Clearinghouse.'*

## **ETC ADVISORY COMMITTEE**

Randy Snyder - Warren County IT Director, ETC Chairperson  
Joe Pfeffer - Polk County System Administrator  
Wayne Chizek - Marshall County GIS Director  
Marsha Carter - Shelby County Auditor  
Jill Marlow - Benton County Auditor  
Steve Kerber - Appanoose/Monroe County CPC Administrator  
Wayne Northey - Dickinson County Supervisor  
Cheryl Jahnel - Mitchell County Supervisor

**STAFF:** Tammy Norman

## **Member Counties**

Adair  
Adams  
Allamakee  
Appanoose  
Benton  
Black Hawk  
Boone  
Bremer  
Buchanan  
Buena Vista  
Carroll  
Cass  
Cedar  
Cerro Gordo  
Clarke  
Clay  
Clayton  
Clinton  
Dallas  
Davis  
Delaware  
Dickinson  
Dubuque  
Emmet  
Fayette  
Fremont  
Grundy  
Hancock  
Harrison  
Howard  
Iowa  
Jackson  
Jasper  
Jefferson  
Johnson  
Jones  
Keokuk  
Kossuth  
Lee  
Lucas  
Lyon  
Mahaska  
Marion  
Mills  
Monona  
Montgomery  
O'Brien  
Osceola  
Page  
Plymouth  
Polk  
Pottawattamie  
Poweshiek  
Sac  
Scott  
Shelby  
Story  
Van Buren  
Wapello  
Warren  
Washington  
Wayne  
Webster  
Winnebago  
Winneshiek  
Worth

# Alumni Members

The ISAC Alumni Association was developed by the ISAC Board of Directors in 1993 to help county government solve issues and problems, provide constructive discussion at meetings, serve on panels in an advisory capacity, and offer experience and wisdom to current county officials. Anyone who is a former elected or appointed county employee is eligible to join upon payment of dues. In exchange for those dues, alumni members receive certain benefits, such as free registration to all Alumni meetings, free registration to ISAC schools, subscription to *The Iowa County* magazine and posting on the ISAC website as an alumni member.

*For additional information visit ISAC's website ([www.iowacounties.org](http://www.iowacounties.org)) under 'About Us' then 'Iowa State Association of Counties.'*

## **ALUMNI BOARD:**

President - Beverly Dickerson, former Warren County Auditor

1st Vice President - Marilyn Rubner, former Fayette County Supervisor

2nd Vice President - Warren Richart, former Benton County Treasurer

**STAFF:** Jerri Noboa

## **Members**

Marvin Andersen  
Michael Bergan  
Ann Bunn  
Marjorie Burden  
Naomi Christensen  
Marilyn Connor  
Beverly Dickerson  
Jerry Ellis  
Janna Emick  
Robert Ermer  
Jack Foresman  
Darwin Hall  
Judy Hartig  
Donald Heerd  
Harold Jensen  
Julie Jetter  
Ralph Juhl  
Morris Kalgaarden  
Sheldon Kongable  
Millie Lloyd  
Curtis Mineart  
Jerry Musser  
Cletus Redlinger  
Warren Richart  
Linus Rothmeyer  
Sandy Seifert  
Ken Slothouber  
Karen Smith  
Loren Thompson  
Joe Warrick  
Mike Wentzien  
Robyn Wilson  
Sharon Winchell  
Jim Wright  
Beverly Ziemann

# Associate Members

The Associate Member Program was developed by the ISAC Board of Directors in 1988 to fit a need expressed by vendors who wanted to be a part of ISAC and show their support without becoming actual members of our organization. A commercial enterprise, professional association, or private group may become an Associate Member of ISAC upon payment of dues. In exchange for those dues, Associate Members receive certain benefits, such as: electronic database of county officials with contact information; priority status over non-members for reserving exhibitor space at the ISAC annual conferences; \$100 off an exhibit booth; subscription to *The Iowa County* magazine; 10% off all advertising; product or service description published in *The Iowa County* magazine through the column "Associate Member Highlights"; and a posting on the ISAC website as an Associate Member, along with contact information and a brief service description. *For additional information visit ISAC's website (www.iowacounties.org) under 'Corporate Opportunities.'*

## **Associate Members**

ACES

Adair County Home Care

Aerial Services, Inc.

Aero-Metric, Inc.

AIG VALIC

Al-jon Inc.

Allied Document Solutions

Alternative Risk Services

Anderson-Bogert Engineers & Surveyors, Inc.

Arthur J. Gallagher Risk Management Services, Inc.

AudioTel Corp

Auxiant

Barker Lemar Engineering

Bartlett & West Engineers, Inc.

Calhoun-Burns & Associates, Inc.

Cost Advisory Services, Inc.

Cott Systems, Inc.

County Risk Management Services, Inc.

CPMI, Inc.

Danko Emergency Equipment Co./Federal Warning Systems

Delta Dental of Iowa

Development Services Corp.

Durrant

East Central Intergovernmental Association

Electronic Engineering

Employee & Family Resources

Entisys Solutions, Inc.

ESRI

First American Real Estate Tax Service

French-Reneker-Associates, Inc.

Hallett Materials

Horizons, Inc.

IARC

IMAGETek

IMWCA

ING

Iowa Concrete Paving Association

Iowa Drainage District Association

Iowa Gaming Association

Iowa Municipal Insurance, LTD

Iowa Northland Regional Council of Governments

IPAIT

JEO Consulting Group, Inc.

John Deere Co.

Kuehl & Payer, Ltd.

Matt Parrott & Sons

MAXIMUS, Inc.

McClure Engineering

MIDAS Council of Governments

Midland GIS Solutions

MSA Professional Services

Nationwide Retirement Solutions

OfficeMax Enterprise

Paper Free Technology, Inc.

Pictometry

Piper Jaffray

Public Financial Management

Quilogy

ResCare, Inc.

Ruan Securities Corporation

Seneca Companies

Shive-Hattery, Inc.

Simplifile, LC

Snyder & Associates, Inc.

Solutions, Inc.

Speer Financial, Inc.

Springsted Incorporated

Team Laboratory Chemical Corporation

The Schneider Corporation

The Sidwell Company

Trileaf Corporation

TrueNorth Companies

Tyler Technologies/INCODE Division

University Hygienic Laboratory

Vanguard Appraisals, Inc.

Von Bokern Associates, Inc.

Wellmark BC/BS of Iowa

Wells Fargo & Co.

Yaggy Colby Associates

# Staff



**Lauren Adams**  
*Financial  
Administrative  
Assistant*



**John Easter**  
*Director of  
Intergovernmental  
Affairs*



**Deb Eckerman**  
*Case  
Management  
Specialist*



**Robin Harlow**  
*Technology  
Project Manager*



**Linda Hinton**  
*Assistant Legal  
Counsel*



**Linda Kemp**  
*Case  
Management  
Specialist*



**Sandy Longfellow**  
*Administrative  
Assistant*



**Jerri Noboa**  
*Meetings  
Administrator*



**Tammy Norman**  
*Technology  
Services  
Coordinator*



**Denise Obrecht**  
*Marketing/  
Communications  
Coordinator*



**Jackie Olson Leech**  
*Case  
Management  
Specialist*



**William R.  
Peterson**  
*Executive  
Director*



**Angie Ross**  
*Receptionist*



**Jay Syverson**  
*Fiscal Policy  
Analyst*



**David Vestal**  
*General Counsel*



**Dan Vonnahme**  
*Case  
Management  
Specialist*



**Deborah  
Westvold**  
*Case  
Management  
Director*

# Staff Time Allocation Breakdown

**Case Management**----- 35.49% 11,375 hours  
*Technical assistance and training for counties providing case management services*

**Office Administration**----- 22.11% 7,086.75 hours  
*Finances, publication development, customer service, website design, staff meetings*

**Intergovernmental Relations**----- 13.42% 4,300 hours  
*Lobbying, tracking administrative rules, attending interim study committee meetings*

**Conference/Meetings**----- 8.84% 2,832 hours  
*Planning and executing ISAC meetings, workshops and conferences*

**Research**----- 6.28% 2,013 hours  
*Collecting statistics and studies, compiling and disseminating information*

**Public/Member Relations**----- 4.86% 1,558 hours  
*Responding to press inquiries, press releases, visiting counties, member recognition*

**Magazine**----- 2.18% 697.75 hours  
*Planning and producing The Iowa County magazine*

**Member Service Program** ----- 2.01% 644.50 hours  
*Benefit program marketing and administration*

**Education**----- 1.91% 613.75 hours  
*Attending professional meetings, reading trade publications, attending seminars*

**Technical Assistance**----- 1.49% 476.50 hours  
*Responding to specific questions requiring expert knowledge or background*

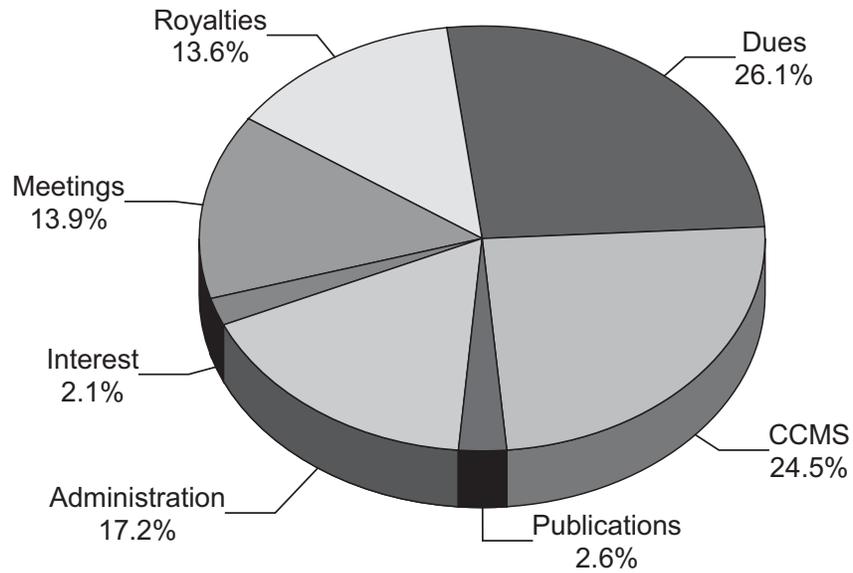
**CRIS**----- .75% 240.50 hours  
*Administration of the County Rate Information System project*

**ETC**----- .43% 137.50 hours  
*Administration of the Electronic Transactions Clearinghouse project*

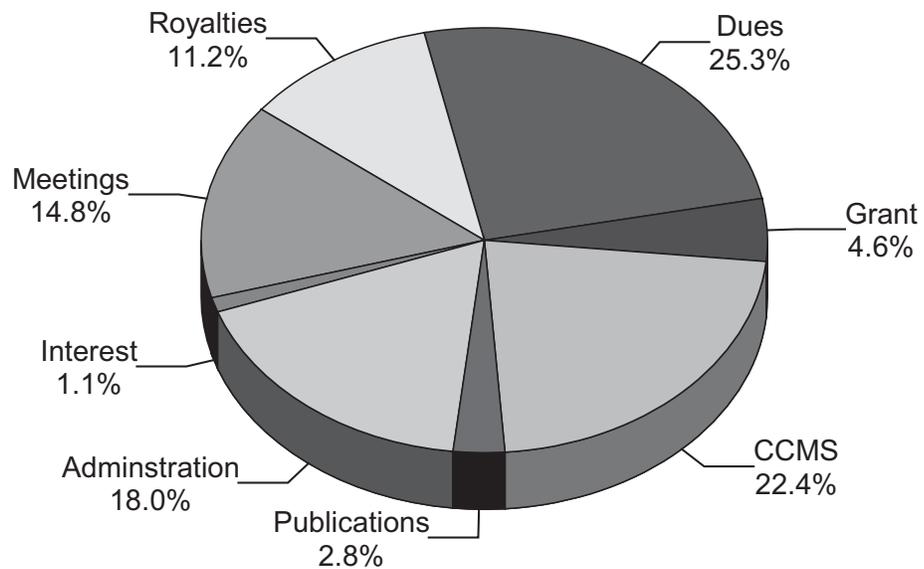
**ICEA Service Bureau**----- .24% 77 hours  
*Copy work, answering phones, mailing, other staff functions for ICEASB staff*

# Financial Highlights

## FY06 Income Breakdown

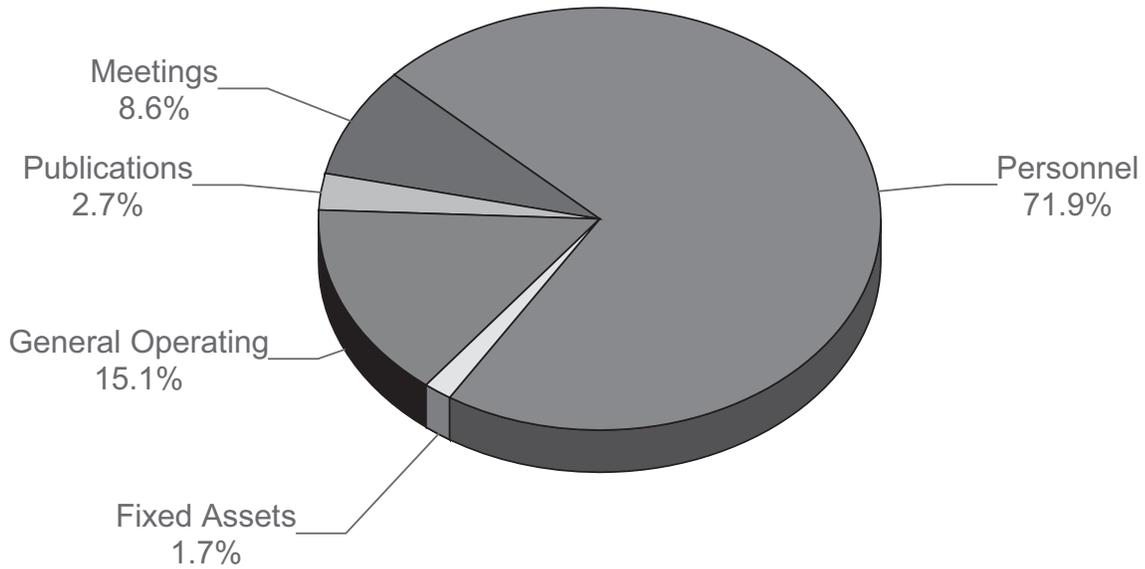


## FY05 Income Breakdown

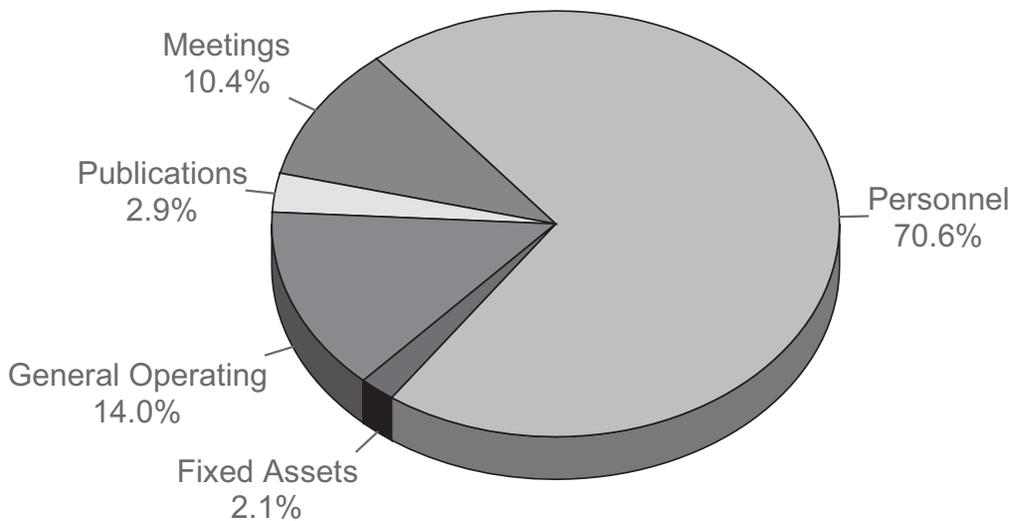


# Financial Highlights

## FY06 Expense Breakdown



## FY05 Expense Breakdown



# ISAC Financials

## STATEMENTS OF FINANCIAL POSITION

June 30, 2006

	Iowa State Association of Counties			Electronic		Total	Prior Year Total
	Association	Program	Total	Transactions	Eliminations		
	Activities	Activities		Clearinghouse			
Cash and cash equivalents	\$337,349	\$2,165,945	\$2,503,294	\$1,316	\$ —	\$2,504,610	\$1,257,932
Investments	846,056	17,891,144	18,737,200	—	—	18,737,200	17,005,053
Accounts receivable	99,524	96,245	195,769	—	(36,494)	159,275	129,581
Due from Wellmark	—	67,723	67,723	—	—	67,723	566,455
Interest receivable	6,172	152,324	158,496	—	—	158,496	84,311
Property and equipment, net of accumulated depreciation of \$206,306	68,070	—	68,070	2,300	—	70,370	96,699
<b>TOTAL ASSETS</b>	<b>\$1,357,171</b>	<b>\$20,373,381</b>	<b>\$21,730,552</b>	<b>\$3,616</b>	<b>\$(36,494)</b>	<b>\$21,697,674</b>	<b>\$19,140,031</b>
Accounts payable and accrued liabilities	\$16,857	\$112,134	\$128,991	\$36,494	\$(36,494)	\$128,991	\$73,778
Funds held for benefit of members	—	20,086,282	20,086,282	—	—	20,086,282	17,636,491
Unearned premium revenue	—	174,965	174,965	—	—	174,965	171,343
Compensated absences	107,199	—	107,199	—	—	107,199	93,867
<b>TOTAL LIABILITIES</b>	<b>124,056</b>	<b>20,373,381</b>	<b>20,497,437</b>	<b>36,494</b>	<b>(36,494)</b>	<b>20,497,437</b>	<b>17,975,479</b>
<b>NET ASSETS</b>	<b>1,233,115</b>	<b>—</b>	<b>1,233,115</b>	<b>(32,878)</b>	<b>—</b>	<b>1,200,237</b>	<b>1,164,552</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$1,357,171</b>	<b>\$20,373,381</b>	<b>\$21,730,552</b>	<b>\$3,616</b>	<b>\$(36,494)</b>	<b>\$21,697,674</b>	<b>\$19,140,031</b>

The condensed presentations of the fiscal year 2005 and 2006 financial statements of The Iowa State Association of Counties, County Case Management Services and the County Rate Information Systems have been extracted from the organizations' annual financial statements. The complete presentations of those financial statements, along with the independent auditor's reports of McGowen, Hurst, Clark & Smith, P.C. are available by contacting the Iowa State Association of Counties.

# ISAC Financials

## STATEMENT OF ACTIVITIES

REVENUE	Iowa State Association of Counties				Electronic		Prior Year Total	
	Association Activities		Program	Transactions		Total		
	Budget	Actual	Activities	Total	Clearinghouse			Eliminations
Schools, workshops, committees & seminars	\$239,700	\$245,956	\$ —	\$245,956	\$ —	\$ —	\$245,956	\$257,199
Contributions	—	—	25,764	25,764	—	—	25,764	60,344
Grants	—	—	—	—	—	—	—	80,000
Dues	456,650	460,735	—	460,735	—	—	460,735	441,359
Royalties	192,400	239,913	—	239,913	—	—	239,913	190,515
Investment income	8,000	37,356	508,768	546,124	311	—	546,435	306,648
Magazine advertising and subscriptions	38,600	44,918	—	44,918	—	—	44,918	34,716
Administration fees	735,576	758,066	—	758,066	—	(4,944)	753,122	688,813
County premiums	—	—	17,413,340	17,413,340	—	—	17,413,340	18,556,810
Miscellaneous	—	16,140	—	16,140	—	—	16,140	12,471
<b>Total Revenues</b>	<b>1,670,926</b>	<b>1,803,084</b>	<b>17,947,872</b>	<b>19,750,956</b>	<b>311</b>	<b>(4,944)</b>	<b>19,746,323</b>	<b>20,628,875</b>
<b>EXPENSES</b>								
Salaries and fringe benefits	1,289,968	1,155,229	—	1,155,229	—	—	1,155,229	1,051,070
Schools, workshops and meetings	94,500	107,063	—	107,063	—	—	107,063	120,673
Board of Directors' meeting expenses	21,000	30,089	—	30,089	—	—	30,089	27,449
Other board authorized expense	5,000	2,614	—	2,614	—	—	2,614	3,550
NACO conference	15,000	7,417	—	7,417	—	—	7,417	19,466
Staff travel and training	55,000	63,309	—	63,309	—	—	63,309	53,615
Public relations	4,000	1,610	—	1,610	—	—	1,610	4,336
Consulting/professional services	39,500	11,689	—	11,689	—	—	11,689	9,866
Rents and utilities	152,189	138,889	—	138,889	—	—	138,889	140,737
Supplies, printing and postage	31,500	37,020	—	37,020	—	—	37,020	22,483
Computer supplies	10,000	4,851	—	4,851	—	—	4,851	2,000
Equipment rental and repair	4,000	3,222	—	3,222	—	—	3,222	3,852
Depreciation expense	—	28,037	—	28,037	13,084	—	41,121	44,599
Maintenance agreements	18,000	18,017	—	18,017	—	—	18,017	15,234
Professional membership	3,000	3,129	—	3,129	—	—	3,129	3,533
Library	9,000	7,706	—	7,706	—	—	7,706	7,776
Magazine	34,000	39,719	—	39,719	—	—	39,719	31,552
Insurance and bonds	14,000	13,771	—	13,771	—	—	13,771	12,096
Acquisition of property and equipment	15,000	—	—	—	—	—	—	—
Miscellaneous	1,000	28,911	136,043	164,954	271	—	165,225	149,309
Scholarships	—	—	34,450	34,450	—	—	34,450	12,050
Claims and premiums paid	—	—	14,989,095	14,989,095	—	—	14,989,095	15,591,113
Administration	—	—	260,857	260,857	8,494	(4,944)	264,407	280,573
Wellness program	—	—	77,636	77,636	—	—	77,636	89,392
Project management and development	—	—	—	—	43,502	—	43,502	44,687
<b>Total Expenses</b>	<b>1,815,657</b>	<b>1,702,292</b>	<b>15,498,081</b>	<b>17,200,373</b>	<b>65,351</b>	<b>(4,944)</b>	<b>17,260,780</b>	<b>17,741,011</b>
<b>INCREASE IN FUNDS HELD FOR BENEFIT OF MEMBERS</b>								
	—	—	\$2,449,791	2,449,791	—	—	2,449,791	2,789,605
<b>INCREASE (DECREASE) IN NET ASSETS</b>								
	\$(144,731)	100,792	—	100,792	(65,040)	—	35,752	98,259
<b>NET ASSETS, BEGINNING OF YEAR</b>								
	—	1,132,323	—	1,132,323	32,162	—	1,164,485	1,066,226
<b>NET ASSETS, END OF YEAR</b>								
	—	\$1,233,115	—	\$1,233,115	\$(32,878)	—	\$1,200,237	\$1,164,485

# CCMS Financials

## STATEMENTS OF FINANCIAL POSITION JUNE 30, 2006 AND 2005

<b>ASSETS</b>	2006	2005
Cash	\$86,842	\$63,342
Accounts receivable	59,647	66,850
Certificates of deposit	408,519	454,155
Property and equipment		
Office furniture and equipment	91,057	106,825
Vehicles	37,063	20,254
Leasehold improvements	8,130	8,130
	<u>136,250</u>	<u>135,209</u>
Less accumulated depreciation	(98,121)	(101,118)
Net property and equipment	<u>38,129</u>	<u>34,091</u>
<b>Total assets</b>	<u><u>\$593,137</u></u>	<u><u>\$618,438</u></u>
 <b>LIABILITIES AND NET ASSETS</b>		
Due to Iowa State Association of Counties	\$60,052	\$38,633
Accounts payable	3,360	—
<b>Total liabilities</b>	<u>63,412</u>	<u>38,633</u>
Net assets - unrestricted	<u>529,725</u>	<u>579,805</u>
<b>Total liabilities and net assets</b>	<u><u>\$593,137</u></u>	<u><u>\$618,438</u></u>

## STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2006 AND 2005

	2006	2005
<b>REVENUE</b>		
Member dues and services	\$416,104	\$404,943
Registration fees	49,734	44,481
Interest income	17,835	11,077
<b>Total revenues</b>	<u>483,673</u>	<u>460,501</u>
<b>EXPENSES</b>		
Salaries and fringe benefits	308,044	274,139
Professional fees	3,300	2,800
Staff travel and training	29,938	25,425
Conference facility expenses	56,605	35,906
Outside speakers' fees	12,382	13,467
Board of Directors' meeting expenses	7,651	5,156
Insurance	9,018	11,550
Office expense	73,354	58,866
Depreciation	14,805	19,071
Office space lease	15,684	14,052
Miscellaneous	2,972	536
<b>Total expenses</b>	<u>533,753</u>	<u>460,968</u>
DECREASE IN UNRESTRICTED NET ASSETS	(50,080)	(467)
UNRESTRICTED NET ASSETS, beginning of year	<u>579,805</u>	<u>580,272</u>
UNRESTRICTED NET ASSETS, end of year	<u><u>\$529,725</u></u>	<u><u>\$579,805</u></u>

# CRIS Financials

## STATEMENTS OF FINANCIAL POSITION JUNE 30, 2006 AND 2005

<b>ASSETS</b>	2006	2005
Cash and cash equivalents	\$8,677	\$19,681
Accounts receivable	—	3,500
Certificate of deposit	59,788	50,000
<b>Total assets</b>	<u>\$68,465</u>	<u>\$73,181</u>
<b>LIABILITIES AND NET ASSETS</b>		
Liabilities - accounts payable	\$13,000	\$28,482
Net assets - unrestricted	55,465	44,699
<b>Total liabilities and net assets</b>	<u>\$68,465</u>	<u>\$73,181</u>

## STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2006 AND 2005

	2006	2005
<b>REVENUE</b>		
Membership fees	\$120,002	\$104,000
Entry fees	1,000	3,000
Registration fees	2,675	3,500
Interest income	2,725	730
<b>Total revenues</b>	<u>126,402</u>	<u>111,230</u>
<b>EXPENSES</b>		
Administrative fees	7,837	10,989
Consulting fees	98,100	112,292
Professional fees	2,350	2,150
Insurance	1,022	1,027
Meeting expenses	5,882	6,431
Miscellaneous	445	480
<b>Total expenses</b>	<u>115,636</u>	<u>133,369</u>
INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS	10,766	(22,139)
UNRESTRICTED NET ASSETS, beginning of year	<u>44,699</u>	<u>66,838</u>
UNRESTRICTED NET ASSETS, end of year	<u>\$55,465</u>	<u>\$44,699</u>



Iowa State Association of Counties  
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Hours: Monday-Friday 8am-4:30pm