

Fiscal Year 2009 Annual Report

Iowa State Association of Counties



fiscal year 2009 annual report

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Contents

Highlights	3-5
ISAC President's Comments - Gary Anderson	6-7
ISAC Executive Director's Comments - Bill Peterson	7-8
ISAC Board of Directors	9
CCMS Board of Directors	10
CRIS Board of Directors	11
ETC Advisory Committee	12
CoSTAR Board	13
Associate Members	14
ISAC Staff	15
Staff Time Allocation	16
ISAC Financial Highlights	17-18
ISAC Financials	19-20
CCMS Financials	21
CRIS Financials	22
ETC Financials	23



The Iowa State Association of Counties (ISAC) is a private, nonprofit corporation. The organization was established by law on June 30, 1971, with the signing of Senate File 37. ISAC members are elected and appointed county officials from all 99 counties. ISAC is comprised of several statewide associations called affiliates. For example, all the county sheriffs in the state have their own association, which is called the Iowa State Sheriffs' and Deputies' Association and is cited as one of ISAC's affiliates. In total, there are 15 of these associations that are affiliated with ISAC.

The main purpose of ISAC is to secure and maintain cooperation among the counties and county officials, promote comprehensive study of local problems and find ways of solving them, provide methods of interchange of ideas among various county officials, and promote and work for the enactment of legislation that is most beneficial to the citizens of Iowa. Counties pay voluntary dues to belong to ISAC. In return, ISAC provides a number of services to member counties, such as training, benefit programs, education, technical assistance and intergovernmental services.

ISAC's mission is to promote effective and responsible county government for the people of Iowa. ISAC's vision is to be the principal, authoritative source of representation, information and services for and about county government in Iowa.

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highlights

2009 Lobbyist Report

- **County Land Records Information System (CLRIS)** – Secured the necessary legislation to allow CLRIS to address privacy concerns and to get the system back on line.
- **Funding of Property Tax Credits** – Maintained funding for the property tax credits for FY 2010.
- **TIME-21** - Secured legislation that caps the TIME-21 Fund at \$225 million. Any revenue generated in excess of \$225 million will revert back to the Road Use Tax Fund and will be distributed by that formula.
- **Sex Offender Residency Law** - Secured passage of amendments to the Sex Offender Residency Law addressing the significant unintended consequences of the 2000-foot residency exclusion that was passed in 2002. The bill creates a three-tier system for classifying sex offenders, establishes 300 foot exclusionary zones around certain sites frequented by children, and provides more ability to monitor individual loitering around areas where children congregate.
- **Mental Health and Developmental Disabilities Funding** - Secured restoration of the 2009 funding for county mental health and disabilities services that had been impacted by a 1.5% across-the-board cut implemented by the Governor in FY 2009.
- **Natural Resources and Outdoor Recreation Trust Fund** - Secured passage of legislation proposing a constitutional amendment to create the natural resources and outdoor recreation trust fund. This now goes to a vote of the people at the 2010 general election.

ISAC's Activity in 2009

How many bills that ISAC registered "For" passed? 2009 - 22, 2008 - 18

How many bills that ISAC registered "Against" passed? 2009 - 1, 2008 - 1 (vetoed)

How many ISAC legislative objectives were introduced (in whole or in part)? 2009 - 23, 2008 - 20

How many ISAC legislative objectives were enacted? 2009 - 11, 2008 - 7

2009 Scholarship Winners



\$7,500 - Michael Tlach (Hancock County)

\$5,000 - Kelly Peddy (Polk County)

Mark Cronin (Ida County)

Erin Westering (Cass County)

Ryan Bell (Washington County)

Danielle Dolezal (Johnson County)

\$3,000 - Past President - Harrison Harget (Dickinson County)

\$2,000 - ICIT - Samuel Kruger (Osceola County)

New Members of the ISAC Board of Directors

Dan Cohen, Buchanan County Conservation, replaced Steve Lekwa

Melvyn Houser, Pottawattamie County Supervisor

Lori Morrissey, Story County Emergency Management, replaced Derek White

Darin Raymond, Plymouth County Attorney, replaced Paul Goldsmith

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highlights

Summer 2008

The 2008 National Association of Counties (NACo) Annual Conference was held from July 11-15 in Kansas City, Missouri. A larger than normal Iowa delegation attended thanks to the midwestern venue. During the conference, Don Stapley, Maricopa County, AZ, was sworn in as the new NACo president.

CCMS held its 16th annual case management conference, entitled "Building Bridges to the Community," at the Holiday Inn Airport in Des Moines from August 13-15. World class speakers filled two and a half fun-filled, educational, and thought-provoking days. The conference had a great turnout with over 380 attendees.

November and October 2008

Chelsea Walden began as the ISAC Program Support Specialist on October 1.



More than 850 county officials traveled to Coralville for ISAC's 65th Fall School of Instruction held at the Coralville Marriott Hotel and Conference Center in Des Moines on November 19-21. Governor Culver and keynote speaker Joesph Dittmar addressed the ISAC membership during the ISAC general sessions. The 2009 legislative package was debated and approved. The top priorities included: Local Option Sales Tax TIF; Funding of TIME-21; Mental Health Funding; Sex Offender Residency Law; State Funding for Emergency Management; and Natural Resources and Outdoor Recreation Trust Fund. The general session also included a farewell speech by outgoing ISAC President Mike King and a speech on the upcoming year by ISAC 1st VP Gary Anderson. ISAC Excellence in Action Awards were presented to:

- Inter-governmental: Interagency Review Team, Story County
- Inter-county office: CountyConnection.org, Pottawattamie County (Pictured)
- Individual: A.J. Mumm, Polk County Emergency Management Director

Winter 2008/2009

Unlike in past years, ISAC held the bi-annual New County Officers School in Decemeber 2008 instead of January 2009. The event took place at the Holiday Inn Airport in Des Moines from December 11-12. The conference provided training to newly elected officials and refresher courses to incumbent county officials. The keynote speaker was David Rabiner.

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highlights

Spring 2009

More than 800 people attended ISAC's 65th Spring School of Instruction March 4-6 at the Marriott and Renaissance Savery in downtown Des Moines. On Thursday, March 4, ISAC's FY09/10 budget was approved during the general session. ISAC then awarded scholarships to eight outstanding high school students (listed on page 3). The conference keynote speaker was Mercedes Ramirez Johnson, and Johnson County Treasurer Betty Sass was recognized for her 55 years of service with the county. ISAC also hosted a number of educational seminars during the conference.

Several Iowa county officials traveled to Washington, D.C. from March 7-11, to attend the NACo Legislative Conference. They joined more than 2,000 other elected and appointed county officials from across the country in the nation's capital. The conference featured several guest speakers, and the Iowa attendees had the opportunity to attend meetings with their delegation. The group also traveled to the US Capitol to help present Senator Tom Harkin with the NACo Legislator of the Year award.

On Wednesday, March 25, ISAC held its first County Day at the Capitol. County officials from across the state took over the Capitol for the day. ISAC staff kicked off the event with presentations on the hot issues of the time. Affiliates set up and staffed displays around the Capitol Rotunda to introduce legislators and the public to the important roles that they play in the administration of county government. Lunch was provided to all members and legislators. County officials were also urged to set up meetings with their legislators to discuss ISAC priorities and other county specific issues. The day was a great success and plans remain to continue the event in the future.



May and June 2009

National County Government week was celebrated across Iowa and the nation May 3-9.

ISAC Legislative District Workshops were held in four different locations around Iowa throughout the month of June. The final 2 district workshops were held in July. The workshops served as the last stage of the ISAC policy cycle and gave the ISAC staff an opportunity to address final outcomes of the 2009 legislative session. Legislators also attended the workshops to make comments and answer questions from county officials.

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president's comments

Gary Anderson - President

Well, it's that time of year. It's time to pass the president's gavel to the incoming ISAC president. Compromise, negotiations, innovative, stalemate, opinions, uncertainty, and excitement are all words that could be used to summarize 2009.

I started the 2009 ISAC Presidency with the annual trip to Washington D.C. for the NACo Presidents/ Executive Directors Conference and the 2009 NACo Legislative Conference. As usual, I was able to witness firsthand the professional work ethics of the ISAC staff. Not only is the ISAC staff respected in Iowa, they are very well respected nationally and among NACo. I want to personally thank the entire ISAC staff for their efforts in addressing so many issues that affect Iowa Counties and the citizens of Iowa.



As the Legislative session drudged forward many county officials became well aware of the compromising and negotiations that it takes to get a bill introduced, changed, passed, or voted against. Every year we will compromise, negotiate, and express strong opinions for legislative changes that we feel strongly and passionately about. No matter what the outcome, we must always keep the hope and the vision that we are working to better Iowa counties and the constituents that we serve.

The upcoming legislative session may be extremely difficult as we face tough budget cuts, balancing of budgets, and the uncertainty of revenue estimates. This will be a time that we must have innovative ideas and suggestions that will help promote and enhance the services we provide to our constituents without increased spending. I encourage everyone to help the incoming president and ISAC staff by providing your positive opinions and innovative ideas to continue to strengthen Iowa counties.

Change seems to be one of the most difficult hurdles for most people. This year we have experienced change in federal, state and local leaderships, ISAC staff, and locations of our educational schools of instruction. When moving to Coralville we anticipated the "first year obstacles and complaints". Those obstacles and complaints have been overcome, and I want to give credit to the ISAC staff for their patience and hard work. Most importantly I want to thank the entire membership for its attendance at all of the schools of instruction. No matter where the educational seminars are located your attendance only further proves the dedication to your respective office and county.

Last year President King spoke of the 2008 ISAC Scholarship Golf Fundraiser weather. If you remember it was poor weather. This year I was more concerned about economic times and poor sponsorships. The weather was great and despite very tough economic times during the summer, the sponsorships, and fundraising was good. The Scholarship program is one of the most beneficial programs to our children and especially during these times. I would strongly encourage everyone to thank each and every sponsor of the 2009 Scholarship Golf Fundraiser.

As Director Peterson has reported in the past, ISAC and the League of Cities continue to explore the possibilities of a joint building project. Several meetings have been held this year and each phase of the project continues to move forward. As both organizations review the proposals, we again will have strong compromises, opinions, negotiations, and innovative ideas. This type of project is just another example of county and city efforts in strengthening our organizations for the betterment of our members.

As many of you have seen over the past year, ISAC has been utilizing technology to solicit information from members with various surveys. As many of us dread surveys, these same surveys are a very important part of leadership. As the legislative session begins, revenue projections are made, budget decisions are made, or assistance requests are made

Continues on next page.

iowa state association of counties executive director's comments

Bill Peterson - Executive Director

Dear Association Members:

I might as well get it on the table right away. Any recollection of the past year for the ISAC staff and many association members will be dominated by it. I am referring to the passing of our friend and fellow employee Dan Vonnahme. Dan was a member of the County Case Management Services Team. Dan learned he had pancreatic cancer in 2008 and passed away in April 2009. He faced this deadly illness with the same passion that he lived his life and set a high standard for us with his strength and courage in the face of adversity. If I stop and listen, I can still hear his laughter ringing throughout the office – it always brings a smile to my face.



Performance is often measured by how we do in these times of adversity. Throughout the time Dan was dealing with his illness his teammates really stepped up to help out. Deb Eckerman Slack, Linda Kemp, Jackie Olson Leech and Cindy Chappelle gave us all a lesson in teamwork. While Dan continued to work throughout his illness, there were many times he needed help. It was amazing to watch the Case Management staff step in without a moment's hesitation to make sure that everything was done – and done in the same professional manner that has become the standard for their performance. Their performance in this difficult time was truly outstanding.

ISAC staff wasn't the only ones having a tough time of it this past year. As fiscal year 2008 came to a close, many counties in Iowa were desperately trying to recover from the devastating weather related events of late spring and early summer of 2008. Governor Culver created the Rebuild Iowa Commission to help plan our state's response to what we now know was one the top five disasters in our nation's history. The loss of lives and property were staggering. ISAC President Mike King and 1st Vice President Gary Anderson were asked by Governor Culver to serve on the Commission. They didn't hesitate for a minute. The Commission immediately created nine task forces to explore both immediate and long term strategies for recovery. The Commission began work in July 2008 and issued a final report 120 days later. This landmark report laid out a plan for the state to begin recovery and was the roadmap used by the Iowa Legislature to determine funding for recovery. Many county officials participated in the task forces and offered their ideas and expertise. The

Continues on next page.

president's comments

from fellow colleagues, additional surveys will be sent out. I strongly encourage everyone to participate in the surveys and provide our ISAC leadership with your opinions and common practices. Your responses allow our lobbyist's, ISAC staff, and affiliate directors to move in the most responsible direction as possible.

In ending my tenure of presidency, I have requested the ISAC staff to review the legislative steering committee process and present recommendations to the ISAC Board of Directors at the December meeting. I feel that the process is very cumbersome and could be improved and streamlined. I would ask that you continue to provide your input to help strengthen our association with its legislative process.

In closing, I would like to thank Executive Director Bill Peterson, ISAC staff, and the ISAC Board of Directors for all of their support and hard work. Being President of ISAC is a very easy task when you are surrounded by such experience, professionalism, knowledge, and most importantly, dedication to Iowa counties. ISAC is your association and no matter how busy you may be I encourage everyone to participate in some form of association activity. Whether it be attending a conference or a district workshop, completing a survey, attending County Day at the Capitol, or just sending an email to staff, your participation is important and helps keep your association strong.

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executive director's comments

recovery process will take years to complete in many communities – but county officials once again stepped up and showed their resiliency in handling adversity.

It often happens that we get focused on the negative things – but the past year had a number of significant successes as well. For the first time in over a decade, ISAC took the Fall School of Instruction out of Des Moines. The 2008 conference was held at the Coralville Marriott and Conference Center from November 19-21, 2008. The meeting was an overwhelming success according to the 900 plus county officials who attended. A majority of that success has to be attributed to Stacy Horner, ISAC's Meeting/Event Administrator. Stacy joined the association staff in the spring of 2008 and has done a terrific job. She has teamed with Rachel Bicego (Marketing/Communications Coordinator) and Tammy Norman (Office Manager) to plan and execute ISAC conferences that really meet our members' needs. I know some have grumbled that our meetings aren't what they used to be. I agree! They have improved, and with Stacy's leadership they will continue to get better. I challenge you to continue to help us make them even better.

ISAC's Government Relations Team of Linda Hinton, Nate Bonnett and Hanna DeGroot really hit their stride during the 2009 legislative session. The 2009 session was focused on creating ways to help Iowa's weather devastated communities recover amid rapidly declining economic conditions within the state. This made for a very challenging session. Working with our affiliate members the team was able to achieve a number of legislative successes including a cap on Time-21 funding, changes in the Sex Offender Residency Law, an increase in the electronic transaction fee to redact personal information from certain public records, and several bills that will help counties in disaster recovery. County interests were well represented at the statehouse during the year.

Robin Harlow, Sam Watson and Chelsea Walden continued their work on the Electronic Transactions Clearinghouse (ETC) and the Community Services Network (CSN). Chelsea joined the association in October 2008 as CSN Program Support Specialist. Our technology team has done a great job of moving these projects forward and we look forward to completion in the coming year. Their efforts have already resulted in significant process improvement and cost savings for counties in handling information related to human services responsibilities.

I would be remiss if I didn't recognize the organizational glue's work during the past year. These are the people who hold everything together while the rest of us are out working on behalf of the association. In our office, that would be Brad Holtan (Accounting Manager), Tammy Norman (Office Manager), Lauren Adams (Financial Administrative Assistant) and Jenna Kunstle (Receptionist and Administrative Assistant). These are the people that come to the office everyday and hold down the fort while the rest of us are out gallivanting (this is a technical term for what we do) around. When you contact the office, these are the staff who generally answer the phone and help you get what you need. Without them, the rest of us can't do our jobs.

I am out of space for my comments so I need to conclude. Before I do though, I want to make sure you know how much we appreciate your involvement as a member of the association. Your participation gives meaning to what we do as staff. Obviously, without you ISAC as an organization wouldn't exist, but beyond that we do believe in what you do in each of your communities and are proud to represent you. We attempt to do this in a way that makes you proud to be part of this organization. Finally, please take a moment to thank members of the ISAC Board of Directors for their efforts. They do a tremendous job of representing you and keeping us focused in the right direction. Thank you again for your support!

Sincerely,



William R. Peterson,
Executive Director

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ISAC board of directors

Each of ISAC's affiliates has one seat on ISAC's Board of Directors - except for supervisors, who have three. According to ISAC's Articles of Incorporation, the Directors shall be elected annually at the annual or special meeting of each affiliated association. Duties for the ISAC Board of Directors include electing officers from the members of the Board of Directors, developing and monitoring strategic plans, deciding among competing priorities and setting policy, recommending ISAC's budget to members, ensuring adequate financial resources, selecting and supporting the Executive Director, enhancing the organization's public standing, recruiting new members and assessing board performance.

For additional information visit ISAC's website (www.iowacounties.org) under 'About Us' then 'Iowa State Association of Counties.'

ISAC OFFICERS

PRESIDENT

Gary Anderson - Appanoose Sheriff

1ST VICE PRESIDENT

Chuck Rieken - Cass County Supervisor

2ND VICE PRESIDENT

Marjorie Pitts - Clay County Auditor

3RD VICE PRESIDENT

Wayne Walter - Winneshiek County Treasurer

ISAC DIRECTORS

Linn Adams - Hardin County Community Services

Joe Buffington - Henry County Zoning

Wayne Chizek - Marshall County Information Technology

Dan Cohen - Buchanan County Conservation Director

Harlan Hansen - Humboldt County Supervisor

Terri Henkels - Polk County Public Health

Melvyn Houser - Pottawattamie County Supervisor

Tim McGee - Lucas County Assessor

Mike McClain - Jones County Engineer

Jon McNamee - Black Hawk County Environmental Health

Lori Morrissey - Story County Emergency Management

Nancy Parrott - Jasper County Recorder

Darrin Raymond - Plymouth County Attorney

Mike King - Union County Supervisor (Past President)

Grant Veeder - Black Hawk County Auditor (NACo representative)



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CCMS board of directors

County Case Management Service (CCMS) is a 28E organization created in 1992 to provide support to counties who operate Medicaid case management services for persons with mental retardation, mental illness, or a developmental disability, either directly or through contract. The primary mission of CCMS is to help member counties comply with all applicable state and federal rules and regulations through the provision of technical assistance, training, and advocacy. The CCMS Board contracts with ISAC to provide staff support to the program.

The service had 65 counties participating in FY 2009. In addition, the number of consumers served by county case management programs increased from almost 8,750 in FY 2008 to almost 9,600 in FY 2009. Approximately 575 case managers, administrators, supervisors, and support staff have received technical assistance and training from CCMS staff.

In FY 2009, CCMS continued to provide the following training opportunities: CCMS Annual Conference, Advanced Case Manager Training, Case Management Supervisors Training, Support Staff Training, Strengths Based Training, and Fundamentals Training three times per year. In addition to formal trainings provided by CCMS, we also offer regional support groups and administrators meetings quarterly. We had a total of approximately 1389 registrants for the various offered trainings, support groups and administrator meetings offered throughout the year.

For additional information visit ISAC's website (www.iowacounties.org) under 'Services' then 'Case Management.'

FY 2009 CCMS EXECUTIVE BOARD

Chair – Jack Willey, Jackson County
 1st Vice Chair – Harlan Hansen, Humboldt County
 2nd Vice Chair – Ellen Gaffney, Buchanan County

ISAC BOARD REPRESENTATIVE

Mike King, Union County

LEVEL A - LARGEST COUNTIES

Ellen Gaffney, Buchanan County
 Kim Motl, Webster County
 Sally Stutsman, Johnson County
 Jack Willey, Jackson County

LEVEL B - MIDDLE COUNTIES

Paul Merten, Buena Vista County
 Steve Reuter, Bremer County
 Larry Vest, Tama County

LEVEL C - SMALLEST COUNTIES

Elaine Armstrong, Page County
 Harlan Hansen, Humboldt County
 Jeff Simonsen, Cherokee County

STAFF:

CCMS Manager
 Deb Eckerman Slack, deckerman@iowacounties.org

Case Management Specialists:

- Cindy Chappelle, cchappelle@iowacounties.org
- Linda Kemp, lkemp@iowacounties.org
- Jackie Leech, jleech@iowacounties.org

Member Counties		
Adair	Franklin	Montgomery
Adams	Fremont	Muscatine
Allamakee	Grundy	O'Brien
Boone	Hamilton	Osceola
Bremer	Hancock	Page
Buchanan	Hardin	Polk
Buena Vista	Harrison	Pottawattamie
Carroll	Henry	Poweshiek
Cass	Howard	Ringgold
Cedar	Humboldt	Sac
Cerro Gordo	Ida	Scott
Cherokee	Jackson	Shelby
Chickasaw	Jasper	Story
Clay	Johnson	Tama
Clinton	Jones	Taylor
Dallas	Kossuth	Union
Decatur	Linn	Webster
Delaware	Louisa	Winnebago
Des Moines	Madison	Woodbury
Dickinson	Mahaska	Worth
Emmet	Mills	Wright
Fayette	Mitchell	

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CRIS board of directors

The primary mission of County Rate Information Systems (CRIS) is to establish a rate setting methodology based upon actual cost, standardized service definitions, standardized units of service, uniform classification of cost, and consistent reporting to enable participating counties to negotiate appropriate reimbursement rates with their MH/DD providers; and to facilitate effective and efficient communication between participating counties and their MH/DD providers through technical support and training.

The CRIS Board contracts with ISAC to provide staff support to the program. CRIS is a self-supporting program governed by an 11-member Board of Directors. There are 68 counties participating in CRIS FY 2009.

The CRIS Board contracts with the Eide Bailly accounting firm to provide technical assistance to providers on completion of the financial reports and to analyze the cost reports and report on their cost report analysis.

For additional information, including a list of current CRIS members, visit ISAC's website (www.iowacounties.org) under 'Services' then 'CRIS.'

FY 2009 CRIS EXECUTIVE BOARD

Chair - Melvyn Houser, Pottawattamie County
 Vice Chair - Lonnie Maguire, Shelby County
 Treasurer - Mardi Allen, Dickinson County
 Secretary - Ellen Gaffney, Buchanan County

Lonnie Maguire, Shelby County
 Lawrence Rouw, Mahaska County
 Mary Williams, Benton County

ISAC BOARD REPRESENTATIVE

Linn Adams, Hardin County

LEVEL C - SMALLEST COUNTIES

Mardi Allen, Dickinson County
 Lucas Beenken, Wright County
 Carl Mattes, Humboldt County

LEVEL A—LARGEST COUNTIES

Jill Eaton, Marshall County
 Ellen Gaffney, Buchanan County
 Melvyn Houser, Pottawattamie County
 Terrence Neuzil, Johnson County

STAFF: Deb Eckerman Slack

LEVEL B - MIDDLE COUNTIES

Member Counties

Allamakee	Des Moines	Jackson	Mills	Scott
Appanoose	Dickenson	Jefferson	Monroe	Shelby
Benton	Dubuque	Johnson	Montgomery	Sioux
Boone	Emmet	Jones	Muscatine	Tama
Bremer	Fayette	Keokuk	O'Brien	Wapello
Buchanan	Fremont	Kossuth	Osceola	Warren
Carroll	Grundy	Linn	Page	Washington
Cass	Hamilton	Louisa	Palo Alto	Wayne
Cedar	Hardin	Lucas	Plymouth	Webster
Cherokee	Harrison	Lyon	Polk	Winneshiek
Clay	Henry	Madison	Pottawattamie	Woodbury
Dallas	Howard	Mahaska	Poweshiek	Wright
Davis	Humboldt	Marion	Sac	
Decatur	Iowa	Marshall		
Delaware				

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ETC Advisory Committee

The Electronic Transactions Clearinghouse (ETC) was created in 2003 as a response to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

The ETC website was up and running in October 2003 and is under the direction of the ISAC Board of Directors. The ETC website was established to: 1) provide HIPAA compliance to member counties by enabling them to accept electronic billings, and 2) enhance communication between counties and their local providers.

An ETC Advisory Committee was established to provide input and technical assistance. The committee consists of no more than 10 members made up of county officials and employees. The purpose of the committee is to provide direction to the ISAC Board of Directors on the future of the ETC website.

Twenty-two counties joined ETC in 2009. At the end of the fiscal year, all Iowa counties have joined ETC via 28E agreement approved by their boards of supervisors.

In 2009, ETC began processing Medicaid billings from the Iowa Medicaid Enterprise. This additional volume now allows ETC to process approximately 80,000 transactions per month to counties.

For further information, visit ISAC's website (www.iowacounties.org) under 'Services' then 'Technology Clearinghouse' and then 'Electronic Transactions Clearinghouse.'

ETC ADVISORY COMMITTEE

Wayne Chizek, Marshall County GIS Director, Chairperson

Lori Elam, Scott County CPC Administrator

James Houser, Linn County Supervisor

Steve Kerber, Appanoose County CPC Administrator

Joe Pfeffer, Polk County System Administrator

Karen Strawn, Buena Vista County Auditor

Dale Sunderman, Cass County Auditor

STAFF: Robin Harlow

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CoSTAR Board

The County Strategic Technology Advisory Resource (CoSTAR) began life as the County Technology Clearinghouse (CTC) Project in September 2004 when the ISAC Board of Directors authorized staff to pursue a grant from the Iowa Local Government Innovations Fund. Funding was obtained and staffing was approved for ISAC's FY 2006 budget.

In October 2007, the CTC Advisory Board began a process to build an interim strategic plan to guide the development and operation of CTC. The strategic plan that was developed contained goals, objectives and proposed accomplishments. In February 2008, The CTC Advisory Board presented the strategic plan to the ISAC Board. The ISAC Board voted to approve the plan and establish the CTC Board with an initial budget of \$20,000 for FY 2009. In FY 2009, the ISAC Board acting on recommendation from the CTC committee approved the CoSTAR name change.

CoSTAR will help bring improvements in the acquisition and use of information resources in Iowa counties by pursuing these six goals:

- 1) building upon and leveraging the efforts of others;
- 2) building and maintaining partnerships among Iowa counties and between counties, stakeholders and constituents;
- 3) establishing and maintaining resources to provide standardized e-government services by county government to the citizens of the State of Iowa;
- 4) constantly assessing county e-government activities, needs and funding;
- 5) developing and providing needed services to assist counties; and
- 6) maintaining operational flexibility.

FY 2009 highlights include:

- 1) Surveying the supervisors on technology education needs.
- 2) Developing a high level structure to interface with other projects.
- 3) Funding the beta test of a web-based citizen's question and answer tracking system.
- 4) Sponsoring education seminars based on "Technology for Non-technical Managers"
- 5) Providing education, research, and meetings to further the advance of broadband technology to all of Iowa.
- 6) Sponsoring an educational trip to exchange information with the Texas Association of Counties.
- 7) Funding the "No Counties Left Offline" program to bring web presence to all Iowa counties.

CoSTAR BOARD

LaRayne Riccadonna, Polk County Assessor's Office
Holly Fokkena, Butler County Auditor
Marge Pitts, Clay County Auditor
Brad Lechrone, Wright County CPC Administrator
John Grush, Boone and Madison County Community Services Director
Julie Ohde, Louisa County Conservation Director
Danny Waid, Hamilton County Engineer
Steve Devries, Iowa County Engineers Association Service Bureau Executive Director
Lisa Swanson, Black Hawk County Health Officer
Micah Van Maanen, Sioux County Information Technology
Melissa Bird, Keokuk County Recorder
Wayne Clinton, Story County Supervisor
Jim Houser, Linn County Supervisor
Melvyn Houser, Pottawattamie County Supervisor
JoAnn Collins, Madison County Treasurer
Carl Wilburn, Carroll County Zoning Director
Mike Ehret, Dickinson County Emergency Management Director
Wayne Chizek, Marshall County GIS Director
STAFF: Robin Harlow

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associate members

The associate member program was developed by the ISAC Board of Directors in 1988 to fit a need expressed by vendors who wanted to be a part of ISAC and show their support without becoming actual members of our organization. A commercial enterprise, professional association, or private group may become an associate member of ISAC upon payment of dues. In exchange for those dues, associate members receive the following benefits: electronic database of county officials; priority status over non-members for reserving exhibitor space at the ISAC fall school of instruction; \$100 off of an exhibit booth; subscription to *The Iowa County* magazine; 10% off all advertising; product or service description published in *The Iowa County* magazine through the column "Associate Member Highlights"; and a posting on the ISAC website as an associate member, along with contact information and a brief service description.

For additional information visit ISAC's website (www.iowacounties.org) under 'Corporate Opportunities.'

2009 Associate Members

A. Rifkin Co.	Election Systems & Software	Nationwide Retirement Solutions
Adjusters International	French-Reneker-Associates, Inc.	Northland Securities
Advanced Correctional Healthcare	IMAGETek	Nyhart
Aerial Services, Inc.	ING	OfficeMax Enterprise
Al-jon Inc.	Iowa Drainage District Association	Premier Election Solutions, Inc
Auxiant	Iowa Gaming Association	Public Financial Management
Bankers Trust Company	Iowa Interactive, LLC	Purple Wave, Inc.
Barker Lemar Engineering Consultants	IPAIT	Risk Management Solutions of Iowa, Inc.
Bartlett & West	IPERS Improvement Association	Ruan Securities Corporation
BioDiesel Central LLC	ITC Midwest	SilverStone Group
Civic Systems, LLC	Jas Consultants	Snyder & Associates, Inc.
Compass Business Solutions	JEO Consulting Group, Inc.	Solutions, Inc.
Computing Systems Innovations	John Deere Co.	Speer Financial, Inc.
Cost Advisory Services, Inc.	Kuehl & Payer, Ltd.	Springsted Incorporated
Cost Control Associates, Inc.	LBC Technology	Storey Kenworthy
Cott Systems, Inc.	Leslie Kline Lukas & Associates	The Building Inspectors
County Risk Management Services, Inc.	Mail Services	The Schneider Corporation
Dan Corbin, Inc.	Matt Parrott & Sons	The Sidwell Company
Danko Emergency Equipment Co./ Federal Warning Systems	MAXIMUS, Inc.	Trileaf Corporation
Delta Dental	McClure Engineering	TrueNorth Companies
DEVNET, Inc.	MidAmerica Energy Company	Tyler Technologies
Durrant	MIDAS Council of Governments	Vanguard Appraisals, Inc.
	Midland GIS Solutions	Wellmark BC/BS of Iowa
	NACo	

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ISAC staff

For further information information about the ISAC staff responsibilities visit the ISAC website and click on 'About ISAC'

Current staff:



Lauren Adams
Financial
Administrative
Assistant



Rachel Bicego
Marketing/
Communications
Coordinator



Nathan Bonnett
Assistant Legislative
Counsel



Cindy Chappelle
Case
Management
Specialist



Hannah De Groot
Public Policy
Specialist



**Deb Eckerman
Slack**
Case
Management
Services Manager



Robin Harlow
Technology
Project
Manager



Linda Hinton
Government
Relations Manager



Brad Holtan
Accounting
Manager



Stacy Horner
Meeting/
Event
Administrator



Linda Kemp
Case
Management
Specialist



Jenna Kunstle
Receptionist/
Administrative
Assistant



Tammy Norman
Office Manager



Jackie Olson Leech
Case
Management
Specialist



**William R.
Peterson**
Executive
Director



Chelsea Walden
Program Support
Specialist



Sam Watson
Information
Technology
Specialist

Former staff:



Jay Syverson
Fiscal Analyst
(Resigned
May, 2009)



David Vestal
General
Counsel
(Resigned
February, 2009)



Dan Vonnahme
Case
Management
Specialist
(April, 2009)

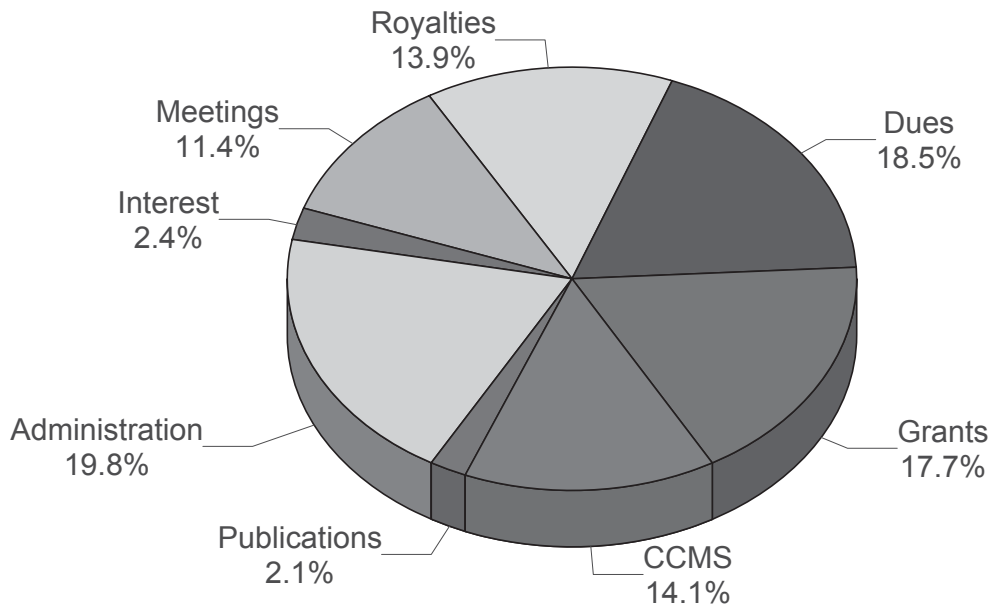
iowa state association of counties staff time allocation breakdown

Office Administration -----	26.1%	9,181 hours
<i>Finances, publication development, customer service, website design, staff meetings</i>		
Case Management -----	25.3%	8,899 hours
<i>Technical assistance and training for counties providing case management services</i>		
Intergovernmental Relations -----	11.7%	4,127 hours
<i>Lobbying, tracking administrative rules, attending interim study committee meetings</i>		
Conference/Meetings -----	11.0%	3,848 hours
<i>Planning and executing ISAC meetings, workshops and conferences</i>		
CSN -----	7.9%	2,762 hours
<i>Administration of the Community Services Network project</i>		
Public/Member Relations -----	4.4%	1,534 hours
<i>Responding to press inquiries, press releases, visiting counties, member recognition</i>		
ETC -----	3.4%	1,184 hours
<i>Administration of the Electronic Transactions Clearinghouse project</i>		
Research -----	3.0%	1,043 hours
<i>Collecting statistics and studies, compiling and disseminating information</i>		
Member Service Program -----	2.8%	966 hours
<i>Benefit program marketing and administration</i>		
Magazine -----	1.7%	597 hours
<i>Planning and producing The Iowa County magazine</i>		
Education -----	1.3%	471 hours
<i>Attending professional meetings, reading trade publications, attending seminars</i>		
Technical Assistance -----	.8%	282 hours
<i>Responding to specific questions requiring expert knowledge or background</i>		
CRIS -----	.4%	127 hours
<i>Administration of the County Rate Information System project</i>		
ICEA Service Bureau -----	.3%	114 hours
<i>Copy work, answering phones, mailing, other staff functions for ICEASB staff</i>		

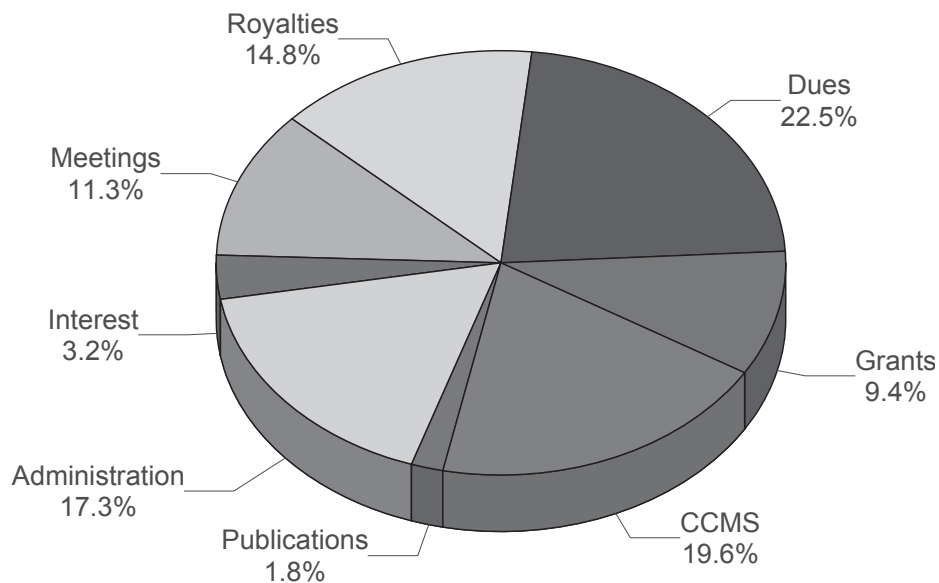
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ISAC financial highlights

FY 2009 Income Breakdown



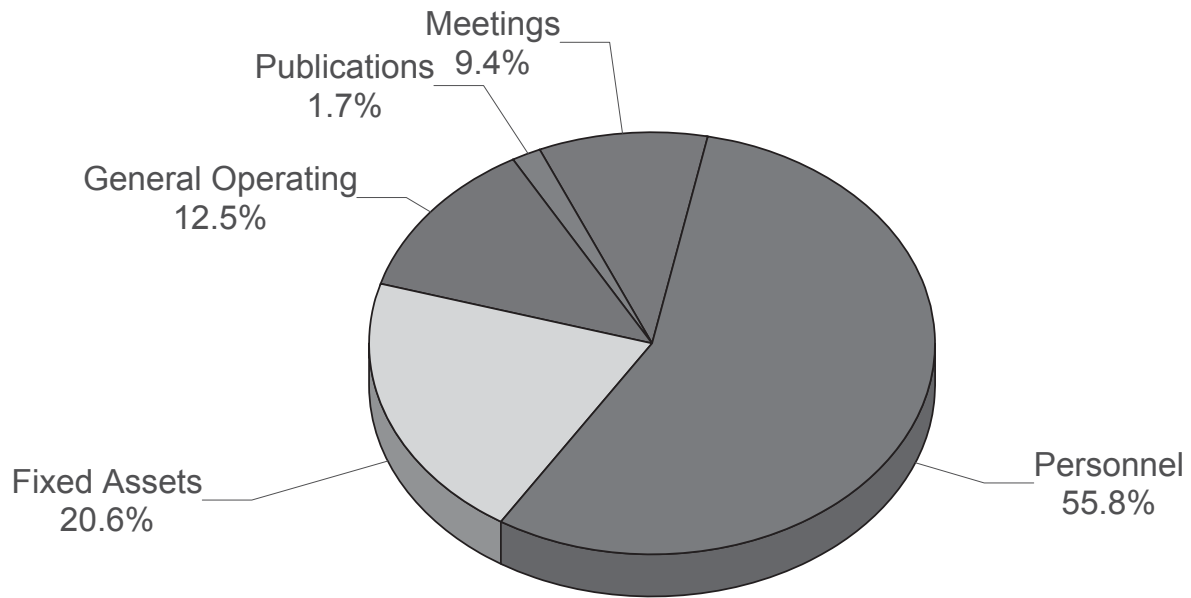
FY 2008 Income Breakdown



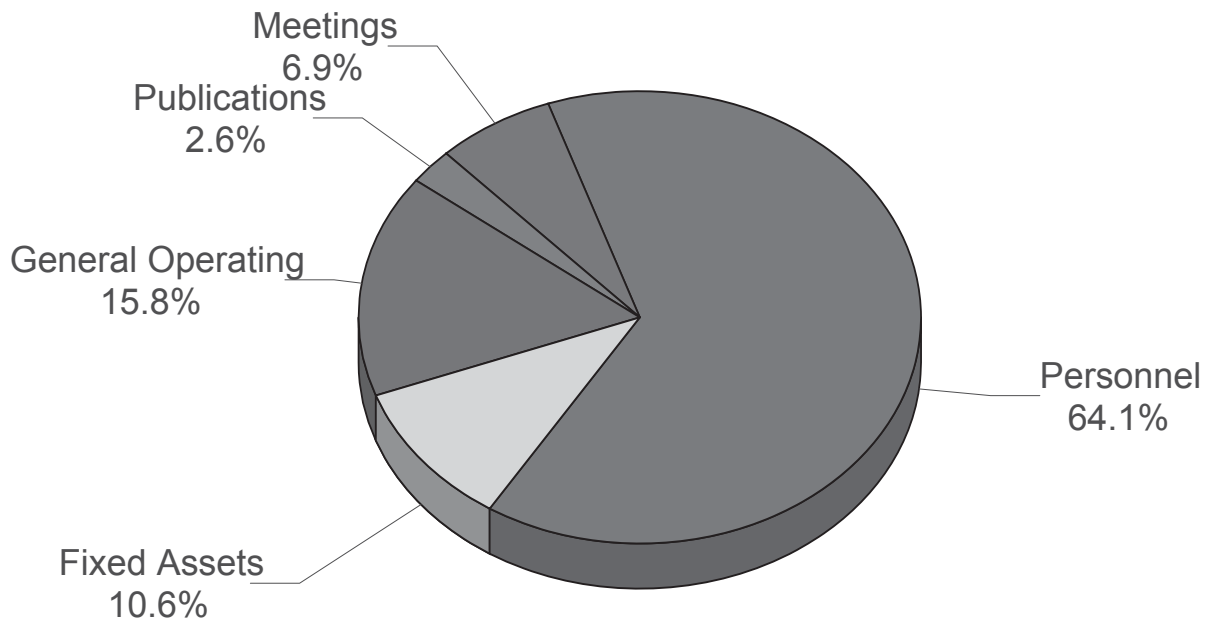
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ISAC financial highlights

FY 2009 Expense Breakdown



FY 2008 Expense Breakdown



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ISAC financials

IOWA STATE ASSOCIATION OF COUNTIES
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2009

	Iowa State Association of Counties			Electronic Transactions Clearinghouse	ISAC		Total
	Association	Program	Total		Education	Eliminations	
	Activities	Activities			Foundation		
Cash and cash equivalents	\$ 101,980	\$ 890,170	\$ 992,150	\$ 119,523	\$ 24,697	\$ -	\$ 1,136,370
Investments	1,316,880	22,337,309	23,654,189	-	67,385	-	23,721,574
Accounts receivable	214,085	100,094	314,179	-	7,659	(130,042)	191,796
Prepaid expenses	20,523	-	20,523	-	-	-	20,523
Due from Wellmark	-	377,472	377,472	-	-	-	377,472
Interest receivable	7,865	179,936	187,801	-	-	-	187,801
Property and equipment, net of accumulated depreciation	769,346	-	769,346	47,372	-	-	816,718
TOTAL ASSETS	\$ 2,430,679	\$23,884,981	\$ 26,315,660	\$ 166,895	\$ 99,741	\$ (130,042)	\$ 26,452,254
Accounts payable and accrued liabilities	\$ 94,825	\$ 102,145	\$ 196,970	\$ 103,586	\$ 41,735	\$ (130,042)	\$ 212,249
Claims incurred but not reported	-	2,784,094	2,784,094	-	-	-	2,784,094
Unearned revenue	32,956	-	32,956	-	27,725	-	60,681
Compensated absences	66,754	-	66,754	-	-	-	66,754
Funds held for benefit of members	-	20,998,742	20,998,742	-	-	-	20,998,742
TOTAL LIABILITIES	194,535	23,884,981	24,079,516	103,586	69,460	(130,042)	24,122,520
NET ASSETS - UNRESTRICTED	2,236,144	-	2,236,144	63,309	30,281	-	2,329,734
TOTAL LIABILITIES AND NET ASSETS	\$ 2,430,679	\$23,884,981	\$ 26,315,660	\$ 166,895	\$ 99,741	\$ (130,042)	\$ 26,452,254

The condensed presentations of the fiscal year 2008 and 2009 financial statements of The Iowa State Association of Counties (ISAC), County Case Management Services (CCMS), the County Rate Information Systems (CRIS) and the Electronic Transactions Clearinghouse (ETC) have been extracted from the organizations' annual financial statements. The complete presentations of those financial statements, along with the independent auditor's reports of McGowen, Hurst, Clark & Smith, P.C. are available by contacting ISAC.

iowa state association of counties

ISAC financials

IOWA STATE ASSOCIATION OF COUNTIES
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2009

	Iowa State Association of Counties			
	Association Activities		Program	
	Budget	Actual	Activities	Total
REVENUE				
Schools, workshops, committees & seminars	\$ 267,000	\$ 305,291	\$ -	\$ 305,291
Contributions	-	-	-	-
Grants	-	474,162	-	474,162
Dues	502,250	495,780	-	495,780
Program entry fees	-	-	-	-
Royalties	297,300	371,483	-	371,483
Investment income	55,000	64,457	1,035,402	1,099,859
Magazine advertising and subscriptions	53,000	50,259	-	50,259
Administration fees	890,254	905,427	-	905,427
County premiums	-	-	19,187,786	19,187,786
Special event revenue	-	-	-	-
Miscellaneous	-	6,781	-	6,781
Total Revenues	2,064,804	2,673,640	20,223,188	22,896,828
EXPENSES				
Salaries and fringe benefits	1,504,709	1,393,667	-	1,393,667
Schools, workshops and meetings	129,500	187,967	-	187,967
Board of Directors' meeting expenses	35,000	43,506	-	43,506
Other board authorized expense	5,000	1,500	-	1,500
NACO conference	20,000	9,531	-	9,531
Staff travel and training	65,000	40,325	-	40,325
Public relations	2,000	2,694	-	2,694
Consulting/professional services	20,200	26,466	-	26,466
Rents and utilities	182,380	186,299	-	186,299
Supplies, printing and postage	37,200	14,433	-	14,433
Computer supplies	5,000	-	-	-
Equipment rental and repair	5,500	-	-	-
Depreciation expense	-	24,621	-	24,621
Maintenance agreements	19,000	16,547	-	16,547
Professional membership	3,500	3,288	-	3,288
Library	10,000	8,285	-	8,285
Magazine	37,500	35,245	-	35,245
Insurance and bonds	25,000	20,470	-	20,470
Acquisition of property and equipment	35,000	-	-	-
Special event expense	-	-	-	-
Miscellaneous	2,500	16,765	7,635	24,400
Scholarships	-	-	-	-
Claims and premiums paid	-	-	19,648,658	19,648,658
Change in claims incurred but not reported	-	-	227,991	227,991
Administration	-	-	276,020	276,020
Wellness program	-	-	91,601	91,601
County technologies clearinghouse	20,000	9,073	-	9,073
Project management and development	-	-	-	-
Total Expenses	2,163,989	2,040,682	20,251,905	22,292,587
INCREASE (DECREASE) IN FUNDS HELD FOR BENEFIT OF MEMBERS	-	-	\$ (28,717)	(28,717)
INCREASE (DECREASE) IN NET ASSETS	\$ (99,185)	632,958		632,958
NET ASSETS, BEGINNING OF YEAR		1,603,186		1,603,186
NET ASSETS, END OF YEAR		\$ 2,236,144		\$ 2,236,144

iowa state association of counties

CCMS financials

County Case Management Services
Statements of Financial Position
Years Ended June 30, 2009 and 2008

ASSETS

	2009	2008
CURRENT ASSETS		
Cash and cash equivalents	\$ 81,448	\$ 73,557
Investments	476,337	384,992
Accounts receivable	78,117	97,236
Total current assets	635,902	555,785
PROPERTY AND EQUIPMENT		
Office furniture and equipment	31,412	31,981
Vehicles	78,015	78,330
Leasehold improvements	8,130	8,130
	117,557	118,441
Less accumulated depreciation	(74,807)	(78,632)
Net property and equipment	42,750	39,809
TOTAL ASSETS	\$ 678,652	\$ 595,594

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Due to Iowa State Association of Counties	\$ 34,195	\$ 37,118
Accounts payable	3,411	4,853
Deferred revenue	5,575	1,725
Total current liabilities	43,181	43,696
Net assets - unrestricted	635,471	551,898
TOTAL LIABILITIES AND NET ASSETS	\$ 678,652	\$ 595,594

County Case Management Services
Statements of Activities
Years Ended June 30, 2009 and 2008

	2009	2008
REVENUE		
Member dues and services	\$ 485,794	\$ 472,260
Registration fees	82,210	61,985
Investment income	16,501	19,180
Gain on disposal of assets	5,300	-
Total revenues	589,805	553,425
EXPENSES		
Salaries and fringe benefits	313,677	331,080
Professional fees	26,657	33,019
Staff travel and training	15,509	19,058
Conference facility expenses	57,839	53,151
Outside speakers' fees	16,814	15,971
Board of Directors' meeting expenses	7,419	8,654
Insurance	9,696	12,448
Office expense	22,622	15,499
Depreciation	16,880	17,246
Office space lease	18,488	17,729
Miscellaneous	631	5,131
Total expenses	506,232	528,986
INCREASE IN UNRESTRICTED NET ASSETS	83,573	24,439
UNRESTRICTED NET ASSETS, beginning of year	551,898	527,459
UNRESTRICTED NET ASSETS, end of year	\$ 635,471	\$ 551,898

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CRIS financials

County Rate Information System
Statements of Financial Position
Years Ended June 30, 2009 and 2008

		ASSETS	
		<u>2009</u>	<u>2008</u>
CURRENT ASSETS			
Cash and cash equivalents		\$ 122,142	\$ 119,348
Accounts receivable		626	821
		<u>\$ 122,768</u>	<u>\$ 120,169</u>
TOTAL CURRENT ASSETS			
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Accounts payable		\$ 3,771	\$ 32,734
Duc to Iowa Statc Association of Countics		5,129	1,119
Total current liabilities		<u>8,900</u>	<u>33,853</u>
Net assets - unrestricted		<u>113,868</u>	<u>86,316</u>
		<u>\$ 122,768</u>	<u>\$ 120,169</u>
TOTAL LIABILITIES AND NET ASSETS			

County Rate Information System
Statements of Activities
Years Ended June 30, 2009 and 2008

		<u>2009</u>	<u>2008</u>
REVENUE			
Membership fees		\$ 178,916	\$ 170,824
Entry fees		500	1,000
Registration fees		3,805	5,233
Interest income		3,233	6,183
Total revenues		<u>186,454</u>	<u>183,240</u>
EXPENSES			
Administrative fees		5,119	5,243
Consulting fees		137,867	154,224
Professional fees		4,000	3,400
Insurance		656	699
Meeting expenses		7,933	8,129
Miscellaneous		3,327	363
Total expenses		<u>158,902</u>	<u>172,058</u>
 INCREASE IN UNRESTRICTED NET ASSETS		 27,552	 11,182
 UNRESTRICTED NET ASSETS, beginning of year		 <u>86,316</u>	 <u>75,134</u>
 UNRESTRICTED NET ASSETS, end of year		 <u>\$ 113,868</u>	 <u>\$ 86,316</u>

iowa state association of counties

ETC financials

Electronic Transactions Clearinghouse
Statements of Financial Position
Years Ended June 30, 2009 and 2008

	ASSETS	
	2009	2008
CURRENT ASSETS		
Cash and cash equivalents	\$ 119,523	\$ 74,757
Accounts receivable	-	3,531
Total current assets	<u>119,523</u>	<u>78,288</u>
PROPERTY AND EQUIPMENT	106,726	91,941
Less accumulated depreciation	<u>(59,354)</u>	<u>(46,345)</u>
Net property and equipment	<u>47,372</u>	<u>45,596</u>
TOTAL ASSETS	<u>\$ 166,895</u>	<u>\$ 123,884</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Due to Iowa State Association of Counties	\$ 103,324	\$ 58,279
Accounts payable	263	47
Deferred revenue	-	1,536
Total current liabilities	<u>103,587</u>	<u>59,862</u>
Net assets - unrestricted	<u>63,308</u>	<u>64,022</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 166,895</u>	<u>\$ 123,884</u>

Electronic Transactions Clearinghouse
Statements of Activities
Years Ended June 30, 2009 and 2008

	2009	2008
REVENUE		
Membership dues	\$ 201,377	\$ 108,535
Entry fees	63,065	23,785
Interest income	3,846	2,956
Total revenue	<u>268,288</u>	<u>135,276</u>
EXPENSES		
Professional services	133,653	67,391
Administrative expenses	98,977	30,563
Depreciation	13,009	6,211
Office expense	18,747	4,215
Miscellaneous	4,616	1,837
Total expenses	<u>269,002</u>	<u>110,217</u>
INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS	(714)	25,059
UNRESTRICTED NET ASSETS, beginning of year	<u>64,022</u>	<u>38,963</u>
UNRESTRICTED NET ASSETS, end of year	<u>\$ 63,308</u>	<u>\$ 64,022</u>

Iowa State Association of Counties
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Phone: 515.244.7181 Fax: 515.244.6397
Hours: M-F 8:00 am - 4:30 pm
Memorial Day to Labor Day
Hours: M-F 8:00 am - 4:00 pm



www.iowacounties.org