

2010

Iowa State Association of Counties Annual Report



fiscal year 2010 annual report

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The Iowa State Association of Counties (ISAC) is a private, nonprofit corporation that was incorporated on October 8, 1964. Senate File 37, which was adopted on June 30, 1971, allowed counties to pay member dues to the organization. ISAC members are elected and appointed county officials from all 99 counties. Counties pay voluntary dues to belong to ISAC in return for a number of services, such as education and training, benefit programs, technical assistance and government relations. ISAC members participate in one of 15 different statewide affiliated associations corresponding to each county office. For example, the county supervisors in the state participate in the Iowa State Association of County Supervisors affiliate.

ISAC's mission is to promote effective and responsible county government for the people of Iowa. To that end, ISAC's stated purpose is to secure and maintain cooperation among the counties and county officials, promote comprehensive study of local problems and find ways of solving them, provide methods of interchange of ideas among various county officials, and promote and work for the enactment of legislation that is most beneficial to the citizens of Iowa. These endeavors support our vision of being the principal, authoritative source of representation, information and services for and about county government in Iowa.

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president's comments

Chuck Rieken - President



This has been a great year! As I look back on the year of 2010, I ask myself, "Where has it gone?" I have always heard that as we mature through life; time goes at a faster pace. I didn't realize I was that far along in my life. (Ha Ha)

To start, I would like to thank Bill Peterson and all the ISAC staff for everything they have done for me this year and in the past. With all your help, there is little stress in being President. I would also like to thank the Board of Directors for a great job!

The year started out with a bang! In January, Bill and I attended the NACo Presidents/Executive Directors Conference in Washington, D.C. That's when I found out how well respected Bill Peterson is with all of NACo and the Executive Directors throughout the United States. It was great to meet many of the presidents and exchange ideas. We also attended a reception at the National Press Club, which was a very neat experience.

In March, my wife Doris and I attended the NACo Legislative Conference in Washington D.C. We attended many educational meetings, and yes, Doris found some that she enjoyed too. All attendees from Iowa were able to interact with our Senators and Congressmen through a number of individual meetings and a roundtable discussion. The group was also given an update on the administration by White House legislative staff. It was great to greet old friends and meet new ones. The conference was well attended by county officials from all over the United States. The weather was great for two extra days spent visiting the sights. You could spend a month there and not see everything. We came home to lots and lots of snow—just as we left it!

The spring school in March was well attended and extremely high-quality information was presented at all the sessions. If you haven't been attending ISAC's conferences, you should start. Why? Because you can learn a great deal and get lots of information that you can use in the future. The ideas exchanged amongst attendees are very beneficial. County officials are a great resource.

In July, the ISAC Scholarship Golf Fundraiser was held at Blank Park. Boy was it hot! Everyone had a good time golfing, and the networking and meal were also very good. Thanks to the ISAC staff and supervisors for putting it all together, and a big thank you to Blank Park for hosting the event.

The day after the golf outing, Doris and I attended the NACo Conference in Reno, Nevada. We attended sessions that were very informative. Again, we met many new friends and got to spend time with friends we have met throughout the years that I have been a county supervisor. As a first-time annual conference attendee, I was astonished by the vast amount of information that attendees can gather that has great value in our counties. Reno was also a very beautiful area to visit.

November is fast approaching, and ISAC will be in Coralville at the Marriott Hotel for fall school. ISAC and each of the affiliates have worked many hours putting this school together just for you, so please plan on attending. These conferences are for everybody who is an elected or appointed official, along with staff. They are also great opportunities to compare notes and exchange ideas that will benefit the counties and the state of Iowa.

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president's comments

Again, I must brag on our Executive Director and the ISAC staff for all their hard work in putting all these sessions together. Along with the meals and having everything ready for the presenters, the other duties which each of them take responsibility for, they strive to make each activity a success.

Let's not forget the vendors! These people take time to come to our conferences and events to spend time with each of us, to answer questions, and listen to what we each have to say. Please thank each one of them for taking their time to spend with us. If you didn't know, each vendor pays for each space they use. Again, THANK YOU!

As the year 2010 comes to a close, and 2011 is on the horizon, many questions come to mind. What new challenges will we face? One thing we do know, we will have to deal with state funding. I hope the state will fund 100% of what is due to counties. I said I hope. We all know that isn't going to happen, but again we can always hope. It is very important to have a close working relationship with our Legislators. The challenges for the coming year, be it taxes or funding, will create challenges that will stress everyone to their limits. Counties have always done a great job of sticking together. We must continue the effort. For if we do, we will survive and continue to move forward, and if we don't we will fail. Taxpayers count on us to provide the best service to them, and for those who need special services in their counties, for the most reasonable cost to property taxpayers. We must continue to work hard as we have done in the past to be successful county officials.

Another priority of all of us should be to make every effort to educate ourselves as elected officials, appointed officials, or employees of our respective counties. In fact, it is just as important as in the private sector. A question I would ask to each of you is, if and when you seek out a doctor, lawyer, or any other professional would you look for one who is always continuing their education, or one who hasn't looked at a book since getting out of school? I think I know the answer. We as officials must continue to make every effort possible to continue our education in county business. One of the best ways is to attend ISAC and NACo conferences. The sessions provide you ideas and answers to questions you may have. A resource that is often over looked is time spent with other county officials. Exchanging ideas with others will help make you more productive in whatever office you work. I know budgets are tight, but do yourselves a favor. As we put our budgets together for the coming year, please allocate funds for education. I believe the public will be OK with it if you take the time to explain to them the great value it has for all of us.

I would like to wish the incoming President Marge Pitts, Clay County Auditor, and Board of Directors a great year in 2011 and thank the 2010 Board of Directors for making this year such a great success. Again, thanks Bill and all the ISAC staff for all your hard work!

To all Iowa counties: Thank you for allowing me to serve as your President for 2010. It was an honor and a privilege for me.

Thank You!

Chuck Rieken
ISAC President
Cass County Supervisor

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executive director's comments



A Year for Internal Focus

Each year our annual report serves as a tool to inform the membership about the activities we have engaged in on your behalf during the past year. It summarizes what we believe are the most important accomplishments. This year I will report on activities that were internally focused. Specifically, I will highlight the goal setting activity that was undertaken by the ISAC Board of Directors in September 2009. I believe this will be a good starting point for explaining changes that took place throughout the year.

The ISAC Board of Directors typically meets about seven times a year. Each meeting has a specific purpose (budget approval, adoption of legislative package, approval of group insurance rates, etc). The board meeting that takes place each September though is generally reserved for more non-traditional activities; something other than the typical run-of-the-mill business operations. Also, unlike the meetings throughout the year which are held in the ISAC offices in Des Moines, the September meeting is traditionally held in the home county of the current ISAC president. The September 2009 board meeting took place at the Honey Creek Resort in Appanoose County, home to then President Gary Anderson.

The September 2009 meeting was focused on a review of previously established ISAC goals and discussions surrounding any new goals or initiatives. For that purpose, ISAC sought the services of Jeff Schott from the Institute of Public Affairs at the University of Iowa. We have worked with Jeff many times over the years. His no-frills approach to goal setting, coupled with his long experience in local government, makes him a very effective facilitator. Jeff's task was to prepare an initial survey of board members, conduct the goal setting session with the board and key staff, and issue a final report to the board. (The full report is available on the ISAC website under board of directors).

The first order of business was to review and reaffirm ISAC's mission and vision statements:

- ISAC Mission Statement: to promote effective and responsible county government for the people of Iowa.
- ISAC Vision Statement: to be the principal, authoritative source of representation, information and services for and about counties.

Next, the board reviewed and affirmed the existing organizational goals:

- To represent the legislative interests of counties and influence decision-makers regarding policies and matters of interest to counties.
- To establish effective liaison with affiliate organizations.
- To provide for informed constituencies.
- To provide the atmosphere and "forums" for new ideas.
- To provide for a fiscally sound organization.
- To provide a clearinghouse for data on counties.
- To provide economies of scale for counties.
- To establish coalitions of interest.
- To provide required and desired services to constituencies of county government.
- To provide support and community of interest among affiliates.
- To promote innovative approaches to service delivery.

The board identified the major accomplishments from the past several years and brainstormed on issues, concerns, trends and opportunities (not reported here – see full report on our website). The on-going organizational priorities for the next 12-24 months were then identified:

- Advocating for county issues in the legislature
 - o Securing funding to continue necessary county services
- Providing quality, well-attended conferences and other training and educational opportunities for county officials
- Continuing ISAC member services

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executive director's comments

- Completing joint ISAC/ILC building study
 - Making a decision regarding this project
- Maintaining continuity of affiliates
- Promoting participation in NACo activities and programs
- Continuing process of promoting coordination and mediation of interests between affiliates and ISAC

Finally, the board identified significant new initiatives, programs, policies and actions to pursue over the course of the next 12-24 months:

- Develop program/activities to promote more interaction between affiliates and ISAC
- Examine the potential for the expansion of CoSTAR
- Offer a “marketing” package to members to aid in selling their value as county officials, what they do for their constituents and how stronger local governments are more versatile and capable of changing or innovating
- Offer more online training programs for counties
- Streamline ISAC’s process of developing legislative priorities
- Assist counties in visioning what they will look like in 2025 and establishing a road map to there
- Promote assisting counties in providing and promoting better “quality of life” in communities through educational sessions and information to counties

The board’s next meeting was held at the end of October 2009. At this meeting, the chairs of the ISAC Legislative Steering Committees reported their legislative policies and objectives to the board. The board then established legislative priorities for the 2010 legislative session. Also at this meeting, the board reviewed the full goal setting report from the September meeting. It was at this time the board asked staff to expedite the initiative to “streamline ISAC’s process of developing legislative priorities.” President Anderson requested that a proposal be developed for consideration at the December 2009 board meeting.

The legislative policy staff had already reviewed several different policy processes from other organizations and in December outlined for the board the concept of a single legislative policy committee. The board adopted the proposed outline and directed staff to fully develop the concept. The proposed change in the legislative policy process met with both acclaim and trepidation from our affiliated organizations. Throughout the early months of 2010, staff worked on informing our members of the change and further developing the concept. A complete schedule of ISAC Legislative Policy Committee (LPC) activities and process is available on the ISAC website. As this report is being prepared, the LPC has been in the process of completing its assigned task.

As one reviews the various components of the 2009 goal setting report, there are two things that stand out as consistent goals. First, the clear message to staff is the importance of initiating, developing and maintaining positive interactions and common goals among our various affiliate organizations; and secondly, the importance of a clearly defined set of policies that can be used to effectively represent ISAC’s membership before both the executive and legislative branches of Iowa government. Keeping those two goals in mind clearly helps explain the board’s logic in revising the ISAC policy process. At this point, only allowing the process to work and develop over time will determine whether this was the right move.

Finally, as always, I want to thank each of you for your participation and support of the organization. You are terrific to work for and I enjoy everyday as a result. Also, please take a few moments of your time to thank your ISAC board members for their service. They do a great job of representing you on our board.

Sincerely,
William R. Peterson,
Executive Director

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highlights

Summer 2009



On July 15, ISAC held its fifth annual Scholarship Golf Fundraiser at Jester Park Golf Course. The event was co-hosted by the Iowa State Sheriffs' and Deputies and the Iowa State Association of County Supervisors. The day was a great success and raised over \$31,000 for the ISAC Scholarship Fund.

The 2009 National Association of Counties (NACo) Annual Conference was held from July 24-28 in Nashville, Tennessee. Representation from Iowa included attendees from Sioux, Scott, Pottawattamie, Linn, Johnson, Humboldt, Cass, and Black Hawk Counties. During the conference Sonoma County, CA, Board of Supervisors Chair Valerie Brown was sworn in as the new NACo president.

CCMS held its 17th annual case management conference, entitled "People: The Heart of the Matter" at the Holiday Inn Airport in Des Moines from August 12-14. World class speakers filled two and a half fun-filled, educational, and thought-provoking days. The conference had a great turnout with over 380 attendees.



Fall 2009

Nate Bonnett began as ISAC Legal Counsel on October 1, 2009.



More than 800 county officials traveled to Coralville for ISAC's 65th Fall School of Instruction held at the Coralville Marriott Hotel and Conference Center on November 18-20. Keynote speaker Michael H. Samuelson, outgoing ISAC President Gary Anderson, and incoming ISAC President Chuck Rieken addressed the ISAC membership during the ISAC general sessions. Bill Peterson, ISAC Executive Director, was honored for 30 years of service with ISAC. The 2010 legislative package was debated and approved. The top priorities included: Maintenance of Funding; Local Option Sales Tax TIF; Cost Savings; and Enhancing Local Government Revenues. The 2009 Inter-Governmental ISAC Excellence in Action Award was presented to the Johnson County Livable Community for Successful Aging Policy Board.

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highlights

Winter 2009/2010

On December 1, ISAC staff and incoming President Chuck Rieken met with the legislative leadership to discuss ISAC's 2010 top priorities.

Mary Beth Mellick began as the ISAC Public Policy Specialist/Fiscal Analyst on December 14.

During their December meeting, the ISAC Board of Directors approved a new legislative development process for the 2011 ISAC Legislative Priorities. The ISAC Legislative Policy Committee (LPC) was created and began meeting in the summer of 2010.

Spring 2010

On Thursday, March 4, ISAC held its second annual County Day at the Capitol. County officials from across the state took over the Capitol for the day. ISAC staff, Senator Bob Dvorsky and Representative Jo Oldson kicked off the event with presentations on the hot issues of the time. Affiliates set up and staffed displays around the Capitol Rotunda to introduce legislators and the public to the important roles that they play in the administration of county government. Lunch was provided to all members and legislators. County officials also set up meetings with their legislators to discuss ISAC priorities and other county specific issues.



Several Iowa county officials traveled to Washington, D.C. from March 6-10, to attend the NACo Legislative Conference. They joined more than 2,000 other elected and appointed county officials from across the country in the nation's capital. The conference featured several guest speakers, and the Iowa attendees had the opportunity to attend meetings with their Congressmen and Senators.

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highlights

Spring 2010



More than 700 people attended ISAC's 66th Spring School of Instruction March 24-25 at the Marriott and Renaissance Savery in downtown Des Moines. On Wednesday, March 24, ISAC's FY 2011 budget was approved during the general session. ISAC then awarded scholarships to eight outstanding high school students (listed on page 11). The conference keynote presentation was delivered by body language expert Jan Hargrave. ISAC also hosted a number of educational seminars during the conference.

In April, counties in Iowa and across the nation celebrated National County Government Month and raised public awareness and understanding about the roles and responsibilities of

county government. The 2010 theme was "Heathy Counties."

ISAC held the bi-annual ISAC University at the West Des Moines Marriott on April 19-20. The conference was post-poned from the originally scheduled dates of January 20-21 because of weather. Just under 100 attendees received down-to-earth training from a number of presenters on how to become an effective leader.



On Wednesday, May 5, ISAC held a Legislative Webinar in place of the traveling Legislative District Workshops that are traditionally held in all six ISAC districts in June. The webinar included an update on IPERS from CEO Donna Mueller, a discussion on Smart Planning by Gary Taylor from ISU Extensions, and an overview of the 2010 Legislative Session by the ISAC Policy Team.

New Members of the ISAC Board of Directors



Mike Balmer,
Jasper County
Sheriff



Lori Elam,
Scott County
Community Services,
replaced Linn Adams



Anna O'Shea,
Dubuque County
Zoning,
replaced Joe Buffington

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highlights

2010 Lobbyist Report

It was a short session, with a focus on defense for the ISAC policy team. Several legislative actions of note included:

- **Maintenance of Funding** – Secured state funding for counties for FY 2011 at the FY 2010 AFTER the Governor’s 10% across-the-board cut. Property tax credits were maintained.
- **Open Meetings/Open Records** – After several attempts to pass legislation that ISAC opposed, the Legislature left the status quo.
- **Axle Weights** – The Legislature passed legislation to increase axle weights for vehicles with six or seven axles traveling on non-interstate highways from 80,000 lbs. to 96,000 lbs., an action supported by an ISAC policy statement.
- **Collective Bargaining** – Several bills were introduced that addressed issues of concern, but only minor changes were enacted.
- **County Treasurers’ Collection Authority** – The county treasurers fee collection authority was expanded to allow for the collection of delinquent taxes, an action supported by an ISAC policy statement
- **Smart Planning** – Many of the concepts included in the ISAC policy statement on land use planning were incorporated into legislation establishing smart planning principles and local comprehensive development guidelines.
- **Flood Plain Mapping** – The legislature appropriated \$10 million for the development of new floodplain maps by June 30, 2014 by the Iowa Flood Center as recommended in an ISAC policy statement.

ISAC’s Activity in 2010

How many bills that ISAC registered “For” passed? 2010 – 11, 2009 – 22

How many bills that ISAC registered “Against” passed? 2010 – 1, 2009 – 1

How many ISAC legislative objectives were introduced (in whole or in part)? 2010 – 10, 2009 – 23

How many ISAC legislative objectives were enacted? 2010 – 2, 2009 – 11

2010 Scholarship Winners



\$7,500 - Bailey Herrstrom (Boone County)

\$5,000 - Victoria Dahlen (Winneshiek County)

Hilary Zarr (Cherokee County)

Erica Frederiksen (Audubon County)

Amelia McGee (Lucas County)

Amy Keierleber (Buchanan County)

\$3,000 - Past President - Austin Ewalt (Marshall County)

\$2,000 - ICIT - Kayla Sieverding (Jackson County)

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ISAC board of directors

Each of ISAC's affiliates has one seat on ISAC's Board of Directors - except for supervisors, who have three. According to ISAC's Articles of Incorporation, the Directors shall be elected annually at the annual or special meeting of each affiliated association. Duties for the ISAC Board of Directors include electing officers from the members of the Board of Directors, developing and monitoring strategic plans, deciding among competing priorities and setting policy, recommending ISAC's budget to members, ensuring adequate financial resources, selecting and supporting the Executive Director, enhancing the organization's public standing, recruiting new members and assessing board performance.

For additional information visit ISAC's website (www.iowacounties.org) under 'About Us' then 'Iowa State Association of Counties.'

ISAC OFFICERS

PRESIDENT

Chuck Rieken - Cass County Supervisor

1ST VICE PRESIDENT

Marjorie Pitts - Clay County Auditor

2ND VICE PRESIDENT

Wayne Walter - Winneshiek County Treasurer

3RD VICE PRESIDENT

Darin Raymond - Plymouth County Attorney

ISAC DIRECTORS

Mike Balmer - Jasper County Sheriff

Lori Elam - Scott County Community Services

Anna O'Shea - Dubuque County Zoning

Wayne Chizek - Marshall County Information Technology

Dan Cohen - Buchanan County Conservation Director

Harlan Hansen - Humboldt County Supervisor

Terri Henkels - Polk County Public Health

Melvyn Houser - Pottawattamie County Supervisor

Tim McGee - Lucas County Assessor

Mike McClain - Jones County Engineer

Jon McNamee - Black Hawk County Environmental Health

Lori Morrissey - Story County Emergency Management

Nancy Parrott - Jasper County Recorder

Gary Anderson - Appanoose Sheriff (Past President)

Grant Veeder - Black Hawk County Auditor (NACo representative)



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CCMS board of directors

County Case Management Services is a 28E organization created in 1992 to provide support to counties who operate Medicaid case management services for persons with mental retardation, mental illness, or a developmental disability, with options to provide case management through waivers for individuals with brain injuries, seriously emotionally disturbed children and the elderly, either directly or through contract. The primary mission of CCMS is to help member counties comply with all applicable state and federal rules and regulations through the provision of technical assistance, training, and advocacy. The County Case Management Services (CCMS) Board contracts with ISAC to provide staff support to the program.

The service had 65 counties participating in FY 2010. In addition, the number of consumers served by county case management programs increased from 9600 in FY 2009 to 10,200 in FY 2010. Approximately 700 case managers, administrators, supervisors, and support staff have received technical assistance and training from CCMS staff.

In FY 2010, CCMS continued to provide the following training opportunities: CCMS Annual Conference, Advanced Case Manager Training, Case Management Supervisors Training, and Fundamentals Training three times per year. In addition to the formal trainings provided by CCMS, we also offer regional support groups and administrators meeting quarterly. We had a total of approximately 1583 registrations for the various offered trainings, support groups and administrator meetings offered throughout the year.

For additional information visit ISAC's website (www.iowacounties.org) under 'Services' then 'Case Management.'

FY 2010 CCMS EXECUTIVE BOARD

Chair – Harlan Hansen, Humboldt County
 1st Vice Chair – Ellen Gaffney, Buchanan County
 2nd Vice Chair – Steve Reuter, Bremer County

ISAC BOARD REPRESENTATIVE

Chuck Rieken, Cass County

LEVEL A - LARGEST COUNTIES

Ellen Gaffney, Buchanan County
 Kim Motl, Webster County
 Sally Stutsman, Johnson County
 Jack Willey, Jackson County

LEVEL B - MIDDLE COUNTIES

Paul Merten, Buena Vista County
 Steve Reuter, Bremer County
 Larry Vest, Tama County

LEVEL C - SMALLEST COUNTIES

Elaine Armstrong, Page County
 Harlan Hansen, Humboldt County
 Jeff Simonsen, Cherokee County

STAFF

CCMS Manager Deb Eckerman Slack,
deckerman@iowacounties.org

Member Counties

Adair	Franklin	Muscatine
Adams	Fremont	O'Brien
Allamakee	Grundy	Osceola
Boone	Hamilton	Page
Bremer	Hancock	Polk
Buchanan	Hardin	Pottawattamie
Buena Vista	Harrison	Poweshiek
Carroll	Howard	Ringgold
Cass	Humboldt	Sac
Cedar	Ida	Scott
Cerro Gordo	Jackson	Shelby
Cherokee	Jasper	Story
Chickasaw	Johnson	Tama
Clay	Jones	Taylor
Clinton	Kossuth	Union
Dallas	Linn	Warren
Decatur	Louisa	Webster
Delaware	Madison	Winnebago
Des Moines	Mahaska	Woodbury
Dickinson	Mills	Worth
Emmet	Mitchell	Wright
Fayette	Montgomery	

Case Management Specialists: Cindy Chappelle, Linda Kemp and Jackie Olson Leech

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CRIS board of directors

The primary mission of the County Rate Information System (CRIS) is to establish a rate setting methodology based upon actual cost, standardized service definitions, standardized units of service, uniform classification of cost, and consistent reporting to enable participating counties to negotiate appropriate reimbursement rates with their MH/DD providers; and to facilitate effective and efficient communication between participating counties and their MH/DD providers through technical support and training.

The CRIS Board contracts with ISAC to provide staff support to the program. CRIS is a self-supporting program governed by an 11-member Board of Directors. There were 66 counties participating in CRIS in FY 2010.

The CRIS Board contracts with the Eide Bailly accounting firm to provide technical assistance to providers on completion of the financial reports, to analyze the cost reports, and to report on their cost report analysis. Eide Bailly also provides two trainings in June on cost report completion.

For additional information, including a list of current CRIS members, visit ISAC's website (www.iowacounties.org) under 'Services' then 'CRIS.'

FY 2010 CRIS Executive Board

Chair - Lonnie Maguire, Shelby County
Vice Chair - Mardi Allen, Dickinson County
Treasurer - Ellen Gaffney, Buchanan County
Secretary - Carl Mattes, Humboldt County

ISAC Board Representative

Lori Elam, Scott County

Level A - Largest Counties

Jill Eaton, Marshall County
Ellen Gaffney, Buchanan County
Melvyn Houser, Pottawattamie County
Terrence Neuzil, Johnson County

Level B - Middle Counties

Lonnie Maguire, Shelby County
Lawrence Rouw, Mahaska County
Mary Williams, Benton County

Level C - Smallest Counties

Mardi Allen, Dickinson County
Lucas Beenken, Wright County
Carl Mattes, Humboldt County

STAFF: Deb Eckerman Slack,
Case Management Services Manager

Member Counties

Allamakee	Delaware	Jefferson	Monroe	Sioux
Appanoose	Dickenson	Johnson	Montgomery	Tama
Benton	Dubuque	Jones	Muscatine	Wapello
Boone	Emmet	Keokuk	O'Brien	Warren
Bremer	Fayette	Kossuth	Osceola	Washington
Buchanan	Fremont	Linn	Page	Wayne
Carroll	Grundy	Louisa	Palo Alto	Webster
Cass	Hamilton	Lucas	Plymouth	Winneshiek
Cedar	Hardin	Lyon	Polk	Woodbury
Cherokee	Harrison	Madison	Pottawattamie	Wright
Clay	Henry	Mahaska	Poweshiek	
Dallas	Humboldt	Marion	Sac	
Davis	Iowa	Marshall	Scott	
Decatur	Jackson	Mills	Shelby	

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CSN Steering Committee

The Electronic Transactions Clearinghouse (ETC) was created in 2003 as a response to the Health Insurance Portability and Accountability Act (HIPAA) of 1996.

The ETC website was up and running in October 2003 and is under the direction of the ISAC Board of Directors. The ETC website was established to: 1) provide HIPAA compliance to member counties by enabling them to accept electronic billings, and 2) enhance communication between counties and their local providers.

The final 22 counties joined ETC in 2009. At the end of FY 2009, all Iowa counties have joined ETC via 28E agreement approved by their boards of supervisors.

In FY 2010, ETC and the Community Service Network (CSN) began operating as one program. CSN is providing the ability to maintain client history on demographic, funding and claims information. The following 21 counties are the beta user of CSN:

Beta Counties

Allamakee	Floyd	Marshall	Webster
Black Hawk	Grundy	Mills	Winneshek
Boone	Henry	Mitchell	Wright
Butler	Howard	Montgomery	
Cerro Gordo	Jackson	Pottawattamie	
Chickasaw	Madison	Wapello	

In 2003, the ETC Advisory Committee was established to provide input and technical assistance. In 2010, because ETC and the Community Service Network were being operated as one, the Community Services Affiliate's Community Association of Support Services (CASS) has functioned as the interim ETC Advisory Committee. CASS members are appointed by the Officers of the Community Services Affiliate. Their current main responsibilities are to review the annual budget and recommend a future business structure for ETC/CSN. In FY 2010, the ETC processed 800,000 Medicaid and 50,000 third party provider claims.

ETC ADVISORY COMMITTEE (CASS)

Lori Elam, Scott County CPC Administrator
Debra A. Schildroth, Story County CPC Administrator
Mary Bartels, Jackson County GA Director
John Grush, Boone/Madison Community Services Director
Brad Leckrone, Wright County CPC Administrator
Aaron Haverdink, Sioux County Asst. Mental Health Administrator
Lisa Langlitz, Cherokee County CPC Administrator
Suzanne Watson, Pottawattamie County Community Services Director
Julie Berner, Buchanan County Community Services Director
Mary Williams, Benton County CPC Administrator
Linn Adams, Hardin County Community Services Director
Jody Eaton, Jasper County CPC Administrator
Chalsea Wenthold, Howard County CPC Administrator
Ryenne Wood, Lee County CPC Administrator

STAFF: Robin Harlow, ISAC
Technology Project Manager and
Chelsea Walden, ISAC Program
Support Coordinator

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CoSTAR Board

The County Strategic Technology Advisory Resource (CoSTAR) began life as the County Technology Clearinghouse (CTC) Project in September 2004 when the ISAC Board authorized staff to pursue a grant from the Iowa Local Government Innovations Fund. Funding was obtained and staffing was approved for ISAC's FY 2006 budget, and a Technology Project Manager, Robin Harlow, was hired in January 2006 to manage the CTC Project.

In October 2007, the CTC Advisory Board began a process to build an interim strategic plan to guide the development and operation of CTC. The strategic plan that was developed contained goals, objectives and proposed accomplishments. In February 2008, The CTC Advisory Board presented the strategic plan to the ISAC Board. The ISAC Board voted to approve the plan and establish the CTC Board with an initial budget of \$20,000 for FY 2009. In 2009, the ISAC Board acting on a recommendation from the CTC Committee approved the name change from County Technology Clearinghouse to the County Strategic Technology Advisory Resource.

CoSTAR will help bring improvements in the acquisition and use of information resources in Iowa counties by pursuing six goals:

- 1) Building upon and leveraging the efforts of others;
- 2) Building and maintaining partnerships among Iowa counties and between counties, stakeholders and constituents;
- 3) Establishing and maintaining resources to provide standardized e-government services by county government to the citizens of the State of Iowa;
- 4) Constantly assessing county e-government activities, needs and funding;
- 5) Developing and providing needed services to assist counties; and
- 6) Maintaining operational flexibility.

Accomplishments for 2010:

- 1) Became the owner of the Excellence in Action award program.
- 2) Wayne Chizek served on the Future of Iowa Economy – Telecommunications Sector Committee.
- 3) Worked with Connected Nation (Connect Iowa) to bring a coalition of stakeholders together at the county level to establish a grassroots push for universal broadband.
- 4) Assisted Connect Iowa with their survey on identifying county community anchor institutions.
- 5) Sponsorship of ISAC fall and spring school educational seminars based on "Technology for Non-Technical Managers."

CoSTAR BOARD

LaRayne Riccadonna, Polk County Assessor's Office
Holly Fokkena, Butler County Auditor
Marge Pitts, Clay County Auditor
Brad Leckrone, Wright County CPC Administrator
John Grush, Boone and Madison County Community Services Director
Julie Ohde, Louisa County Conservation Director
Danny Waid, Hamilton County Engineer
Steve Devries, Iowa County Engineers Association Service Bureau Executive Director
Lisa Swanson, Black Hawk County Health Officer
Micah Van Maanen, Sioux County Information Technology
Kris Colby, Winnebago County Recorder
Melissa Bird, Keokuk County Recorder
Wayne Clinton, Story County Supervisor
Jim Houser, Linn County Supervisor
Melvyn Houser, Pottawattamie County Supervisor
JoAnn Collins, Madison County Treasurer
Mike Ehret, Dickinson County Emergency Management Director
Wayne Chizek, Marshall County GIS Director

STAFF

Robin Harlow,
ISAC Technology Project Manager

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associate members

The associate member program was developed by the ISAC Board of Directors in 1988 to fit a need expressed by vendors who wanted to be a part of ISAC and show their support without becoming actual members of our organization. A commercial enterprise, professional association, or private group may become an associate member of ISAC upon payment of dues. In exchange for those dues, associate members receive the following benefits: electronic database of county officials; priority status over non-members for reserving exhibitor space at the ISAC fall school of instruction; \$200 off of an exhibit booth; subscription to *The Iowa County* magazine; 10% off all advertising; product or service description published in *The Iowa County* magazine through the column "Associate Member Highlights"; and a posting on the ISAC website as an associate member, along with contact information and a brief service description.

For additional information visit ISAC's website (www.iowacounties.org) under 'Corporate Opportunities.'

2010 Associate Members

Advanced Correctional Healthcare	JEO Consulting Group, Inc.
Aerial Services, Inc.	Kuehl & Payer, Ltd.
Agility Recovery Solutions	Mail Services
American Fidelity Assurance Company	MAXIMUS, Inc.
Amerikit Technology Solutions	McClure Engineering
Anderson-Bogert Engineers & Surveyors, Inc.	Meyocks Group c/o Delta Dental of Iowa
Auxiant	Midland GIS Solutions
Bankers Trust Company	MSGovern
Barker Lemar Engineering Consultants	NACo
Bartlett & West Engineers, Inc.	Nationwide Retirement Solutions
Certified Power, Inc.	Northland Securities
Collective Data, Inc.	Nyhart
Computing System Innovations	OfficeMax Enterprise
Cost Advisory Services, Inc.	Purple Wave, Inc.
Cott Systems, Inc.	Ray and Associates, Inc.
County Risk Management Services, Inc.	Risk Management Solutions of Iowa, Inc.
Dan Corbin, Inc.	Seneca Companies
Danko Emergency Equipment Co./Federal Warning Systems	ServiceMaster West
Delta Dental	SilverStone Group
DEVNET, Inc.	Snyder & Associates, Inc.
Election Systems & Software	Solutions, Inc.
Employee & Family Resources	Speer Financial, Inc.
Gallagher Asphalt Corp.	Springsted Incorporated
Harris Computer Systems	Surdex Corporation
Hopkins & Huebner, P.C.	The Schneider Corporation
Hyde Telecom Partners, Inc.	The Sidwell Company
IMAGETek	TrueNorth Companies
ING	Tyler Technologies
Iowa Drainage District Association	Vanguard Appraisals, Inc.
IPAIT	Wellmark BC/BS of Iowa
IPERS Improvement Association	
ITC Midwest, LLC	

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ISAC staff

For further information information about the ISAC staff responsibilities visit the ISAC website and click on 'About ISAC.'



Lauren Adams
Financial
Administrative
Assistant



Rachel Bicego
Marketing/
Communications
Coordinator



Nathan Bonnett
Legal Counsel



Cindy Chappelle
Case Management
Specialist



Hannah De Groot
Public Policy
Specialist



Josh DeGroot
Program Support
Analyst



**Deb Eckerman
Slack**
Case Management
Services Manager



Robin Harlow
Technology
Project Manager



Linda Hinton
Government
Relations Manager



Brad Holtan
Accounting
Manager



Stacy Horner
Meeting/
Event Administrator



Linda Kemp
Case Management
Specialist



Mary Beth Mellick
Fiscal/Public Policy
Specialist



Jenna Kunstle
Wellness Coordinator/
Administrative
Assistant



Tammy Norman
Office Manager



Jackie Olson Leech
Case Management
Specialist



William R. Peterson
Executive Director



Chelsea Walden
Program Support Spe-
cialist



Sam Watson
Information
Technology Specialist

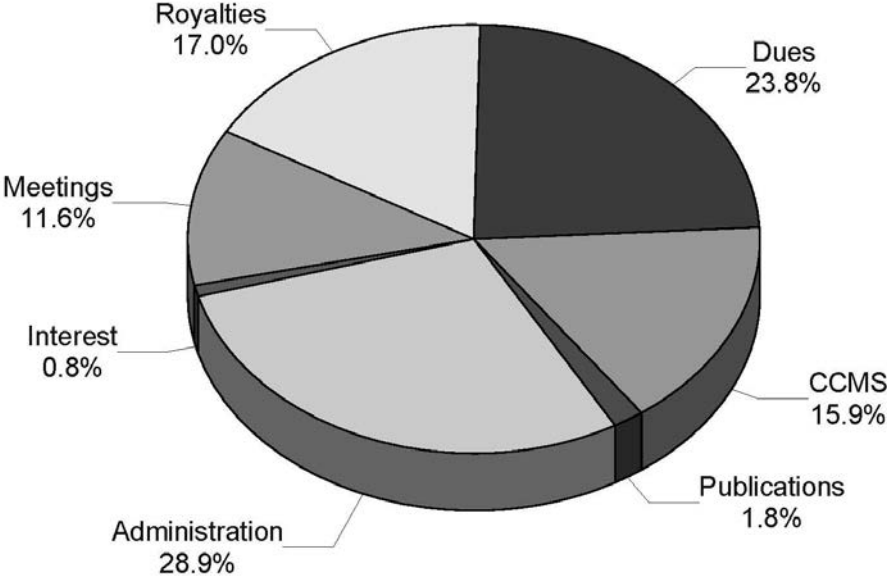
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staff time allocation breakdown

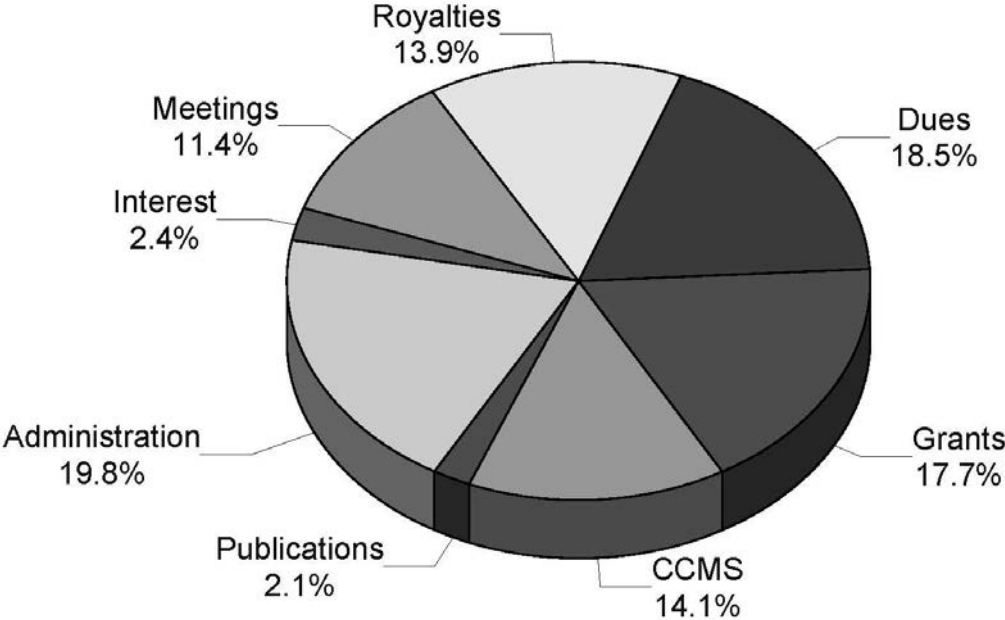
Office Administration -----	25.45%	8,429 hours
<i>Finances, publication development, customer service, website design, staff meetings</i>		
Case Management -----	23.87%	7,905 hours
<i>Technical assistance and training for counties providing case management services</i>		
CSN -----	12.33%	4,085 hours
<i>Administration of the Community Services Network project</i>		
Intergovernmental Relations -----	9.42%	3,120 hours
<i>Lobbying, tracking administrative rules, attending interim study committee meetings</i>		
Conference/Meetings -----	8.62%	2,856 hours
<i>Planning and executing ISAC meetings, workshops and conferences</i>		
Public/Member Relations -----	5.40%	1,788 hours
<i>Responding to press inquiries, press releases, visiting counties, member recognition</i>		
Research -----	3.44%	1,138 hours
<i>Collecting statistics and studies, compiling and disseminating information</i>		
Member Service Program -----	3.11%	1,030 hours
<i>Benefit program marketing and administration</i>		
Technical Assistance -----	2.74%	906 hours
<i>Responding to specific questions requiring expert knowledge or background</i>		
Education -----	1.85%	614 hours
<i>Attending professional meetings, reading trade publications, attending seminars</i>		
Magazine -----	1.50%	497 hours
<i>Planning and producing The Iowa County magazine</i>		
ETC -----	1.45%	480 hours
<i>Administration of the Electronic Transactions Clearinghouse project</i>		
CRIS -----	0.53%	174 hours
<i>Administration of the County Rate Information System project</i>		
ICEA Service Bureau -----	0.29%	97 hours
<i>Copy work, answering phones, mailing, other staff functions for ICEASB staff</i>		

ISAC financial highlights

FY 2010 Income Breakdown

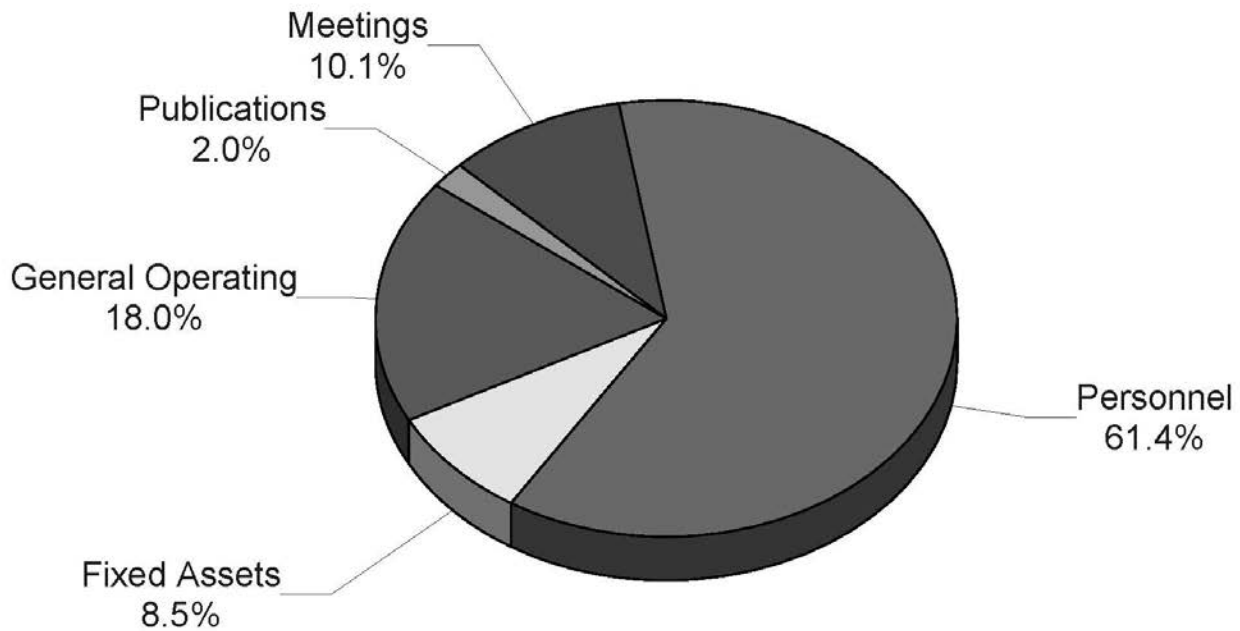


FY 2009 Income Breakdown

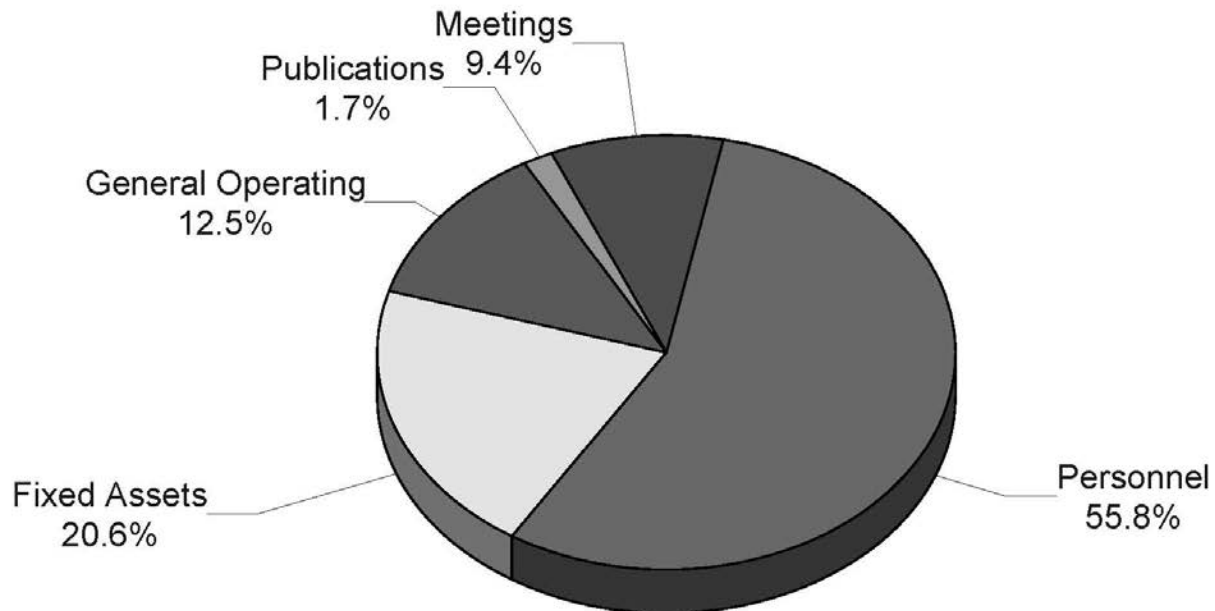


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ISAC financial highlights

FY 2010 Expense Breakdown



FY 2009 Expense Breakdown



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ISAC financials

Iowa State Association of Counties
Statements of Financial Position
Year Ended June 30, 2010

	Iowa State Association of Counties		
	Association Activities	Program Activities	Total
Cash and cash equivalents	\$ 36,119	\$ 166,431	\$ 202,550
Investments in marketable securities	557,324	20,175,428	20,732,752
Investments in certificates of deposit	753,187	2,297,521	3,050,708
Accounts receivable	128,753	113,643	242,396
Prepaid expenses	31,151	-	31,151
Due from Wellmark	-	443,749	443,749
Interest receivable	5,772	180,836	186,608
Property and equipment, net of accumulated depreciation	66,767	-	66,767
Software development costs	857,125	-	857,125
TOTAL ASSETS	\$ 2,436,198	\$23,377,608	\$ 25,813,806
Accounts payable and accrued liabilities	\$ 36,414	\$ 102,558	\$ 138,972
Claims incurred but not reported	-	2,963,512	2,963,512
Unearned revenue	19,451	77,616	97,067
Compensated absences	61,958	-	61,958
Funds held for benefit of members	-	20,233,922	20,233,922
TOTAL LIABILITIES	117,823	23,377,608	23,495,431
NET ASSETS - UNRESTRICTED	2,318,375	-	2,318,375
TOTAL LIABILITIES AND NET ASSETS	\$ 2,436,198	\$23,377,608	\$ 25,813,806

The condensed presentations of the fiscal year 2009 and 2010 financial statements of The Iowa State Association of Counties (ISAC), County Case Management Services (CCMS), the County Rate Information System (CRIS) and the Electronic Transactions Clearinghouse (ETC) have been extracted from the organizations' annual financial statements. The ISAC financials do not include ETC, Education Foundation or Eliminations. The complete presentations of those financial statements, along with the independent auditor's reports of McGowen, Hurst, Clark & Smith, P.C. are available by contacting ISAC.

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ISAC financials

Iowa State Association of Counties
Statements of Activities
Year Ended June 30, 2010

	Iowa State Association of Counties			
	Association Activities		Program	Total
	Budget	Actual	Activities	
REVENUE				
Schools, workshops, committees & seminars	\$ 268,750	\$ 240,162	\$ -	\$ 240,162
Contributions	-	-	13,800	13,800
Grants	-	-	-	-
Dues	496,250	491,616	-	491,616
Program entry fees	-	-	-	-
Royalties	336,300	351,519	-	351,519
Investment income	50,000	17,213	412,591	429,804
Magazine advertising and subscriptions	44,000	36,441	-	36,441
Administration fees	868,235	889,018	-	889,018
County premiums	-	-	20,430,789	20,430,789
Special event revenue	-	-	-	-
Miscellaneous	-	35,940	-	35,940
Total Revenues	2,063,535	2,061,909	20,857,180	22,919,089
EXPENSES				
Salaries and fringe benefits	1,519,715	1,283,239	-	1,283,239
Schools, workshops and meetings	168,000	149,802	-	149,802
Board of Directors' meeting expenses	35,000	46,599	-	46,599
Other board authorized expense	2,000	2,061	-	2,061
NACO conference	15,000	10,010	-	10,010
Staff travel and training	45,000	40,565	-	40,565
Public relations	1,000	231	-	231
Consulting/professional services	25,000	35,969	-	35,969
Rents and utilities	182,560	183,900	-	183,900
Building committee expenses	-	45,625	-	45,625
Supplies, printing and postage	19,000	14,275	-	14,275
Computer supplies	2,000	-	-	-
Equipment rental and repair	3,500	-	-	-
Depreciation expense	-	33,238	-	33,238
Maintenance agreements	19,850	17,524	-	17,524
Professional membership	3,500	3,030	-	3,030
Library	6,000	3,202	-	3,202
Magazine	37,500	39,991	-	39,991
Insurance and bonds	23,500	20,668	-	20,668
Acquisition of property and equipment	25,000	-	-	-
Special event expense	-	-	-	-
Miscellaneous	7,500	46,369	39,673	86,042
Scholarships	-	-	-	-
Claims and premiums paid	-	-	20,827,082	20,827,082
Change in claims incurred but not reported	-	-	179,418	179,418
Administration	-	-	275,563	275,563
Wellness program	-	-	300,264	300,264
County technologies clearinghouse	18,000	3,380	-	3,380
Project management and development	-	-	-	-
Total Expenses	2,158,625	1,979,678	21,622,000	23,601,678
DECREASE IN FUNDS HELD FOR BENEFIT OF MEMBERS	-	-	\$ (764,820)	(764,820)
INCREASE (DECREASE) IN NET ASSETS	\$ (95,090)	82,231		82,231
NET ASSETS, BEGINNING OF YEAR		2,236,144		2,236,144
NET ASSETS, END OF YEAR		\$ 2,318,375		\$ 2,318,375

annual report fiscal year 2010

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CCMS financials

County Case Management Services
Statements of Financial Position
Years Ended June 30, 2010 and 2009

		ASSETS	
		2010	2009
CURRENT ASSETS			
Cash and cash equivalents	\$	243,136	\$ 81,448
Investments - marketable securities		164,986	39,818
Investments in certificates of deposit		279,632	436,519
Accounts receivable		81,953	78,117
Prepaid expenses		2,683	-
Total current assets		772,390	635,902
PROPERTY AND EQUIPMENT			
Office furniture and equipment		35,206	31,412
Vehicles		78,015	78,015
Leaschold improvements		8,130	8,130
		121,351	117,557
Less accumulated depreciation		(91,902)	(74,807)
Net property and equipment		29,449	42,750
TOTAL ASSETS	\$	801,839	\$ 678,652
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Due to Iowa State Association of Counties	\$	35,455	\$ 34,195
Accounts payable		7,296	3,411
Deferred revenue		3,855	5,575
Total current liabilities		46,606	43,181
Net assets - unrestricted		755,233	635,471
TOTAL LIABILITIES AND NET ASSETS	\$	801,839	\$ 678,652

County Case Management Services
Statements of Activities
Years Ended June 30, 2010 and 2009

		2010	2009
REVENUE			
Member dues and services	\$	497,148	\$ 485,794
Registration fees		73,425	82,210
Investment income		4,139	16,501
Gain on disposal of assets		-	5,300
Total revenues		574,712	589,805
EXPENSES			
Salaries and fringe benefits		269,087	313,677
Professional fees		50,533	26,657
Staff travel and training		13,470	15,509
Conference facility expenses		48,745	57,839
Outside speakers' fees		9,275	16,814
Board of Directors' meeting expenses		7,589	7,419
Insurance		9,203	9,696
Office expense		13,354	22,622
Depreciation		17,422	16,880
Office space lease		15,593	18,488
Miscellaneous		679	631
Total expenses		454,950	506,232
INCREASE IN UNRESTRICTED NET ASSETS		119,762	83,573
UNRESTRICTED NET ASSETS, beginning of year		635,471	551,898
UNRESTRICTED NET ASSETS, end of year	\$	755,233	\$ 635,471

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CRIS financials

County Rate Information System
Statements of Financial Position
Years Ended June 30, 2010 and 2009

	ASSETS	
	2010	2009
CURRENT ASSETS		
Cash and cash equivalents	\$ 33,280	\$ 11,279
Investments - marketable securities	1,005	110,863
Investments - certificate of deposit	100,000	-
Accounts receivable	891	626
	<u> </u>	<u> </u>
TOTAL CURRENT ASSETS	<u>\$ 135,176</u>	<u>\$ 122,768</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$ 13,556	\$ 3,771
Due to Iowa State Association of Counties	1,733	5,129
Total current liabilities	<u>15,289</u>	<u>8,900</u>
Net assets - unrestricted	<u>119,887</u>	<u>113,868</u>
	<u> </u>	<u> </u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 135,176</u>	<u>\$ 122,768</u>

County Rate Information System
Statements of Activities
Years Ended June 30, 2010 and 2009

	2010	2009
REVENUE		
Membership fees	\$ 174,500	\$ 178,916
Entry fees	-	500
Registration fees	3,165	3,805
Interest income	1,011	3,233
Total revenues	<u>178,676</u>	<u>186,454</u>
EXPENSES		
Administrative fees	6,078	5,119
Consulting fees	153,987	137,867
Professional fees	4,600	4,000
Insurance	685	656
Meeting expenses	6,673	7,933
Miscellaneous	634	3,327
Total expenses	<u>172,657</u>	<u>158,902</u>
INCREASE IN UNRESTRICTED NET ASSETS	6,019	27,552
UNRESTRICTED NET ASSETS, beginning of year	<u>113,868</u>	<u>86,316</u>
UNRESTRICTED NET ASSETS, end of year	<u>\$ 119,887</u>	<u>\$ 113,868</u>

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ETC financials

Electronic Transactions Clearinghouse
Statements of Financial Position
Years Ended June 30, 2010 and 2009

	ASSETS	
	2010	2009
CURRENT ASSETS		
Cash and cash equivalents	\$ 2,874	\$ 24,051
Investments - marketable securities	-	95,472
Investments - certificates of deposit	75,000	-
Interest receivable	522	-
Total current assets	<u>78,396</u>	<u>119,523</u>
PROPERTY AND EQUIPMENT		
Furniture and equipment	63,832	63,832
Computer software	42,894	42,894
	<u>106,726</u>	<u>106,726</u>
Less accumulated depreciation	(74,069)	(59,354)
Net property and equipment	<u>32,657</u>	<u>47,372</u>
TOTAL ASSETS	<u>\$ 111,053</u>	<u>\$ 166,895</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Due to Iowa State Association of Counties	\$ 47,832	\$ 103,324
Accounts payable	-	263
Total current liabilities	<u>47,832</u>	<u>103,587</u>
Net assets - unrestricted	<u>63,221</u>	<u>63,308</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 111,053</u>	<u>\$ 166,895</u>

Electronic Transactions Clearinghouse
Statements of Activities
Years Ended June 30, 2010 and 2009

	2010	2009
REVENUE		
Membership dues	\$ 296,400	\$ 201,377
Entry fees	-	63,065
Interest income	1,020	3,846
Miscellaneous income	36,494	-
Total revenue	<u>333,914</u>	<u>268,288</u>
EXPENSES		
Professional services	171,274	133,653
Administrative expenses	128,733	98,977
Depreciation	14,715	13,009
Office expense	12,997	18,747
Miscellaneous	6,282	4,616
Total expenses	<u>334,001</u>	<u>269,002</u>
DECREASE IN UNRESTRICTED NET ASSETS	(87)	(714)
UNRESTRICTED NET ASSETS, beginning of year	<u>63,308</u>	<u>64,022</u>
UNRESTRICTED NET ASSETS, end of year	<u>\$ 63,221</u>	<u>\$ 63,308</u>

Iowa State Association of Counties
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Phone: 515.244.7181 Fax: 515.244.6397
Hours: M-F 8:00 am - 4:30 pm
Memorial Day to Labor Day
Hours: M-F 8:00 am - 4:00 pm



2010
www.iowacounties.org