

Minutes for CoMIS Development Meeting 04/02/2007

Attendance: Brad Leckrone, John Grush, Brandi Kanselaar, Lisa Wilson, Norma Stelzner, Tony Harper, Karen Walters-Crammond, Lynn Rauk, Robin Harlow

Introductions were made with Lynn Rauk being connected by conference call.

A discussion of the meeting at ISAC Spring School was given as a background to discuss the purpose of the group. John discussed the composition of the group and what roles people have and what county's people are from. (See membership list) John added that other sub committees would be developed down the road which will offer ample opportunity for more involvement beyond the original 9 member committee.

The function/Charge of the group is to create a state wide data system with state wide connectivity between all counties and the state.

Organization of the committee:

Robin Harlow suggested a formal structure as the future results from the committee may require the development of a board. This would then become a steering committee.

John Grush was elected the chair person. Karen was elected as the Co-Chair.

Time frames were then discussed with July of 2008 as an estimated target date for the implementation of the new system. The meeting locations may be in various places and the frequency may be monthly or more.

It is imperative that we need to be concise and committed to the process. Brad mentioned it is important that we maintain objectivity in deciding upon a system.

Project overview:

A discussion of the current state of CoMIS and other systems in the state was held. CoMIS is not actively supported and with system redesign counties need a system that has more functionality than CoMIS has as well as connectivity with each other so they can know who is being served and where.

Robin stated that CoMIS is mostly a reporting tool and not a management tool. A system that is a management tool meeting county needs and state reporting requirements needs to be developed. John mentioned that counties have multiple functions such as MH/DD, GA, VA, SA, TCM that need to be considered as well as a need for connectivity between counties and the sharing of information. There is also a need to interface with the state to receive state billings and etc.

The question was asked about previous attempts at this type of project and why they were not accepted. The state has not had a vested interest in this area and thus has not invested in it. As a result nothing has happened. In addition there was some fear on the county side to have the state in control of the data instead of the county. Robin identified that risks need to be understood and dealt with. There was also discussion as to the current systems available and how they can help us evaluate what viable systems are there. Norma pointed out that the system will probably be a co-mingling of all the systems and that the key is support of such. Norma suggested that Auditor's be brought in to give input into the billing portion of the system.

Lisa asked if ISIS will be a part of the system and there was then a discussion as to how to get state data linked to the county system.

Iowa Access is an entity that may help us with funding and resources of data systems.

IOWA ACCESS:

Robin Harlow did an introduction to Iowa Access. Iowa has an E-Government fund that people can apply for and if the project is within their scope they will assist with the funding and development of the project for the first year. Iowa Access feels this is an E-Government project and they are interested in funding a portion of it. Their next meeting is May 9th. A representative, Malcolm Huston, from Iowa Access will meet with us today. They are very interested in local government projects. It is anticipated we may need something to present to Iowa Access by May 9th. It is a one sheet outline of the project. This will give about \$25,000 to spec the project and get a true cost and you then go back to Iowa Access with the price tag to see if they can fund it.

Malcolm Huston presented for Iowa Access:

IowaAccess.iowa.gov is the Iowa Access website. Go to documents and brochure to get the brochure.

Malcolm gave an historical overview of Iowa Access. Its intention is to give citizens access to government via the Internet. Currently they have \$1.6 million in funding. The fund is dispersed by a 19 member board. They meet every two months. Any government entity can sponsor a project. The projects come in various stages. The stages are listed in the brochure. Iowa Interact is another organization that may also be able to assist in our project.

There was a discussion of SEAMLESS, a program used by Elderbridge. A summary discussion of how the program works and some of its capabilities was then held. It is web based or can be based on a PC alone. It is encrypted and role

based and is HIPPA compliant. It is state wide with a central repository and is linked together. It also has a case management package. A demo is available.

Robin asked what would be required from us for May. IOWAccess would like a one or two page concept paper. They would like to know what the system will do, how it benefits others, a guess on time and money and resources available. The concept paper is available online. We can then get \$15,000 to \$20,000 for exploratory. The exploratory phase is a month process with weekly meetings. This then will take you to the next level of the process.

Discussion of Iowa Access Concept Paper.

John and Karen will present the concept paper at IowAccess' May 9th meeting. Brandi typed information given for the Concept Paper and will forward to Brad for revision..

Norma requested to define a "mission statement" for what we are trying to do.

The development of a standardized connected Information System where all counties share necessary data for the management and reporting of community services as it relates to MH/DD, GA, SA, VA, TCM and provider agencies.

Brad and Brandi will develop a concept paper by the end of this week. A PowerPoint will be developed by the 2nd week of April, with the whole being submitted by the third week of April. The next meeting will be held on the 19th of April to finalize the development of the power point for the IowAccess meeting on the 9th of May.

Connectivity:

ETC was originally developed for HIPPA but can integrate into any system. So if data needs to be moved from system to system, ETC could do such. For example Data from CoMIS could be moved and shared with Quilogy and to the state.

Meeting adjourned.