

COUNTY RATE INFORMATION SYSTEM BOARD OF DIRECTORS
MINUTES
July 9, 2008

PRESENT: Ellen Gaffney, Melvin Houser, Mardi Allen, Lonnie Maguire, Jill Eaton, Lawrence Rouw, Linn Adams
ABSENT: Mary Williams, Terrence Neuzil, Rick Gerard, Caye Chelesvig,
STAFF: Deb Eckerman, Brad Holtan

This meeting was conducted via telephone conference call as published in the revised meeting notice dated 7/2/08. The initial meeting was rescheduled due to ISAC offices being evacuated due to possible flooding. Due to the rescheduling, we could not schedule a timely meeting in person where a quorum would be present.

1. **Call to Order & Adoption of Minutes:** Melvin Houser called the meeting to order at 10:11 AM. Lawrence Rouw moved, second by Ellen Gaffney, to adopt the Minutes of the March 11, 2008 meeting. The motion carried unanimously.
2. **Financial/Audit Report:** Brad Holtan presented the Balance Sheet dated June 30, 2008 which was either faxed or emailed to all members present for the meeting. Brad Holtan then presented the CRIS Financial Report dated July 1, 2007 to June 30, 2008. After some discussion, both the Balance Sheet and Financial Report was accepted with Mardi Allen making the motion and Lonnie Maguire seconded. The motion carried unanimously. Brad Holtan then presented the Proposed Budget for FY 2009. After discussion regarding the addition of three new member counties in FY 2009 which included Decatur, Henry and Ringgold County it was decided that Annual Membership Fees should be increased to \$177,700. Brad Holtan also informed the Board that the Eide Bailey Contract went over budget by \$9100 in FY 2008. After discussion, it was decided to increase the Eide Bailey Contract to \$159,000 for FY 2009. Jill Eaton moved, second by Mardi Allen to approve the FY 2009 Budget, as amended. The motion carried unanimously.
3. **Review of Board Positions/Terms:** Deb Eckerman reviewed the current Board positions which included Mary William (Chair), Melvin Houser (Vice-Chair), Ric Gerard (Treasurer) and Lonnie Maguire (Secretary). Deb stated that Mary Williams would no longer be Chair and suggested moving current Board members up in their Board positions. Lawrence Rouw made the motion to move current Board members up one position and nominated Mardi Allen as Secretary, seconded by Jill Eaton. The motion carried unanimously. Ellen Gaffney made the motion to reappoint all other Board members, seconded by Linn Adams. The motion carried unanimously.
4. **Other Business:** Deb Eckerman suggested that we no longer provide the CRIS Luncheon at Fall School since CRIS is losing money on the luncheon and only current members are attending the luncheon anyway. Mardi Allen made the motion to no longer provide the CRIS Luncheon, seconded by Lonnie Maguire. The motion carried unanimously. Mardi Allen also suggested that the ISAC website update the information about CRIS including the map, minutes and Board members. Deb Eckerman stated that she would ensure this was done and would give an update at the next meeting. Jill Eaton and Lawrence Rouw also suggested that new member counties be welcomed in the ISAC Weekly Update and the ISAC monthly magazine. All members agreed this was a good idea. Melvin Houser suggested that there be a Contract Review Committee: the following members volunteered to by on the committee Linn Adams, Jill Eaton and Lawrence Rouw. This Committee will meet September 17, 2008 at 10 A.M. at ISAC to discuss the Eide Bailey Contract which will expire in FY 09.
5. **Agenda Items for Following Meeting:** Deb Eckerman suggested that we discuss Board positions, Financials, update from the Contract Review Committee and update of the CRIS website link. The next meeting will be during the ISAC Fall School. An ISAC staff will look into a room and lunch for this meeting and Deb Eckerman will get back to CRIS Board members with an exact date, time and location.
6. **Motion to Adjourn:** The meeting was adjourned at 11:18 A.M. after a motion by Lawrence Rouw and seconded by Lonnie Maguire. The motion carried unanimously. .