

COUNTY RATE INFORMATION SYSTEM BOARD OF DIRECTORS
MINUTES
August 2, 2006

PRESENT: Dave Mineart, Mary Williams, Lawrence Rouw, Sue Novak, Ellen Gaffney, Linn Adams; Melvin Houser; Lonnie Maguire, Caye Chelesvig, Terrence Neuzil; **Staff:** Deb Westvold, Bill Peterson

1. **Call to Order & Minutes.** Dave Mineart called the meeting to order at 10:05 AM. Linn Adams moved, second by Sue Novak moved to adopt the Minutes of the April meeting. The motion carried unanimously.
2. **Nominating Committee Report.** Ellen Gaffney moved adoption of the Nominating Committee Recommendations to appoint Caye Chelesvig, Wright County Supervisor, to a 3 year term representing the smallest counties; to appoint Mary Williams to fill the remainder of the term that expires on June, 30, 2008; and to elect the following slate of officers: Terrence Neuzil, Chair; Mary Williams, Vice Chair; Sue Novak, Treasurer; Melvyn Houser, Secretary. The motion carried unanimously. Vice Chair, Mary Williams, served as the chair for the rest of the meeting.
3. **Financial Report.** Bill Peterson handed out and discussed the cash flow report for FY 2005/2006. Sue Novak moved to accept the financial report, second by Dave Mineart. The motion carried unanimously.
4. **Proposed Budget Amendment.** Deb Westvold, reviewed the proposed changes to the budget due to the increased revenues and expenses by the addition of three new county signatories to the 28E Agreement. Lawrence Rouw moved, second by Melvyn Houser, to approve the amended budget representing the addition of the 3 new counties. The motion carried unanimously.
5. **Annual Meeting Luncheon.** The Board discussed the agenda and cost of the Luncheon that will be held on Wednesday, November 29 at the ISAC Fall School of Instruction. Linn Adams moved, second by Dave Mineart, to charge \$10 per person for the luncheon. The motion carried unanimously.
6. **Motion to Adjourn and Next Meeting Date.** Terrence Neuzil moved, second by Melvyn Houser to adjourn the meeting at 11:50 AM. The motion carried unanimously. The next meeting is scheduled for Friday, November 3, 2006, at 10:00 AM.

Respectfully submitted,
Deborah Westvold