

COUNTY RATE INFORMATION SYSTEM BOARD OF DIRECTORS
MINUTES
April 17, 2007

PRESENT: Lawrence Rouw, Ellen Gaffney, Linn Adams, Melvin Houser; Caye Chelesvig, Terrence Neuzil; Ric Gerard, Lonnie Maguire. **ABSENT:** Mary Williams, Sue Novak. **STAFF:** Deb Westvold, Brad Holtan. **GUESTS:** Karen Jess & Dave Cahill, Eide Bailly

1. **Call to Order & Minutes.** Terrence Neuzil called the meeting to order at 11:00 AM. Lonnie Maguire moved, second by Caye Chelesvig to adopt the Minutes of the January, 2007 Meeting. The motion carried unanimously.
2. **Eide Bailly Report.** Karen Jess reported on their past year activity. She recommended that the Board change the "Administrative Wages" line item on the cost report to "Administrator's Wages" to fit better with the instructions for the expenses that are supposed to be included in that line item. Caye Chelesvig moved to make this recommended change, second by Melvyn Houser. The motion carried.
3. **Financial Report.** Brad Holtan handed out and discussed the Financial report. Ric Gerard moved, second by Ellen Gaffney, to accept the Financial Report. The motion carried unanimously.
4. **Strategic Planning.** The Board reviewed the 28E Agreement, By-laws and Board Policies. They decided to hold a summer meeting at the ISAC office and try holding the other three meetings the night before the ISAC Spring and Fall Schools and the January Supervisor's meeting. The meeting schedule is: July 19, 1-4 PM at the ISAC office; November 27, 7- 9 PM; January 17, 7-9 PM; March 11, 7-9 PM.
5. **Nominating Committee.** Terrence Neuzil appointed a Nominating Committee comprised of Linn Adams, Melvyn Houser, and himself to make recommendations on Board member appointments. The Nominating Committee will meet by conference call prior to the next meeting.
6. **Motion to Adjourn and Next Meeting Date.** The next Board Meeting is July 19 at the ISAC Office for 1 PM to 3 PM. Agenda Items include: Nominating Committee Report, Review of the 28E Agreement and possible changes; CRIS Board Reimbursement Policy, ISAC Conflict of Interest Policy. The meeting was adjourned at 2:45 PM.

Respectfully submitted,
Deborah Westvold