

County Real Estate Web Portal Board
March 3, 2009 Minutes
Marriott Hotel & Conference Center, Des Moines, Iowa

Voting Members Present

Marsha Carter, Chair
Holly Fokkena
Deb Roberts
Kathy Croker
Peggy Weitzl
Mike Grandon

Representing

ISACA, Auditors' Affiliate (Shelby County)
ISACA, Auditors' Affiliate (Butler County)
ICRA, Recorders' Affiliate (Floyd County)
ISAA, Assessors' Affiliate (Buena Vista County)
ISCTA, Treasurers' Affiliate (Carroll County)
ISCTA, Treasurers' Affiliate (Cerro Gordo County)

Advisory Members Present

Ken Kline, Project Manager

ISACA (Cerro Gordo County)

Guests Present

Barb Vance
Margie Pitts
Wayne Walter
Pam Sprague
Lori Hesse
Darrell Bauman
Michael Tutty
Marc Carr
Qian Feng
Scott LaBlanc

ICTEA Sr. Policy Group (Scott County)
ISACA (Clay County)
ISCTA (Winneshiek County)
ISCTA (Taylor County)
ISCTA (Allamakee County)
ISCTA (Dallas County)
DAS-ITE
ABC Virtual
ABC Virtual
Iowa Interactive

The meeting of the County Real Estate Web Portal Board of Directors (CREW Board) was called to order at 5:05 p.m. by Marsha Carter.

Designation of Voting Members:

Auditors:	Marsha Carter	Holly Fokkena
Recorders:	Deb Roberts	
Treasurers:	Peggy Weitzl	Mike Grandon
Assessors:	Kathy Croker	

It was moved by Croker, seconded by Grandon to approve the agenda as proposed. Motion carried.

It was moved by Croker, seconded by Weitzl to approve the minutes of the November 18, 2008 CREW Board meeting. Motion carried.

It was moved by Carter, seconded by Croker to approve the Treasurer's Report showing a current balance of \$21,905.55 and authorize the Treasurer to invest \$5,000.00 in a short-term certificate of deposit if a favorable interest rate is found. Motion carried.

Kline, as Project Manager, reported that mid-January work on the CREW project began again in earnest and that a fair number of "bugs" had been resolved. He further reported that the "notice" language indicating that special assessments and/or other taxes may be due had been agreed upon by both ISCTA and Iowa Tax & Tags Treasurers. He stated his appreciation of the two groups reaching consensus on the matter quickly.

Tutty reported that a query report is now being generated daily alerting him of any problems between the affiliate sites and the CREW site.

Kline requested that another tutorial web conference on the debugging process be scheduled. After discussion, it was set for Wednesday, March 11, 2009.

It was determined that work on the Question & Answer section would soon begin. Affiliate contacts for the Q & A project were determined to be Treasurers – Weitzl, Assessors – Croker, and Recorders – Roberts. Kline, as Project Manager, will serve as the contact for the Auditors.

The status of implementing the business rules was as follows:

ITAT & ISACA	rules already implemented
ICTEA	will be ready after March tax collections
ISAA	not implementing the business rules

Kline inquired as to whether or not ICTEA wanted to continue to participate in the debugging process. Weitzl reported that the Treasurers' affiliate would not expend any more monies at this time for this project, but would like to be allowed to continue debugging and permit them to address major issues found during the process with their Executive Board to determine whether the problem could be fixed by ABCVirtual.

Roberts stated she was unaware of the status of debugging on the Recorders' data. She reported that Iowa Land Records image repository was currently disabled, but the website was on line as of this meeting.”

A lengthy discussion of searches on legal descriptions was held. It was reported that such a search would have limited success because of the lack of uniformity in the data being searched. Kline suggested that a notice could be placed on the search indicating that results may be limited. Tutty stated that it would be more effective to just “turn off” the legal description search function and not creating any sort of notice. Croker requested no decision be made at this time to allow her time to poll her affiliate members on their desire to keep or remove the legal description search function. A general consensus was reached to table this decision and place it on the next agenda for further discussion.

It was determined that the next meeting would be Friday, April 24, 2009 at 10:00 a.m. with the location to be announced.

There being no further business appearing before the board, Carter declared the meeting adjourned.

Respectfully submitted,

Holly A. Fokkena
Secretary-Treasurer