

**County Real Estate Web Portal Board**

**June 23, 2008 Minutes**

**ISAC Office, Des Moines, Iowa**

Voting Members Present

Ken Kline, Chair  
Holly Fokkena  
Diane Swoboda Peterson  
Dave Ellis  
Tami McFarland  
Peggy Weitzl

Representing

ISACA, Auditors' Affiliate, (Cerro Gordo County)  
ISACA, Auditors' Affiliate, (Butler County)  
ICRA, Recorders' Affiliate, (Woodbury County)  
ISAA, Assessors' Affiliate, (Warren County)  
ISAA, Assessors' Affiliate (Black Hawk County)  
ISCTA, Treasurers' Affiliate, (Carroll County)

Advisory Members Present

Mary Maloney  
Scott Williams

Iowa Tax & Tags, (Polk County Treasurer)  
ICIT, (Marshall County)

Education/Outreach Committee Members Present

Mary Maloney  
Iowa Tax & Tags, (Polk County Treasurer)

Guests Present

Michael Tutty  
Deb McDaniel  
Scott LaBlanc

DAS-ITE  
DAS-ITE  
Iowa Interactive

The meeting of the County Real Estate Web Portal Board of Directors (CREW Board) was called to order at 10:20 a.m. by Ken Kline.

Designation of Voting Members:

Auditors:	Ken Kline	Holly Fokkena
Recorders:	Diane Swoboda Peterson	
Treasurers:	Peggy Weitzl	
Assessors:	Dave Ellis	Tami McFarland

It was moved by Swoboda Peterson, seconded by McFarland to approve the minutes of the May 2, 2008 CREW Board meeting. Motion carried.

It was moved by Ellis, seconded by Swoboda Peterson to approve the Treasurer's Report showing a current balance of \$22,003.41. Motion carried.

Statewide or multiple county search functionality was discussed. Kline indicated he believed it has always been a goal for the web portal to have that capability. DAS-ITE requested formal action by the CREW Board as to whether or not this capability was going to be a requirement for the Affiliates. Weitzl reported that the ISCTA counties are not currently willing to provide that level of functionality due to their concerns about "drag" on their site, especially during periods of heavy property tax collections. It was recommended by several attendees that a disclaimer may need to be added to the portal indicating that all counties may not be sending data. It was then moved by Ellis, seconded by Swoboda Peterson to state for the record that the goal of CREW is for the

Affiliate web services to provide statewide search capabilities based upon the abilities of their participating members. Motion carried.

There was a brief update by Kline on the "book/page" matter. He indicated that survey data had been obtained and that key individuals would be meeting to review it.

The issue of number of records returned in a search was discussed. After much discussion on the pros and cons of limiting the number of records returned, it was the group's general consensus that currently an administrative need exists to limit the results to 50 records and that as soon as the site was "live" the issue would be revisited to ascertain needed changes, if any.

The Business Rules as updated on May 2, 2008 were reviewed. With minor spelling corrections suggested, it was moved by Weitzl, seconded by Fokkena to adopt said Business Rules. Motion carried. LaBlanc informed the group that Iowa Interactive planned on implementing the Business Rules by August 1, 2008 for ISACA and ITAT. ISAA and ISCTA are to request a projected time frame from their web services and report back to the group with a date for implementation.

An arduous and detailed discussion ensued regarding XML code to facilitate the debugging process and allow interested persons to "see behind the scenes." Tutty indicated that the code can be made available, but he is somewhat hesitant to do so because it is always a possibility that while using the code, new bugs could be introduced to the program. LaBlanc indicated that if Iowa Interactive had the code, finding errors may take less time. Tutty stated that DAS-ITE could make the code available to the web service providers and estimated approximately 10 hours of labor at a cost not to exceed \$2,000.00 to complete the work. It was moved by Ellis, seconded by McFarland to request that DAS-ITE make the XML code available to the web service providers as soon as possible. Motion carried.

Kline reported that the original IOWAccess grant funds were nearly depleted and that it may be necessary to apply for additional funding.

Kline indicated that the next meeting of the CREW Board would be Friday, August 15, 2008 at 10:00 a.m. at a location to be announced.

There being no further business appearing before the Board, the Chair declared the meeting adjourned.

Respectfully submitted,

Holly A. Fokkena  
Secretary-Treasurer

