



The Greater Des Moines Convention and Visitors Bureau (CVB) is proud to have the Iowa State Association of Counties Spring School in Des Moines. We strive to provide a great experience to all groups and individuals meeting here.

One of the services we provide at no charge to our larger groups is online housing. The Housing Bureau services 6-10 groups each year, including annual conferences such as the Iowa Telecommunications Association and the Future Farmers of America; along with large, citywide events such as the AAU Junior Olympic Games and the Gold Wing Road Riders Association.

The housing bureau works with the meeting planner and hotel to keep all rooms blocked by the ISAC, available to the ISAC. In the past, members would reserve a block of rooms and then drop individual rooms last minute. When this happens it prevents other attendees from staying at the hotel and allows what should be ISAC rooms to be reserved by the general public. The housing bureau allows for a maximized group room block, which helps with conference fees thus keeping costs to the members lower.

How housing works: The housing service allows attendees to process their hotel request anytime day or night. Once the room reservation has been received by the Housing Bureau an acknowledgement is sent to the attendee to inform them that their request has been approved and will be sent to the appropriate hotel. The hotel provides a confirmation number which is then cross checked by housing to make sure each attendee is taken care of.

The housing bureau processes all changes and cancellations until housing closes, typically three weeks before the conference. We provide continuous updates to both the hotels and ISAC in regards to the block. Once housing closes, the responsibility of the room turns to the hotel.

We will continue to work hand in hand with ISAC and the downtown hotels to ensure all reservations are processed and submitted to the hotels. We will take every step possible to ensure rooms are available to ISAC attendees, including working with the hotels on a "No Walk" clause in the contract. We want you to have the best possible experience with the housing bureau and Des Moines in general. We appreciate you choosing Des Moines and we are excited to have here!